

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting January 14, 2025

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 16, 2024
- Published in the Howell Times on November 30, 2024
- Filed written notice with the Township Clerk on November 30, 2024
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Romano, Stalling, and Acampora in attendance. Commissioner Bailey was absent from the meeting.

It was noted that there were four (4) members of the public in attendance.

**Administering the Oath of Office: None**

### Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of December 9, 2024, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on December 10, 2024.

A motion to approve the minutes was made by Commissioner Romano and seconded Commissioner Stalling. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Stalling presented the following bills for payment for the month of January 2025:

	<b>Bills</b>	<b>Amount</b>
1	American Uniform	\$ 28.00
2	Netlink	\$ 199.00

3	CSM	\$ 712.00
4	Micro Media Publications	\$ 385.00
5	NJ State Fire Districts Assoc	\$ 300.00
6	Optimum	\$ 175.60
7	Van Wickle Napa	\$ 1,723.85
8	NJ American Water	\$ 4,950.99
9	Taylor Oil	\$ 743.62
10	Atlas Welding	\$ 52.78
11	Verizon	\$ 760.24
12	Mohel Elliott Bauer & Gass	\$ 2,650.00
13	Koerner & Koerner	\$ 1,360.00
14	Sendzik & Sendzik	\$ 2,146.50
15	Sendzik & Sendzik	\$ 116.64
16	Michael Acampora	\$ 266.42
	<b>Total Bills</b>	<b>\$ 16,570.64</b>

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for January 2025. A roll call vote was taken with the following results:

Scarlato – Yes  
Romano- Ye  
Stalling - Yes  
Acampora – Yes

The motion passed unanimously 4-0.

## COMMUNICATIONS

### Received

Sendzik & Sendzik – Affidavit of Publication – Howell Times  
Notice of Public Hearing – Budget Adoption  
Affidavit of Publication – Asbury Park Press  
Notice of Elections – Asbury Park Press  
Notice of Election – Howell Twp.  
William Newberry – Purchaser’s report  
Anonymous letter from a Howell Twp. resident regarding the Santa Ride  
Koerner & Koerner – agreement to issue the Board’s 1099’s for 2024  
Agreement to provide services for 2025

### Sent:

Koerner & Koerner – 2024 1099 information

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## COMMITTEES

### Joint Board Meeting

Next Joint Commissioner meeting is 3/6/25 @ 7:30pm at Station 19-4.

### Chief's Report

Chief Gilsenan submitted all reports.

The Chief stated that station 19-1 will be covering our firehouse on 1/18/25 while we are at our installation dinner from 5pm – 12 midnight and then we will be on dual dispatched with them until 8am on 1/19/25.

Training officer John Thompson is looking into additional training classes for 2025.

The Chief stated that Assistant Chief Realmuto is out of service with the flu.

### Chief Engineer

Chief Engineer Gilsenan provided the following updates:

Tanker 495 – no issues

Brush 494 – no issues

Ladder 490 – no issues

Engine 475 – no issues

Engine 474 – no issues

Engine 480 –no issues

Utility 488 – no issues

Utility 487 – no issues

Command 466 – batteries were replaced

Command 467 – batteries were replaced

It was noted that one of the gas meters on the trucks is not operable and is beyond repair and we will need to purchase another meter to replace it.

Commissioner Romano stated he is going to look into the cost of purchasing several GPS units for the vehicles as we are responding to more and more out of town mutual aid calls. He is also going to look into the possibility of walling off the compressor area to keep down the noise.

### Purchaser:

Commissioner Bailey is going to follow-up with QPA Newberry regarding the outstanding items: strut mounts, helmet inserts. QPA Newberry stated he has not heard back from the printer company regarding the purchase of the printer and he recommended that we look for a new vendor.

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A motion was made by Commissioner Romano and seconded by Commissioner Stalling to purchase the list of EMS supplies that were submitted by Chief Gilsean. The motion passed unanimously by the Board.

## **TRUCK COMMITTEE:**

The Board will have a Special meeting on 1/29/25 to pass a resolution to that states the Board intends to purchase a 2025 Chevrolet Tahoe from NJ cooperative Purchasing Alliance #CK04. Once this is done, the vehicle can be ordered.

## **OLD BUSINESS: None**

## **NEW BUSINESS:**

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to approve Resolution #01142025 – 01 RESOLITON AUTORIZING THE INTENT TO USE AN ALTERNATE PROCUREMENT METHOD PURSUANT TO NJSA 52:34-6.2(B)(3). A roll call vote was taken with the following result:

Scarlato – Yes

Stalling - Yes

Romano- Yes

Acampora – Yes

The motion passed unanimously 4-0.

Clerk Acampora stated that he sent all of the 1099 information to our accountant at Koerner & Koerner so they can issue the 2024 1099s.

## **GOOD AND WELFARE: None**

## **JOINT PURCHASING COMMITTEE: None**

## **APPLICATIONS/TERMINATIONS: None**

## **PAYROLL: None**

**TREASURER REPORT:** Commissioner Stalling reported the following balances for the Board's account activity for the month of December 2024:

### **December 2024 - Amboy Bank**

#### **Operating Account**

Opening Balance	\$30,725.01
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Interest	\$26.94
Voided Check	
Voided Check	
Transfers	
Transfers	
	<hr/>
	<b>\$30,751.95</b>

NJ PERS TEPS  
 Bills Paid  
 Bills Paid

Service Charge	\$0.00
Ending Balance	<hr/>
	<b>\$30,751.95</b>

**Savings Account**

Opening balance	\$1,370,154.21
Interest	\$3,874.62
	<hr/>
	<b>\$1,374,028.83</b>

Transfers	\$15,000.00
Transfers	
Transfers	
Transfers- Payroll	
Ending Balance	<hr/>
	<b>\$1,374,028.83</b>

**Payroll Account**

Opening Balance	\$7,387.36
Interest	\$9.52
Transfer	\$15,000.00
ADP	
	<hr/>
	<b>\$22,396.88</b>
	\$0.00
Payroll	\$7,728.42
Fees	\$4,868.26
Fees	\$163.12
Ending Balance	<hr/>
	<b>\$9,637.08</b>

**December 2024 - Manasquan Bank**

**Operating Account**

Opening Balance	\$42,286.98
Interest	
Voided Check #10060	
Voided Check #10082	
Transfers	\$90,000.00
Transfers	
	<hr/>
	<b>\$132,286.98</b>
NJ PERS TEPS	
Bills Paid	\$87,651.80
Overdraft fee	
Bills (Radio Consulting)	
Service Charge	\$0.00
Ending Balance	<hr/>
	<b>\$44,635.18</b>

**Savings Account**

Opening balance	\$1,367,235.65
Deposit Howell Twp	\$330,273.75
Refund Gladfelter	
Interest	\$4,720.20
	<hr/>
	<b>\$1,702,229.60</b>
Transfers	<b>\$90,000.00</b>
Transfers	
Transfers	
Transfers- Payroll	
Ending Balance	<hr/>
	<b>\$1,612,229.60</b>

**Payroll Account**

Opening Balance	\$10,000.00
ADP	
	<hr/>
	<b>\$10,000.00</b>
	\$0.00
Payroll	
Fees	
Fees	
Ending Balance	<hr/>
	<b>\$10,000.00</b>

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The Treasurer report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

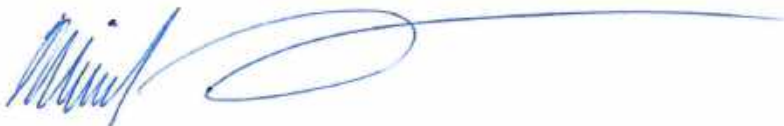
**PUBLIC COMMENT:** There were eight (8) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:25 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk