

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting February 11, 2025

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 16, 2024
- Published in the Howell Times on November 30, 2024
- Filed written notice with the Township Clerk on November 30, 2024
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Romano, Stalling, Romano, and Acampora all in attendance.

It was noted that there were two (2) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of January 13, 2025, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on January 14, 2025.

A motion to approve the minutes was made by Commissioner Romano and seconded Commissioner Stalling. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of February 2025:

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for February 2025. A roll call vote was taken with the following results:

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

	Bills	Amount
1	Richards sales	\$ 321.47
2	capital one trade credit	\$ 42.64
3	alpine software	\$ 9,849.00
4	Taylor oil company	\$ 126.37
5	Sendzik & Sendzik	\$ 108.28
6	Sendzik & Sendzik	\$ 4,921.50
7	csm	\$ 356.00
8	all hands fire	\$ 300.00
9	access compliance	\$ 905.00
10	joe doyle	\$ 1,050.00
11	netlink web service	\$ 199.00
12	premeir graphics	\$ 466.00
13	new jersey american water	\$ 4,950.99
14	optimum	\$ 175.60
15	Michael Acampora	\$ 250.00
16	James Bailey	\$ 250.00
17	Encore Fire Protection	\$ 510.00
18	Continental Fire & Safety	\$ 158.00
19	Motorola	\$ 3,661.00
20	Taylor oil company	\$ 1,051.98
21	Atlas Welding	\$ 52.78
22	American Uniform	\$ 56.99
23	Fire & Safety	\$ 1,071.79
24	Fire & Safety	\$ 1,166.64
25	Grainger	\$ 195.38
	Totals	\$ 32,196.41

Scarlatto – Yes

Bailey – Yes, present on own bills

Romano- Yes

Stalling - Yes

Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

COMMUNICATIONS

Received

Sendzik & Sendzik – LOSAP payments for 2024
 Notice of Election
 Notice of Special Meeting
 Notice of Alternative Procurement
 Notice of Intent to Award Contract
 Request for Voter List and Information sheet
Encore Fire Protection – quote to replace fire extinguishers
William Newberry – Purchaser's report
Liberty Mutual Insurance – Annual Claims report

Sent:

None

COMMITTEES

Joint Board Meeting

Next Joint Commissioner meeting is 3/6/25 @ 7:30pm at Station 19-4.

Chief's Report

Chief Gilsenan submitted all reports.

The chief stated that six (6) mobile and five (5) portable radios are due to be reprogrammed tomorrow. They may possibly be able to reprogram the ten (10) portable radios that were approved to be flashed in 2024.

IamResponding is currently not working, as the past Chief was the only administrator and none of the current line officers have access to the system. Clerk Acampora stated he will contact IamResponding to determine what needs to be done to change the administrator.

Chief Engineer

Chief Engineer Gilsenan provided the following updates:

Tanker 495 – no issues

Brush 494 – no issues

Ladder 490 – no issues

Engine 475 – no issues

Engine 474 – no issues

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Engine 480 –no issues
Utility 488 – no issues
Utility 487 – no issues
Command 466 – no issues
Command 467 – no issues

The Chief Engineered informed the Board that the following fire fighters have been appointed to maintain the EMS supplies and SCBA packs:

Austin Higgins
Ryan Lasky
Nick Belluardo

Purchaser:

Commissioner Bailey reported that the following equipment has been received:

- Portable microphones and batteries
- Narcan

We are still awaiting receipt of the following supplies:

- Helmet liners
- Miscellaneous EMS supplies

The line officers need to find another printer, as the one that was initially requested, we are having a hard time with the vendor.

TRUCK COMMITTEE:

Progress

OLD BUSINESS:

Chief Gilsenan is looking into additional prices in order to replace the fire extinguishers which failed our last inspection. He will get back to us with his pricing.

NEW BUSINESS:

Chairman Scarlato stated that the LOSAP payment list has been posted and will remain there until March's Board meeting. Please have all fire fighters review the list and if there are any questions, they are to contact Chairman Scarlato or Clerk Acampora.

Chief Gilsenan stated that the fire company is looking into fixing the bay floors this year. It may occur in May or June and the apparatus will need to be removed from the firehouse for a short period of time. He will update the Board as additional information is received.

Chairman Scarlato stated that the Board elections will be held of 2/15/25 from 2pm – 9pm. He is requesting all members come out to vote and support the budget.

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS:

Two (2) new fire fighters have passed their finger printing, background check, and physical and are due to be presented to the fire company for membership as the next company meeting on 2/18/25. Chief Gilsean in recommending the Board accept these two people for membership, pending the approval at the fire company meeting.

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to accept Austin Burke and Brian McNicholas as members to the fire company, pending fire company approval. The motion passed unanimously by the Board.

PAYROLL: None

TREASURER REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of January 2025:

January 2025 - Amboy Bank

Operating Account

Opening Balance	\$30,751.95
Interest	\$26.12
Voided Check	
Voided Check	
Transfers	
Transfers	
	<hr/>
	\$30,778.07
NJ PERS TEPS	
Bills Paid	
Bills Paid	
Service Charge	<hr/>
	\$0.00
Ending Balance	\$30,778.07

Savings Account

Opening balance	\$1,359,028.83
-----------------	----------------

Interest	<u>\$3,611.67</u>
	\$1,362,640.50

Transfers	
Transfers	
Transfers	
Transfers- Payroll	
Ending Balance	<u>\$1,362,640.50</u>

Payroll Account

Opening Balance	\$9,637.08
Interest	\$6.82
Transfer	
ADP	
	<u>\$9,643.90</u>

Payroll	\$1,904.30
Fees	\$109.65
Fees	
Ending Balance	<u>\$7,629.95</u>

January 2025 - Manasquan Bank

Operating Account

Opening Balance	\$42,286.98
Interest	
Voided Check #10060	
Voided Check #10082	
Transfers	\$16,000.00
Transfers	
	<u>\$58,286.98</u>

NJ PERS TEPS	
Bills Paid	\$87,651.80
Overdraft fee	
Bills (Radio Consulting)	
Service Charge	<u>\$0.00</u>
Ending Balance	<u>-\$29,364.82</u>

Savings Account

Opening balance	\$1,612,229.60
Deposit Howell Twp	
Refund Gladfelter	
Interest	<u>\$4,695.32</u>
	\$1,616,924.92
Transfers	\$16,000.00
Transfers	
Transfers	
Transfers- Payroll	
Ending Balance	<u>\$1,600,924.92</u>

Payroll Account

Opening Balance	\$10,000.00
Interest	
Transfer	
ADP	
	<u>\$10,000.00</u>
	\$0.00
Payroll	
Fees	
Fees	
Ending Balance	<u>\$10,000.00</u>

The Treasurer report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

PUBLIC COMMENT: There were four (4) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:25.

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "Michael", followed by a large, sweeping flourish that extends to the right.

Michael L. Acampora
Clerk