

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting March 12, 2024

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 22, 2023
- Published in the Howell Times on December 9, 2023
- Filed written notice with the Township Clerk on November 16, 2023
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Stalling, and Acampora all in attendance. Commissioner Romano was absent from the meeting.

It was noted that there were five (5) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of February 12, 2024, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on February 13, 2024.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Stalling. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of March 2024:

	Bills	Amount
1	Monmouth county clerk	\$ 374.75
2	brick township mua	\$ 7,781.40
3	fire-safety	\$ 617.25

4	Taylor oil	\$ 1,765.23
5	netlink web service	\$ 199.00
6	Monmouth county treasurer	\$ 80.00
7	van Wickle auto supply	\$ 1,293.30
8	new jersey american water	\$ 4,417.50
9	optimum	\$ 345.35
10	air power	\$ 2,140.00
11	Verizon wireless	\$ 760.20
12	certup llc	\$ 120.00
13	liberty mutual ins	\$ 6,772.00
14	Roberts electronics	\$ 150.00
15	csm	\$ 356.00
16	valic-aig	\$ 64,170.00
	Total Bills	\$ 91,341.98

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for January 2024. A roll call vote was taken with the following results:

Scarlato – Yes
Bailey – Yes
Stalling – Yes
Acampora – Yes

The motion passed unanimously 4-0.

COMMUNICATIONS

Received

Sendzik & Sendzik – Notice of Election - Budget
VFIS – Notice of Policy renewal
Mohel Elliott Bauer & Gass – 2024 Engagement letter
Monthly purchase report from William Newberry
Joint Board – Memorandum of understanding for radio/frequency usage

Sent:

None

COMMITTEES

Joint Board Meeting

Board meeting was attended by Commissioners Scarlato, Bailey, and Acampora. The meeting was cancelled due to lack of a quorum (8 members attended out of 25).

Next Joint Commissioner meeting is 6/6/24 @ 7:30pm at Station 19-1.

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Chief's Report

Chief Murphy submitted all reports.

Turnout gear fitting went well and all gear has been ordered.

All SCBA bottles have been sent out for annual testing. Loaner bottles have been provided by the vendor until the testing has been completed.

Chief Murphy reported that attendance to calls has seemed to be increasing since the survey was sent out and completed by all fire fighters.

Chief Murphy reported that station 19-3 will discontinue their HAZMAT team as of 4/1/24. We will need to call Neptune, Berkley, or the County HAZMAT teams if we have an incident.

Chief Engineer

Chief Engineer Gilsenan provided the following updates:

Ladder 490 – light box on the ladder was damaged at a fire and is scheduled to be repaired

Engine 475 –window switch is in and should be repaired in the next 30 days

Engine 480 – driver's seat parts are in and should be repaired in the next 30 days

Utility 488 – no issues

Tanker 495- no issues

Bush 494 – is out of service at the vendor getting minor repairs to the pump

Engine 474 – no issues

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Chief Engineer Gilesnan reported all the 5" hose that needs to be repaired will be picked up by the vendor and a quote for the repair will be provided. A total of 9 lengths of 5" hose and 1 length of 3" hose, 50 feet.

Purchaser:

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to purchase the following equipment:

- Motorola reprogramming – 43,618.57
- Miscellaneous HAZMAT equipment (list attached)- \$1,601.34
- Miscellaneous Equipment (list attached) – \$21,637.89

The motion passed unanimously by the Board.

TRUCK COMMITTEE:

None

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OLD BUSINESS:

Chairman Scarlato reported that the 2024 budget passed at the February election. Commissioner Acampora and Commissioner Romano were also re-elected for another 3 - year term.

NEW BUSINESS:

Chairman Scarlato reported that the annual company physicals will be held on Saturday, May 4, 2024, from 9am – 12 noon at the fire house.

Chairman Scarlato reported that ESI will perform the annual service on all the Holmatro tolls on 4/22/24.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to approve Resolution #03122024-01 Resolution Authorizing Contract with Approved State Contract Vendor Pursuant to NJSA 40A:11-12(A) and NJAC 5:34-7.29(C). A roll call vote was taken with the following result:

Scarlato – Yes
Bailey – Yes
Stalling – Yes
Acampora – Yes
The motion passed unanimously 4-0.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of February 2024:

February 2024 - Amboy Bank

Operating Account

Opening Balance	\$30,115.39
Interest	\$23.59
Voided Check	
Voided Check	

Transfers	\$25,000.00
Transfers	
	<u>\$55,138.98</u>

NJ PERS TEPS	
Bills Paid	\$27,520.70
Bills Paid	
Service Charge	\$0.00
Ending Balance	<u>\$27,618.28</u>

Savings Account

Opening balance	\$1,401,455.11
Interest	\$3,897.20
	<u>\$1,405,352.31</u>

Transfers	
Transfers	
Transfers	
Transfers- Payroll	
Ending Balance	<u>\$1,405,352.31</u>

Payroll Account

Opening Balance	\$6,378.63
Interest	\$5.07
Transfer	
ADP	
	<u>\$6,383.70</u>
	\$0.00

Payroll	
Fees	
Fees	
Ending Balance	<u>\$6,383.70</u>

February 2024 - Manasquan Bank

Operating Account

Opening Balance	\$10,000.00
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Interest	
Voided Check	
Voided Check	
Transfers	
Transfers	
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	\$10,000.00

NJ PERS TEPS	
Bills Paid	
Bills Paid	
Bills (Radio	
Consulting)	
Service Charge	\$0.00
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Ending Balance	\$10,000.00

Savings Account

Opening balance	\$1,313,743.92
Deposit from Amboy	
Interest	\$4,112.56
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	\$1,317,856.48

Transfers	
Transfers	
Transfers	
Transfers- Payroll	
	<hr/>
Ending Balance	\$1,317,856.48

Payroll Account

Opening Balance	\$10,000.00
Interest	
Transfer	
ADP	
	<hr/>
	\$10,000.00
	\$0.00

Payroll	
Fees	
Fees	
	<hr/>
Ending Balance	\$10,000.00

The Treasurer's report was accepted on a motion by Commissioner Bailey and seconded by Commissioner Acampora and passed unanimously by the Board.

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PUBLIC COMMENT: There were seven (7) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:00 hours.

Respectfully submitted:



Michael L. Acampora
Clerk