

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting July 9, 2024

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 22, 2023
- Published in the Howell Times on December 9, 2023
- Filed written notice with the Township Clerk on November 16, 2023
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Romano, and Acampora in attendance. Commissioner Stalling was not in attendance.

It was noted that there were six (6) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of June 10, 2024, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on June 11, 2024.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Romano. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of July 2024:

Bills	Amount
CSM	\$ 356.00
Fire & Safety	\$ 1,793.01
Net Link	\$ 199.00

Fire & Safety	\$ 610.44
Grainger	\$ 114.40
STTC	\$ 1,493.00
Liberty Mutual	\$ 2,539.12
Verizon	\$ 380.10
Optimum	\$ 175.38
NJ American Water	\$ 4,418.38
Reliance Graphics	\$ 1,261.20
Taylor Oil	\$ 695.24
Grainger	\$ 327.04
ESI	\$ 2,534.02
Joe Doyle	\$ 1,550.00
Total Bills	\$ 18,446.33

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for July 2024. A roll call vote was taken with the following results:

Scarlato – Yes
 Bailey - Yes
 Romano – Yes
 Acampora – Yes
 The motion passed unanimously 4-0.

COMMUNICATIONS

Received

Fire & Safety repair estimate for Tanker 495
 Air & Gas compressor estimate
 Ramtown Fire Company No. 2 correspondence – Woodview Dr.

Sent:

None

COMMITTEES

Joint Board Meeting

Next Joint Commissioner meeting is 9/5/24 @ 7:30pm at Station 19-2.

Chief's Report

Chief Murphy submitted all reports.

The Chief reported that the Division of Fire Safety has changed the requirement certifications for being a firefighter. They are now recommending, not requiring, that fire

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fighters have Hazmat Awareness and Operations. The line officers are going to review the changes that were made to the SOGs in April and adjust them accordingly and present the new SOGs to the Board at next month's meeting.

Chief Engineer

Chief Engineer Gilsenan provided the following updates:

Ladder 490 – currently Out Of Service having the annual UL testing and service. This should take approximately 2 weeks

Engine 475 –no issues

Engine 480 –no issues

Utility 488 – no issues

Tanker 495- Annual service has been completed. Rear tires need to be replaced, not in compliance

Bush 494 – the brakes need to be checked

Engine 474 –annual service has been completed

Utility 487 – no issues

Vehicle 466 – needs an oil change

Vehicle 467 – needs new tires and push bumper to be re-installed on 7/12/24

Purchaser:

Chairman Scarlato requested that the line officers, mainly the Chief and Deputy Chief, need to start to think about the new command vehicle that will be purchased for the Deputy Chief. The Board would like to have this vehicle ordered before year end.

Purchaser Bailey reported that the helmets have been ordered and the ETA for the hose is October 2024. All Milwaukee equipment will have to be ordered by the Board through the Grainger website. Purchaser Bailey said he needs the boot and glove sizes in order to place the order.

Commissioner Bailey stated he would like to be notified by the officers whenever they receive equipment that has been ordered so he can mark the items as being received.

Chairman Scarlato noted that we have not received any information for the broken washing machine and no ID printer information was never presented to the Board so we they could order the printer. Chairman Scarlato is going to contact a company to come out and service the washing machine.

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to purchase \$400 in wood for the Forcible entry training prop. The motion passed unanimously by the Board.

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TRUCK COMMITTEE:

None

OLD BUSINESS:

The membership committee has informed the Board that fire fighter Hayes will not be attending the fire academy due to an injury. This being said, he will not meet the fire company's requirement of passing Fire Fighter I within 2 years of joining the fire company. He was informed by the committee that he must obtain a letter from his doctor stating he cannot attend the fire academy. He will continue his status as Vice President of the fire company for 2024 and he will then be removed as an active firefighter. The committee is awaiting receipt of the doctor's letter.

NEW BUSINESS:

Chairman Scarlato stated that based on the letter that the Board has received from the fire company regarding the traffic safety issue on Woodview Drive, the Board will send a letter to Howell Township requesting they look into this matter and get back to us with a resolution.

A motion was made by Commissioner Romano and seconded by Commissioner Bailey to purchase a new air compressor at a cost of \$5,250 from Air & Gas. The motion passed unanimously by the Board.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS:

The fire company has advised us the James Rapplyea is no longer an active fire fighter and is now an associate member. Fire fighter Gotto's status has also changed from active to In-Active Life Exempt.

PAYROLL: None

TREASURER'S REPORT: Commissioner Acampora reported the following balances for the Board's account activity for the month of June 2024:

June 2024 - Amboy Bank

Operating Account

Opening Balance	\$30,572.26
Interest	\$23.45

Voided Check	
Voided Check	
Transfers	
Transfers	
	\$30,595.71

NJ PERS TEPS	
Bills Paid	
Bills Paid	
Service Charge	\$0.00
Ending Balance	\$30,595.71

Savings Account

Opening balance	\$1,377,472.80
Interest	\$3,670.80
	\$1,381,143.60

Transfers	
Transfers	\$16,000.00
Transfers	
Transfers- Payroll	
Ending Balance	\$1,365,143.60

Payroll Account

Opening Balance	\$6,747.08
Interest	\$7.09
Transfer	\$16,000.00
ADP	
	\$22,754.17
	\$0.00
Payroll	\$10,340.56
Fees	\$5,231.69
Fees	\$163.12
Ending Balance	\$7,018.80

June 2024 - Manasquan Bank

Operating Account

Opening Balance	\$37,301.51
Interest	
Voided Check	
Voided Check	
Transfers	\$30,000.00
Transfers	
	<hr/>
	\$67,301.51

NJ PERS TEPS	
Bills Paid	\$25,014.53
Bills Paid	
Bills (Radio Consulting)	
Service Charge	\$0.00
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Ending Balance	\$42,286.98

Savings Account

Opening balance	\$1,054,221.54
Deposit from Amboy	
Interest	\$3,124.82
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	\$1,057,346.36

Transfers	\$30,000.00
Transfers	
Transfers	
Transfers- Payroll	
Ending Balance	<hr/>
	\$1,027,346.36

Payroll Account

Opening Balance	\$10,000.00
Interest	
Transfer	
ADP	
	<hr/>
	\$10,000.00
	\$0.00

Payroll	
Fees	
Fees	
Ending Balance	<u>\$10,000.00</u>

The Treasurer's report was accepted on a motion by Commissioner Bailey and seconded by Commissioner Romano and passed unanimously by the Board.

PUBLIC COMMENT: There were eight (8) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:40 hours.

Respectfully submitted:



Michael L. Acampora
Clerk