

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting January 9, 2024

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 22, 2023
- Published in the Howell Times on December 9, 2023
- Filed written notice with the Township Clerk on November 16, 2023
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Romano, and Acampora all in attendance. Commissioner Stalling was absent from the meeting.

It was noted that there were six (6) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of December 11, 2023, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on December 12, 2023.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Romano. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of January 2024:

	Bills	Amount
1	American Uniforms	\$ 68.99
2	NJ American Water	\$ 8,835.00
3	Witmer	\$ 43.00

4	Fire & Safety	\$ 3,007.59
5	Taylor Oil	\$ 886.21
6	T & T Coast GMC Buick	\$ 574.73
7	Optimum	\$ 169.95
8	Net Link	\$ 199.00
9	Ricky Romano	\$ 142.16
	Total Bills	\$ 13,926.63

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for January 2024. A roll call vote was taken with the following results:

Scarlato – Yes
Bailey – Yes
Romano – Yes, present on own bills
Acampora – Yes

The motion passed unanimously 4-0.

COMMUNICATIONS

Received

Sendzik & Sendzik – Certification of Members sent to Monmouth County Clerk
Notice of Election
Notice of Public Hearing
Request for Mail In Ballots
Notice of Election 2024 Budget
LOSAP Contribution for 2023
Superintendent of Election – OPRA form and information sheet
Department of Treasury EIN certification
DCA LOSAP Contributions for 2023
Koerner & Koerner request to prepare 1099s for 2023
Monthly purchase report from William Newberry
Fire Bureau monthly reports

Sent:

Sent Power of Attorney (POA) to Koerner & Koerner for EIN Certification

COMMITTEES

Joint Board Meeting

Next Joint Commissioner meeting is 3/4/24 @ 7:30pm at Station 19-5.

Chief's Report

Chief Murphy submitted all reports.

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Chief Engineer

Chief Engineer Gilsenan provided the following updates:

Truck 490 – no issues

Truck 475 – no issues

Engine 480 – driver's seat is in the process of being fixed

Utility 488 – no issues

Tanker 495- Air leak has been fixed – valve was replaced

Bush 494 – 1" hose and safety guard installed. Near rear brakes installed

Engine 474 – no issues

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – all batteries have been changed

Purchaser:

QPA Newberry stated that the Struct supports that were ordered in April 2023, originally scheduled for delivery in February 2024, are now on schedule for March or April 2024.

TRUCK COMMITTEE:

None

OLD BUSINESS:

An inventory list of out of compliance gear was provided to Commissioner Bailey. This gear was donated to the 911 Fund.

Assistant Chief Scarlato attended the radio meeting regarding the programming of the equipment. He was told that once all the equipment was programmed, the District would be contacted so it can be picked up.

NEW BUSINESS:

Commissioner Acampora stated that three (3) new bank accounts were opened at Manasquan Bank the end of December 2023. The Board will begin to transition their full banking relationship From Amboy Bank to Manasquan Bank by the end of 1st quarter 2024.

Chief Scarlato requested a schedule pertaining to how long the line officers need to hold on to past incident call reports. Commissioner Acampora stated he will contact our attorney for a complete list of destruction information.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

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APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Commissioner Acampora reported the following balances for the Board's account activity for the month of January 2024:

January 2024 – AMBOY BANK

Operating Account

Opening Balance	\$32,517.69
Interest	\$118.40
Voided Check	
Voided Check	
Transfers	\$25,000.00
Transfers	
	<hr/>
	\$57,636.09
NJ PERS TEPS	
Bills Paid	\$27,520.70
Bills Paid	
Service Charge	\$0.00
Ending Balance	<hr/>
	\$30,115.39

Savings Account

Opening balance	\$1,412,020.02
Interest	\$4,435.09
	<hr/>
	\$1,416,455.11
Transfers	
Transfers	\$15,000.00
Transfers	
Transfers- Payroll	
Ending Balance	<hr/>
	\$1,401,455.11

	\$10,000.00
	\$0.00
Payroll	
Fees	
Fees	
Ending Balance	<u>\$10,000.00</u>

The Treasurer's report was accepted on a motion by Commissioner Bailey and seconded by Commissioner Romano and passed unanimously by the Board.

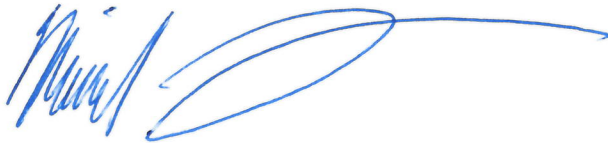
PUBLIC COMMENT: There were six (6) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:25 hours.

Respectfully submitted:



Michael L. Acampora
Clerk