

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting February 13, 2024

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 22, 2023
- Published in the Howell Times on December 9, 2023
- Filed written notice with the Township Clerk on November 16, 2023
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Stalling, Romano, and Acampora all in attendance.

It was noted that there were five (5) members of the public in attendance.

### **Administering the Oath of Office: None**

### **Minutes:**

Commissioner Acampora reported that the regular workshop Meeting Minutes of January 8, 2024, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on January 9, 2024.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Romano. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of February 2024:

1	Capital One	\$ 42.64
2	Sendzik & Sendzik	\$ 6,102.00
3	Sendzik & Sendzik	\$ 1,687.50
4	Sendzik & Sendzik	\$ 370.98

5	Sendzik & Sendzik	\$ 310.92
6	NJ American Water	\$ 4,417.50
7	Net Link	\$ 199.00
8	CSM	\$ 712.00
9	Central Jersey Compliance	\$ 350.00
10	Larson Ford	\$ 1,593.00
11	VanWickle	\$ 513.61
12	Micro Media Publishing	\$ 290.00
13	Taylor	\$ 347.09
14	Verizon	\$ 380.10
15	STTC	\$ 1,060.02
16	Larson Ford	\$ 1,442.12
17	American Uniform	\$ 1,137.39
18	Encore Fire Protection	\$ 387.50
19	Premier Graphics	\$ 443.00
20	Mohel Elliott Bauer & Gass	\$ 2,987.50
21	Fire & Safety	\$ 2,023.26
22	Rich Stalling	\$ 87.20
23	Rich Stalling	\$ 71.88
24	Michael Acampora	\$ 64.49
25	James Bailey	\$ 250.00
26	Greg Scarlato	\$ 250.00
	<b>Totals</b>	<b>\$ 27,520.70</b>

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for January 2024. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills  
Bailey – Yes, present on own bills  
Stalling – Yes, present on own bills  
Romano – Yes, present on own bills  
Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Received

Liberty Mutual annual claim history report  
Koerner and Koerner 2024 service agreement  
Monthly purchase report from William Newberry  
Board of Elections – Timeline for Elections

### Sent:

None

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## COMMITTEES

### Joint Board Meeting

Next Joint Commissioner meeting is 3/4/24 @ 7:30pm at Station 19-5.

### Chief's Report

Chief Murphy submitted all reports.

Turnout gear fitting to be held on 2/15/24 @ 7pm. Captain Max and Lt. Chris will coordinate the fitting.

Chief Murphy stated that he has been contacted by the Monmouth County Fire Academy regarding the payment of a bill from December 2023. Treasurer Stalling stated the check was cut and mailed in January 2024 and that he would get him a copy of the invoice and check after the meeting.

### Chief Engineer

Chief Engineer Gilsean provided the following updates:

Ladder 490 – water level indicator lights have been fixed

Engine 475 –no issues

Engine 480 – driver's seat is in the process of being fixed

Utility 488 – no issues

Tanker 495- no issues

Bush 494 – the truck will be going back for minor updates in the next month

Engine 474 – no issues

Utility 487 – heat was not working. Went to Larson Ford and heat was fixed and tune-up performed

Vehicle 466 – no issues

Vehicle 467 – no issues

Chief Engineer Gilsean contacted a company regarding the repair of all the hose that failed last year. He is waiting to hear back from the company.

### Purchaser:

Received a portion of the Strutt order. Commissioner Bailey will contact Purchaser Newberry regarding the rest of the order.

A motion was made by Commissioner Romano and seconded by Commissioner Bailey to purchase the requested EMS supplies in the amount of \$3,730. The motion passes unanimously by the Board.

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## TRUCK COMMITTEE:

None

## OLD BUSINESS:

None

## NEW BUSINESS:

Chairman Scarlato reminded everyone that the election is Saturday, February 17, 2024, from 2pm – 9pm. He asked the line officers to send out a reminder notification to the members of the fire company.

Commissioner Acampora will be placing budget information on the Board's website and will also send this to Chief Scarlato so he can post it on social media.

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to enter into a contract with Koerner and Koerner to provided audit services for 2024. The motion passed unanimously by the Board.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS: None**

**PAYROLL: None**

**TREASURER'S REPORT:** Commissioner Acampora reported the following balances for the Board's account activity for the month of February 2024:

### February 2024 - Amboy Bank

#### Operating Account

Opening Balance	\$30,115.39
Interest	
Voided Check	
Voided Check	
Transfers	
Transfers	
	<hr/>
	<b>\$30,115.39</b>

NJ PERS TEPS	
Bills Paid	
Bills Paid	
Service Charge	\$0.00
Ending Balance	<u>\$30,115.39</u>

**Savings Account**

Opening balance	\$1,401,455.11
Interest	
	<u>\$1,401,455.11</u>
Transfers	
Transfers	
Transfers	\$25,000.00
Transfers- Payroll	
Ending Balance	<u>\$1,401,455.11</u>

**Payroll Account**

Opening Balance	\$6,378.63
Interest	
Transfer	
ADP	
	<u>\$6,378.63</u>
	\$0.00
Payroll	
Fees	
Fees	
Ending Balance	<u>\$6,378.63</u>

**February 2024 - Manasquan Bank**

**Operating Account**

Opening Balance	\$10,000.00
Interest	
Voided Check	
Voided Check	

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HOWELL TOWNSHIP MONMOUTH COUNTY  
Transfers 88 RAMTOWN-GREENVILLE RD.  
Transfers HOWELL, N.J. 07731-2790

**\$10,000.00**

## NJ PERS TEPS

Bills Paid

Bills Paid

Bills (Radio

Consulting)

Service Charge

\$0.00

Ending Balance

**\$10,000.00**

## Savings Account

Opening balance

\$1,313,743.92

Deposit from Amboy

Interest

**\$1,313,743.92**

Transfers

Transfers

Transfers

Transfers- Payroll

Ending Balance

**\$1,313,743.92**

## Payroll Account

Opening Balance

\$10,000.00

Interest

Transfer

ADP

**\$10,000.00**

\$0.00

Payroll

Fees

Fees

Ending Balance

**\$10,000.00**

The Treasurer's report was accepted on a motion by Commissioner Bailey and seconded by Commissioner Romano and passed unanimously by the Board.

**PUBLIC COMMENT:** There were six (6) members of the public in attendance at the end of the meeting.

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**EXECUTIVE SESSION: None**

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:30 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk