

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting May 9, 2023

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 12, 2022
- Published in the Howell Times on November 17, 2022
- Filed written notice with the Township Clerk on November 19, 2022
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Romano, Stalling, and Acampora all in attendance.

It was noted that there were ten (10) members of the public in attendance.

**Administering the Oath of Office: None**

### Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of April 10, 2023, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on April 11, 2023.

A motion to approve the minutes was made by Commissioner Stalling and seconded Commissioner Acampora. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of May 2023:

	<b>Bills</b>	<b>Amount</b>
1	MIKE ACAMPORA	\$ 74.40
2	VAN WICKLE AUTO SUPPLY	\$ 433.76
3	OPTIMUM	\$ 169.83

4	VFIS	\$ 50,307.30
5	VERIZON WIRELESS	\$ 380.46
6	TAYLOR OIL	\$ 1,236.13
7	MOTOROLA	\$ 1,316.00
8	NETLINK	\$ 199.00
9	ALL HANDS FIRE	\$ 9,832.68
10	CIT	\$ 96.75
11	SAL SCARLATO	\$ 711.33
12	COLIN MURPHY	\$ 1,061.03
13	CARLOS ARCOS	\$ 153.32
14	LIBERTY MUTUAL INS	\$ 3,224.91
15	CSM	\$ 356.00
16	NEW JERSEY AMERICAN WATER	\$ 4,369.70
17	RAMTOWN FIRE CO	\$ 23,833.33
18	KOREY LAWLOR	\$ 17.37
19	SEDZIK SENDZIK	\$ 3,166.74
	<b>Total Bills</b>	<b>\$ 100,940.04</b>

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for May 2023. A roll call vote was taken with the following results:

- Scarlato – yes
- Bailey - Yes
- Stalling - Yes
- Romano - Yes
- Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Received

- Monthly purchase report from William Newberry
- Fire Bureau monthly reports
- Insurance audit from NEIS
- Certificate of Insurance for Event taking place on 9/9/23
- Senzik & Senzik – Resolution Awarding annual maintenance contract

### Sent:

- None

## COMMITTEES

### Joint Board Meeting

Nothing additional to report pertaining to the radio project. We have received no project updates.

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Next meeting is 6/1/23 at 7:30pm at 19-2.

## **Chief's Report**

Chief Murphy submitted all reports.

The Chief reported that Engine 474 has returned back from Fire & Safety and the final issues have been addressed and resolved.

## **Chief Engineer**

Chief Engineer Gilsenan was not in attendance.

Commissioner Romano provided the following report:

Ladder 490 – O2 bottle on the ladder has been fixed

Engine 475 – no issues

Engine 480 – no issues

Utility 488 – needs an oil change

Tanker 495- differential had been temporarily fixed

Bush 494 – all pump and motor replacement quotes have been received

Engine 474 – no issues

Utility 487 – no issues

Vehicle 466 – needs an oil change

Vehicle 467 – no issues

## **Purchaser:**

QPA Newberry provided us with the status reported for all equipment that has been ordered.

## **TRUCK COMMITTEE:**

None

## **OLD BUSINESS:**

Company physicals will be performed on 5/12/23 at the fire house starting at 9am.

We have also been informed that Access Health will be performing physicals at Station 19-2 on Wednesday (6/28/23) at 7pm. If anyone would like to attend this date, they will need to contact Access Health directly to make sure their paperwork is brought down to Station 2 that night.

## **NEW BUSINESS:**

Commissioner Romano stated that all service quotes for the replacement of the pump for Brush 494 have been received with the following information:

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Fire & Safety - \$12,450, including hose new hose reel  
Lees - \$13,190, excluding the new hose reel

A motion was made by Commissioner Bailey and seconded by Commissioner Acampora, to proceed forward with the repairs on Brush 494 with Fire & Safety. The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pass resolution #05092023-01 RESOLUTION ACCEPTING BIDS AND AUTHORIZING AN AWARD OF CONTRACT FOR PREVENTATIVE MAINTENANCE/REPAIR TO FIRE APPARATUS AND VEHICLES. A roll call vote was taken with the following results:

Scarlato – yes  
Bailey - Yes  
Stalling - Yes  
Romano - Yes  
Acampora – Yes

The motion passed unanimously 5-0

Commissioner Acampora discussed looking into other financial institutions, as he feels that we would receive better returns and customer service than what we are getting currently. The Board discussed this and was in full approval of Commissioner Acampora looking into this. He will report back to the Board with his findings.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

## **APPLICATIONS/TERMINATIONS:**

The Board has been notified by the Membership Committee a perspective new member, Nick Belluardo, has been approved by the Membership Committee and has been requested to obtain his physical and fingerprinting. The Membership Committee is requesting that he obtain his physical on 5/12/23 at the fire house, rather than calling Access Health to schedule an appointment. The Board agreed to let him take his physical at 11:30am, after all other members have completed their physicals.

**PAYROLL: None**

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the Board's account activity for the month of May 2023:

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## May 2023

### Operating Account

Opening Balance	\$32,681.72
Interest	\$24.53
Canceled Checks	
Transfers	<u>\$100,000.00</u>
	<b>\$132,706.25</b>

NJ PERS TEPS	
Bills Paid	\$100,940.04
Bills Paid	
Bills (Radio Consulting)	
Service Charge	<u>                    </u>
Ending Balance	<b>\$31,766.21</b>

### Savings Account

Opening balance	\$2,168,716.54
Deposit-car/motorola	
Deposit-Howell Twp	
Interest	<u>\$3,343.78</u>
	<b>\$2,172,060.32</b>

Transfers	<u>\$100,000.00</u>
Ending Balance	<b>\$2,072,060.32</b>

### Payroll Account

Opening Balance	\$9,613.63
Interest	\$5.06
Transfer	
ADP	<u>\$0.00</u>
	<b>\$9,618.69</b>

Payroll	\$3,759.30
Fees	

Fees	
Ending Balance	<u>\$5,859.39</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

**PUBLIC COMMENT:** There were ten (10) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Stalling and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:50 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk