

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting February 14, 2023

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 12, 2022
- Published in the Howell Times on November 17, 2022
- Filed written notice with the Township Clerk on November 19 2022
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Stalling, Bailey, and Acampora all in attendance. Commissioner Romano was not in attendance.

It was noted that there were seven (7) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of January 9, 2023 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on January 10, 2023.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Stalling. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Stalling presented the following bills for payment for the month of February 2023:

	Bills	Amount
1	Alpine Software	\$ 7,503.72
2	Optimum	\$ 170.23
3	Van Wickle Auto Supply	\$ 742.29

4	Witmer	\$ 799.00
5	Netlink	\$ 199.00
6	CSM	\$ 356.00
7	NJ American Water	\$ 4,299.70
8	T & T	\$ 106.53
9	Michael Acampora	\$ 250.00
10	Rich Stalling	\$ 250.00
11	Premier Graphics	\$ 403.75
12	Bob's Uniforms	\$ 751.90
13	Verizon	\$ 380.10
14	Larson Ford	\$ 299.95
15	American Uniforms	\$ 287.99
16	CIT	\$ 96.75
17	Grainger	\$ 1,907.59
18	Central Jersey Compliance Co.	\$ 300.00
19	Motorola	\$ 2,000.00
20	Eppy's Tool & Equip.	\$ 120.20
21	CSM	\$ 5,163.00
22	Sendzik & Sendzik	\$ 3,118.50
23	Taylor Oil	\$ 399.08
24	Mohel Elliott Bauer & Gass	\$ 3,112.50
25	Sendzik & Sendzik	\$ 218.52
26	Sendzik & Sendzik	\$ 3,051.00
27	Larson Ford	\$ 350.00
	Totals	\$ 36,637.30

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for February 2023. A roll call vote was taken with the following results:

Scarlato – Yes
Stalling - Yes
Bailey – Yes
Acampora – Yes

The motion passed unanimously 4-0.

COMMUNICATIONS

Received

Monthly purchase report from William Newberry
Fire Bureau monthly reports
Sendzik & Sendzik – LOSAP payment increase for 2022
Affidavit of Publication for Board's Official Newspaper
Notice of Election – 2023 Budget

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Notice to Bid

Annual Worker's Comp audit from Liberty Mutual
Koerner & Koerner – Financial Audit document request for 2022
Chief Murphy – Equipment purchase list

Sent:

List of apparatus was sent to QPA Newberry
List of Purchases > \$17,500 for year 2022 has been posted to the Board's website

COMMITTEES

Joint Board Meeting

Next meeting will be Thursday, March 2, 2023, at 7:30pm at Station 19-1.

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to approve Resolution 02142023-01 Authorizing the Execution and Delivery of a Shared Services Agreement Relative to the Fire District's Share of the Cost of Various Improvements to the Township's Communications Infrastructure, Including Construction of a New Tower and Acquisition of Various Items of Communications Equipment.

A roll call vote was taken with the following result:

Scarlato – Yes

Stalling - Yes

Bailey – Yes

Acampora – Yes

The motion passed unanimously 4-0.

Chief's Report

Chief Murphy submitted all reports.

Chief Engineer

Chief Engineer Gilsenan provided the following report:

Ladder 490 – oil leak has been fixed, O2 bottle on ladder is out of service until valve has been fixed

Engine 475 – no issues

Engine 480 – no issues

Utility 488 – no issues

Tanker 495- no issues

Vehicle 486 – this vehicle will be going out to bid for sale

Bush 494 – no issues

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

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Purchaser:

QPA Newberry reported on the status of the following equipment:

- Ship date on 5 small Motorola charges is February 2023
- Hose order has been ordered with an estimated time date of 4/2023
- 3 nozzles for 494 – ship date of January or February 2023
- New 5” intake for Engine 474 – shipped 2/18/23
- Helmets fronts – estimated ship date 3/23
- Streamlight 90540 – ordered
- 3 Vulcan lights
- Pro Bars shipped 2/13/23
- Firehooks 14” x 30T CBT Carbide tip – did we receive yet?
- Globe Supreme boots (5) – to be shipped in 4/23
- Wildlands boots (25) – to be shipped 2/23

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to purchase the attached equipment for Engine 474 from Fire and Safety (see attached list). The motion was passed unanimously by the Board.

Chief Murphy discussed sending fire firefighters to attend training that the FDIC conference in Indianapolis, IN April 4-24 – 29, 2023. The Chief stated that he has budgeted \$10,000 in his budget for this training. He believes that there are currently four (4) firefighters interested in attending. Plans are to drive one of the command vehicles and Utility 488. The firefighters will be responsible for paying all expenses on their own and turning in receipts to the Board for payment when they return. Upon completion of the discussion, Commissioner Bailey made a motion, which was seconded by Commissioner Stalling to allow the Chief to register for the convention by 3/1/23 to receive the early registrant discount. The motion was unanimously approved by the Board.

TRUCK COMMITTEE:

New Engine:

Engine 474 will be going to back to Fire & Safety in the near future to address open issues and have additional equipment mounted.

OLD BUSINESS:

None

NEW BUSINESS:

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pass resolution #02142023-2 RESOLUTION AUTHORIZING SALE OF SURPLUS PEROSNAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE ON AN ONLINE AUCTION

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WEBSITE PURSUANT TO LOCAL FINANCE NOTICE 2008-9 DATED APRIL 28, 2008. A roll call vote was taken with the following results:

Scarlato – yes

Stalling – yes

Bailey – yes

Acampora- yes

Motion passes by vote of 4 – 0

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to obtain a new copier (as a lease) at a cost of \$92.15 per month for 60 months. A roll call vote was taken with the following results:

Scarlato – yes

Stalling – yes

Bailey – yes

Acampora- yes

Motion passes by vote of 4 – 0

The Board discussed their upcoming vehicle maintenance agreement with Defender Emergency Services, which is due to expire in March 2023. The Board has decided to place the vehicle fleet maintenance contract out for additional bidding this year. Commissioner Scarlato will speak with QPA Newberry and Solicitor Haines-Sendzik regarding creating a new bid specification to be go out to bid in early March 2023.

Clerk Acampora stated the list of firefighters that have qualified for 2022 LOSAP payments has been posted outside the meeting room. The list will remain there for the next 30 days. If a firefighter needs to make an appeal, it should be handled through Chief Murphy, who in turn will contact the Board. A motion to approve the 2022 LOSAP payment will be made at March's regular meeting.

Chairman Scarlato stated that this year's annual fire fighter physicals will be held at the fire house on Saturday, May 6, 2023 at 9am. The Clerk will notify all firefighters that need to attend.

Assistant Chief Scarlato stated that they have received the old foam trailer from the Western Monmouth Mutual Aid Association, but they have not received any paperwork yet.

Chief Engineer Gilsenan is requesting to have an outside company come to the firehouse to conduct an inventory of all the chemicals located within the firehouse so we can update the Right To Know book with the correct information. The Board has authorized the Chief Engineer to move forward with obtaining pricing to get this done and bring it back to the Board at the next meeting.

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GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS:

Received a letter from the Membership Committee of the fire company requesting Class A and B uniforms for several members. The Board has tabled this request until the March meeting, when the results of the election will be made available.

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of February 2023:

February 2023

**Operating
Account**

Opening Balance	\$110,159.73
Interest	\$84.81
Canceled Check #15360	\$1,531.20
Transfers	
	<hr/>
	\$111,775.74

NJ PERS TEPS	
Bills Paid	\$36,637.30
Bills Paid Bills (Radio Consulting)	
Service Charge	
Ending Balance	<hr/>
	\$75,138.44

Savings Account

Opening balance	\$2,256,808.05
Deposit	
Interest	\$2,294.07
	<hr/>
	\$2,259,102.12

Transfers	
Ending Balance	<u>\$2,259,102.12</u>

Payroll Account

Opening Balance	\$8,232.06
Interest	\$7.23
Transfer	
ADP	<u>\$21.11</u>
	\$8,260.40

Payroll	
Fees	
Fees	
Ending Balance	<u>\$8,260.40</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There were seven (7) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:05 hours.

Respectfully submitted:



Michael L. Acampora
Clerk