

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting August 8, 2023

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 12, 2022
- Published in the Howell Times on November 17, 2022
- Filed written notice with the Township Clerk on November 19, 2022
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Stalling, Romano, and Acampora all in attendance.

It was noted that there were seven (7) members of the public in attendance.

**Administering the Oath of Office: None**

### Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of July 10, 2023, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on July 11, 2023.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Romano. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of August 2023:

	<b>Bills</b>	<b>Amount</b>
1	Optimum	\$ 328.86
2	State of NJ	\$ 7.50
3	Fire & Safety	\$ 9,748.22

4	Fire & Safety	\$ 5,217.32
5	T & T Coast	\$ 741.04
6	Taylor Oil	\$ 669.47
7	Emergency Services Marketing Corp.	\$ 860.00
8	Access Compliance	\$ 10,140.00
9	Liberty Mutual Insurance	\$ 687.00
10	Verizon	\$ 380.10
11	Fire & Safety	\$ 3,705.00
12	Liberty Mutual Insurance	\$ 3,725.44
13	NetLink	\$ 199.00
14	American Uniform	\$ 3,442.50
15	VE Ralph & Son	\$ 80.50
	<b>Total Bills</b>	<b>\$ 39,931.95</b>

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for August 2023. A roll call vote was taken with the following results:

Scarlatto – Yes

Bailey – Yes

Staaling - Yes

Romano - Yes

Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Received

Liberty Mutual Insurance – Workers Comp policy

State of NJ Division of Employer accounts

Monthly purchase report from William Newberry

Fire Bureau monthly reports

### Sent:

Letter to Liberty Mutual Insurance pertaining to Audit

## COMMITTEES

### Joint Board Meeting

Next Joint Commissioner meeting is 9/7/23 @ 7:30pm at Station 19-3.

### Chief's Report

Chief Murphy submitted all reports.

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## Chief Engineer

Chief Engineer Gilsenan reported the following:

Ladder 490 – annual service performed. All UL issues were addressed, fixed, apparatus was re-tested and passed. Apparatus will be out of service for another 2 more weeks to fix other items that have been found.

Engine 475 –there is an issue with the front end that will be looked at by the technician.

Engine 480 – A/C has been fixed. Need new wiper blades and arms.

Utility 488 – Oil change has been completed

Tanker 495- no issues

Bush 494 – pump to be replaced in August.

Engine 474 – no issues

Utility 487 – no issues

Vehicle 466 – Oil change completed.

Vehicle 467 – Oil change completed.

## Purchaser:

QPA Newberry provided us with the status reported for all equipment that has been ordered.

Commissioner Bailey will follow-up with QPA Newberry regarding all items that have not been received yet.

## **TRUCK COMMITTEE:**

None

**OLD BUSINESS: None**

**NEW BUSINESS: None**

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS: None**

**PAYROLL: None**

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**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the Board's account activity for the month of August 2023:

<b>August 2023</b>	
<b>Operating Account</b>	
Opening Balance	\$39,416.25
Interest	\$39.52
Canceled Checks	
Transfers	\$40,000.00
	<u>\$79,455.77</u>
NJ PERS TEPS	
Bills Paid	\$39,931.95
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	<u>\$39,523.82</u>
<b>Savings Account</b>	
Opening balance	\$2,191,647.86
Deposit - Howell Twp	\$236,685.38
Interest	\$6,040.94
	<u>\$2,434,374.18</u>
Transfers	\$40,000.00
Ending Balance	<u>\$2,394,374.18</u>
<b>Payroll Account</b>	
Opening Balance	\$7,088.06
Interest	\$6.02
Transfer	
ADP	
	<u>\$7,094.08</u>
Payroll	
Fees	

Fees	
Ending Balance	<u>\$7,094.08</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

**PUBLIC COMMENT:** There were six (6) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting was closed at 20:15 hours.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Michael L. Acampora', with a long horizontal flourish extending to the right.

Michael L. Acampora  
Clerk