

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting September 13, 2022

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 17, 2021
- Published in the Howell Times on November 27, 2021
- Filed written notice with the Township Clerk on November 15, 2021
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Stalling, Bailey, Romano, and Acampora all in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of August 8, 2022, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on August 9, 2022. A motion to approve the minutes was made by Commissioner Romano and seconded Commissioner Bailey. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of September 2022:

	Bills	Amount
1	Michael Acampora	\$ 224.75
2	Rich Stalling	\$ 135.38
3	Greg Scarlato	\$ 148.46

4	William Bommer	\$ 145.77
5	Michael L. Acampora	\$ 155.35
6	James Bailey	\$ 138.36
7	VFIS	\$ 3,754.00
8	T & T	\$ 1,014.76
9	Capital One Credit	\$ 6,204.06
10	CSM	\$ 356.00
11	Fire & Safety	\$ 3,045.00
12	Grainger	\$ 150.65
13	American Uniforms	\$ 270.00
14	Witmer	\$ 3,275.00
15	Optimum	\$ 170.29
16	Verizon	\$ 380.32
17	CIT	\$ 96.75
18	Brick MUA	\$ 7,781.40
19	Access Compliance	\$ 780.00
20	Commons Cents	\$ 440.28
21	Koerner & Koerner	\$ 186.00
22	Ramtown Fire Company	\$ 23,833.33
23	Ricki Romano	\$ 340.29
24	Colin Murphy	\$ 146.99
25	Taylor Oil	\$ 705.35
26	W. G. Newberry	\$ 1,500.00
27	Sendzik & Sendzik	\$ 2,227.50
28	Netlink	\$ 199.00
	Totals	\$ 57,805.04

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for September 2022. A roll call vote was taken with the following results:

Scarlato – Yes
Stalling - Yes
Bailey – Yes
Romano – Yes
Acampora – Yes

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Monthly purchase report from William Newberry

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Fire Bureau monthly reports

Sendzik & Sendzik – Synopsis of Audit

Notice Special Meeting 9/1/22 publication

Resolution for Public Referendum

Resolution for Application to Local Finance Board

Resolution Authorizing Special Election

Resolution sent to Howell Twp pertaining Board compensation

Joint Board meeting minutes from 8/18/22 Special Meeting

Emails from John O’Keefe (Fire & Safety) on the status of new engine

Chief Murphy – Equipment purchase list

Sent: None

COMMITTEES

Joint Board Meeting

Joint Board meeting canceled scheduled for 9/1/22 was canceled. Next Board meeting is scheduled for 12/1/22 at station 19-5.

Commissioners Scarlato and Acampora attending a meeting at Town Hall to review the information pertaining to the radio project with the township manager, fire bureau, and township attorney. All districts will be having their election on 10/29/22 from 2pm-9pm to pass each district’s referendum to spend their funds to move forward with the radio system upgrade. A Zoom meeting will be held with Motorola to discuss the final figures designs of the project. There may be additional special meetings scheduled between now and 12/1/22 to discuss the radio project.

Chief’s Report

Chief Murphy submitted all reports since the last meeting.

There will be Township drill held on 9/22/22 the New Jersey Natural Gas facility located on Route 547.

The annual hose testing will be held on 9/13/22 and fire fighter Rappleyea will be managing the trucks for the testing company on this day.

The Chief is requesting to bring the following vehicles to Wildwood: 466, 467, and 488. The Board approved the Chief’s request.

Chief Engineer

Chief Engineer reported the following:

Ladder 490 – annual service has been completed. All open issues have been addressed.

All engine batteries have been replaced

Engine 475 – no issues

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Engine 480 –annual service still needs to be completed.

Tanker 495- no issues

Vehicle 486 – no issues

Bush 494 – no issues

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Pump testing has been completed on all apparatus, with all passing with the exception of Tanker 495. The Tanker will not go transfer into volume. This will be addressed with one of our service vendors.

All ground and arial ladders were tested and passed.

Purchaser:

The Board discussed that the line officers will have more direct interaction with QPA Newberry in 2023. All equipment requests will be provided directly to Mr. Newberry for price quotes, prior to requesting to purchase the equipment at a Board meeting.

A motion was made by Commissioner Bailey and seconded by Commissioner Acampora to purchase \$130 worth of Fire Prevention week marketing material. The motion passed unanimously by the Board.

TRUCK COMMITTEE:

New Engine: The Auxiliary pump has been removed from the engine and returned to the manufacturer (Daley) for further testing. Fire & Safety will continue to keep us updated

New Command Vehicle: No items

OLD BUSINESS:

A motion was made by Commissioner Romano and seconded by Commissioner Bailey to donate the air compressor to the Ramtown Fire Company. The compressor is the original compressor that failed after 30 days of installation. A new compressor was received by the manufacture and has been working properly since. We were informed by the manufacturer that they do not wan the old compressor back. The motion passed unanimously by the Board. Clerk Acampora will send a letter to the fire company regarding the donation.

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Chief Engineer Gilson stated that we need to address OSHA requirements for the storage of flammable liquids in the engineer's room, along with updating the Right to Know binder.

A motion was made by Commissioner Romano and seconded by Commissioner Bailey to purchase a yellow safety cabinet for the engineer's room for the storage of all flammable liquids, not to exceed \$2,000.00. The motion passed unanimously by the Board.

NEW BUSINESS: None

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL:

Treasurer Stalling noted that he will be transferring \$15,000.00 to cover the 3rd quarter payroll.

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of September 2022:

	September 2022	
Operating Account	Opening Balance	\$43,778.37
	Interest	\$3.25
	Canceled Checks	
	Transfers	\$60,000.00
		<u>\$103,781.62</u>
	NJ PERS TEPS	
	Bills Paid	\$57,805.04
	Service Charge	
	Ending Balance	<u>\$45,976.58</u>
Savings Account	Opening balance	\$2,642,596.54
	Deposit	
	Interest	<u>\$1,200.08</u>

	\$2,643,796.62
Transfers - Payroll	\$15,000.00
Transfers	\$60,000.00
Ending Balance	<u>\$2,568,796.62</u>

Payroll Account

Opening Balance	\$7,094.15
Interest	\$6.20
Transfer	\$15,000.00
ADP	<u>\$22,100.35</u>

Payroll	
Fees	
Fees	
Ending Balance	<u>\$22,100.35</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

PUBLIC COMMENT: There were five (5) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:15 hours.

Respectfully submitted:



Michael L. Acampora
Clerk