

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting February 8, 2022

Chairman Gregory Scarlato called the meeting to order at 20:20 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 17, 2021
- Published in the Howell Times on November 27, 2021
- Filed written notice with the Township Clerk on November 15, 2021
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Stalling, and Acampora all in attendance. Commissioner Romano was absent.

It was noted that there was eight (8) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of January 10, 2022, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on January 11, 2022.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Stalling. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of February 2022:

	Bills	Amount
1	foremost promotions	\$ 590.00
2	van wickle auto supply	\$ 513.93
3	esm	\$ 356.00
4	net link web services	\$ 199.00
5	Witmer public safety	\$ 771.90
6	optimum	\$ 169.39
7	cit	\$ 96.75
8	new jersey american water	\$ 3,778.48
9	Taylor oil	\$ 433.33
10	continental fire safety	\$ 3,148.00
11	Verizon wireless	\$ 380.16
12	Greg Scarlato	\$ 236.32
13	american uniform	\$ 629.96
14	access compliance	\$ 285.00
15	Witmer public safety	\$ 2,900.00
16	Koerner Koerner	\$ 420.50
17	Sendzik Sendzik	\$ 2,511.00
18	Sendzik Sendzik	\$ 62.90
19	prudential retirement	\$ 2,189.44
20	James bailey	\$ 250.00
21	mike acampora	\$ 250.00
22	john guire supply	\$ 671.29
	Total Bills	\$ 20,843.35

A motion was made by Clerk Acampora and seconded by Commissioner Bailey to pay the bills for February 2022. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills

Stalling - Yes

Bailey – Yes, present on own bills

Acampora – Yes, present on own bills

The motion passed unanimously 4-0.

COMMUNICATIONS

Received

Monthly purchase report from William Newberry

Sendzik & Sendzik - Notice of Election – 2022 Budget

Letter to Board of Elections

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LOSAP contribution for 2021
Koerner & Koerner letter of engagement for 2022

Sent:

Netlink – 2021 list of expenditures over \$17,500
2022 Budget information to be posted on website

COMMITTEES

Joint Board Meeting

Next meeting will be on 3/3/22 at 7:30pm at station 19-2

Chief's Report

Chief Murphy submitted the all reports since the last meeting.

The Chief's is currently obtaining prices to reprogram some of the radios so they will be correctly setup properly. We had issued communicating while on scene at the Brick Parkway fire.

Assistant Chief Scarlato reported the Rich (the radio project rep) and Chief Lewis will be at the fire house on 2/18/22 to look at the cell tower. He also stated that the Howell Police Department is looking into changing the dispatch desk software to Stillman and the fire and EMS may also have to look into changing to this software.

Assistant Chief Scarlato also stated that he has made some changes to the SOGs and will forward to the Board to review.

Chief Engineer

Chief Engineer Gilson reported the following.

Ladder 490 – no issues

Engine 475 – no issues

Engine 480 – the hydraulic line for the generator and the rear ladder will be installed on 2/14 and will take approximately 3 – 4 days

Tanker 495- no issues

Vehicle 486 – no issues

Bush 494 – no issues

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Commissioner Romano stated that he has reached out to several vendors to come look as our compressor, but so far, he has had no luck.

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Chief Engineer Gilsenan stated that he was not able to invite Defender to this meeting to discuss recent repair issues.

Purchaser:

Commissioner Bailey stated he will contact the vendor to follow-up on the SCBA stickers that were due several months ago and have not arrived yet. All equipment that has been ordered for the new truck has arrived. Turnout gear is still on back order and QPA Newberry is following up with the vendor.

Assistant Chief Scarlato was able to purchase materials to fix the leak in the washing machine. The Board thanked Assistant Chief for his assistance.

TRUCK COMMITTEE:

New Engine: Progress

New Command Vehicle: The vehicle is at the dealership awaiting delivery to the fire house. A date will be scheduled for Chief Murphy and Commissioner Bailey to pickup the vehicle at the dealership. The current command vehicle will continue to be used until after new vehicle is received back from Elite Services and is found to be in working condition.

OLD BUSINESS: None

NEW BUSINESS:

The Board reminded everyone of the current elections on 2/19/22 from 2pm – 9pm. The Board requests that everyone come out to support the Commissioners running for re-election and to vote to approve the 2022 budget.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of February 2022:

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February 2022

Operating Account

Opening Balance	\$35,853.77
Interest	\$3.18
Canceled Checks	\$210.00
Transfers	<u>\$20,000.00</u>
	\$56,066.95

NJ PERS TEPS	\$2,189.44
Bills Paid	
Bills Paid	\$18,653.91
Bills (Radio Consulting)	
Service Charge	<u> </u>
Ending Balance	\$35,223.60

Savings Account

Opening balance	\$2,751,033.73
Deposit	
Interest	<u>\$469.22</u>
	\$2,751,502.95

Transfers	<u>\$20,000.00</u>
Ending Balance	\$2,731,502.95

Payroll Account

Opening Balance	\$9,031.63
Interest	\$1.16
Transfer	
ADP	<u>\$71.17</u>
	\$9,103.96

Payroll	
Fees	\$98.65
Fees	<u> </u>
Ending Balance	\$9,005.31

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The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There were eight (8) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:35 hours.

Respectfully submitted:



Michael L. Acampora
Clerk

February 2022

February 2022		
Operating Account		
	Opening Balance	\$35,853.77
	Interest	\$3.18
	Canceled Checks	\$210.00
	Transfers	\$20,000.00
		\$56,066.95
	NJ PERS TEPS	\$2,189.44
	Bills Paid	
	Bills Paid	\$20,171.13
	Bills (Radio Consulting)	
	Service Charge	
	Ending Balance	\$33,706.38
Savings Account		
	Opening balance	\$2,751,033.73
	Deposit	
	Interest	\$469.22
		\$2,751,502.95
	Transfers	\$20,000.00
	Ending Balance	\$2,731,502.95
Payroll Account		
	Opening Balance	\$9,031.63
	Interest	\$1.16
	Transfer	
	ADP	\$71.17
		\$9,103.96
	Payroll	
	Fees	\$98.65
	Fees	
	Ending Balance	\$9,005.31