

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting September 14, 2021

Chairman Gregory Scarlato called the meeting to order at 20:20 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2020
- Published in the Howell Times on December 21, 2020
- Filed written notice with the Township Clerk on December 16, 2020
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Bailey, Stalling, and Acampora all in attendance.

It was noted that there were four (4) members of the public in attendance, including Solicitor Kate Sendzik and auditor Bob Elliott.

Chairman Scarlato turned the meeting over to the Board's auditor Bob Elliott for this presentation of the 2020 financial audit review. Mr. Elliott presented the audit to the Board, stating that the district was in a good financial position. He stated that the pension issue for the several of the current and previous Board members is close to being resolved and will be completed by end of the year. His recommendation was the that the Board continue with their current financial operations.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution 09142021-03 Resolution Authorizing Line-Item Transfers Pursuant to NJSA 40A:14-78.9. A roll call motion was taken with the following result:

- Commissioner Scarlato – Yes
- Commissioner Bommer – Yes
- Commissioner Stalling – Yes
- Commissioner Bailey – Yes

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Commissioner Acampora – Yes

The resolution passed unanimously by the Board by a vote of 5 – 0.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution 09142021-01 Resolution Accepting Annual Audit and Authorizing Publication of Synopsis Pursuant to NJSA 40A:5A-16 and NJSA 40A:14-89. A roll call motion was taken with the following result:

Commissioner Scarlato – Yes

Commissioner Bommer – Yes

Commissioner Stalling – Yes

Commissioner Bailey – Yes

Commissioner Acampora – Yes

The resolution passed unanimously by the Board by a vote of 5 – 0.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution 09142021-02 Resolution Certifying Compliance with NJSA 40A:5A-17, Board of Fire Commissioners of Fire District No. 4, Township of Howell. A roll call motion was taken with the following result:

Commissioner Scarlato – Yes

Commissioner Bommer – Yes

Commissioner Stalling – Yes

Commissioner Bailey – Yes

Commissioner Acampora – Yes

The resolution passed unanimously by the Board by a vote of 5 – 0.

## Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of August 9, 2021, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on August 10, 2021.

A motion to approve the minutes was made by Commissioner Bommer and seconded Commissioner Bailey. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of September 2021:

	<b>Bills</b>	<b>Amount</b>
1	Common Cents	\$ 77.00
2	W. G. Newberry LLC	\$ 1,500.00
3	Defender	\$ 13,492.59
4	CSM	\$ 356.00
5	Netlink	\$ 199.00

6	NJ American Water	\$ 7,063.38
7	VFIS	\$ 4,733.00
8	Access Health	\$ 380.00
9	CIT	\$ 96.75
10	Witmer	\$ 546.00
11	Witmer	\$ 4,554.00
12	Brick MUA	\$ 7,781.40
13	Liberty Mutual	\$ 3,076.94
14	Liberty Mutual	\$ 3,825.94
15	Optimum	\$ 170.15
16	Taylor	\$ 1,134.29
17	Verizon	\$ 304.12
18	Koerner & Koerner	\$ 942.50
	<b>Total Bills</b>	<b>\$ 50,233.06</b>

A motion was made by Clerk Acampora and seconded by Commissioner Bommer to pay the bills for August 2021. A roll call vote was taken with the following results:

Scarlato – Yes  
Bommer – Yes  
Stalling - Yes  
Bailey – Yes  
Acampora – Yes

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Received

NJ State Associations of Fire Districts meeting minutes 6/5/21  
Fire & Safety email regarding Ladder 490 service  
Fire Bureau – meeting minutes from radio meeting 8/23/21  
Joint Board meeting minutes 6/3/21

### Sent:

None

## COMMITTEES

### Joint Board Meeting

Joint Board meeting was held on 9/2/21 at 19-5. Commissioner Acampora attended the meeting. There was a very light attendance at the meeting. Commissioner Acampora had nothing to report from the meeting.

Next Meeting will be held on 12/1/2021 at 19:30 hours at Station 19-1.

Howell Day will be held 9/25/21 from 3pm – 8pm, concluding with fireworks.

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NJ State Association of Fire Districts will hold their next meeting in Wildwood on 9/17/21 @ 9:30am. There will also be a Zoom link to attend virtually.

## Chief's Report

Chief Romano turned in the monthly run reports. Vehicle reports were not submitted. Chief Romano requested that the Board allow the fire company to use the following vehicles from 9/15/21 – 9/19/21 for the Wildwood convention: 466, 467, 487, and 488. A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to allow the fire company to use vehicles 466, 467, 487, and 488 for the convention in Wildwood, NJ from 9/15 – 9/19/21. The motion passed unanimously by the Board.

## Chief Engineer

Chief Engineer Gilsenan provided the following report:

Ladder 490 – going out to Fire & Safety on 9/20 to have rust issue rectified

Engine 475 – A/C unit has been fixed by the replacement of the water pump

Engine 480 – no issues

Tanker 495- new portable pool has been received and put on the side of the tanker

Vehicle 486 – no issues

Bush 494 – Chief is requesting that the gas tanks and fuel pumps be looked at in the near future for any leaks

Utility 487 – no issues

Vehicle 466 – will need new brakes and will be addressed after the convention

Vehicle 467 – no issues

Apparatus have begun to receive their annual maintenance. So far, Engine 475 and Tanker 495 have been completed. All other apparatus will be completed within the next 30 -60 days. Any outstanding UL issues will be address when the annual maintenance is being completed.

## Purchaser:

The following equipment has been received:

- Batteries and Mikes for Motorola portables
- Potable pool for Tanker 495

The following equipment has been ordered:

- Nozzle for the high-rise pack
- MSA masks
- Tools for new Engine 474

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase salt spreading unit that can be attached to a vehicle at a cost not to exceed \$1,800. (These funds will be taken from the Various Tools budget of \$2,000). The motion passed unanimously by the Board.

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A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase two (2) Honda generators at a cost of \$5,900 each, not to exceed a cost of \$11,800 (These funds will be taken from the balance of the new tanker pool and hydraulic lift which is not going to be purchased). The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase fire fighter gear:

- Turnout boots – nine (9) sets at a cost of \$460 each, not to exceed \$4,140.
- Helmets – six (6) fire fighting helmets at a cost of \$326 each, not to exceed \$1,956
- Hoods – twenty-two (22) Nomex fire fighter hoods at a cost of \$45 each, not to exceed \$990
- Gloves – twelve (12) pairs of fire fighting gloves at a cost of \$186 each, not to exceed \$2,232.

The motion passed unanimously by the Board.

Chairman Scarlato reminded the line officers of 2022 Budget meeting scheduled for 10/4/21 at 7:30pm to discuss next year's budget.

## TRUCK COMMITTEE:

New Engine: The chassis is still scheduled to be delivered by 11/1/21 and we have been informed by the salesman that the truck is still on schedule to be delivered by the end of the year.

New Command Vehicle: Progress. No update as to when the vehicle will be received.

## OLD BUSINESS:

Clerk Acampora informed Chief Romano that the following firefighters need to obtain their physicals before 10/31/21:

- Sal Scarlato
- Robert Lawlor
- Rich Robertiello
- Ken Miller

Clerk Acampora reported that solicitor Sendzik and auditor Elliott have met with the Board and all pension issues, with the exception of one prior Board member, have been agreed upon and all issues will be rectified by the end of the year.

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## NEW BUSINESS:

A motion was made by Commissioner Acampora and seconded by Commissioner Bommer to approved the LOSAP distribution application for firefighter 2021-03. Commissioner Acampora stated that he has reviewed the requested and determined that the firefighter meets all of the criteria for to be approved for the request. The motion passed unanimously by the Board.

**GOOD AND WELFARE:** It was noted that Commissioner Stalling's father passed away, which is the reason for his absence this evening. The Board sends its thoughts and prayers to Commissioner Stalling and his family.

**JOINT PURCHASING COMMITTEE:** None

**APPLICATIONS/TERMINATIONS:** None

**PAYROLL:** None

**TREASURER'S REPORT:** Commissioner Bailey reported the following balances for the Board's account activity for the month of September 2021:

## September 2021

### Operating Account

Opening Balance	\$34,047.61
Interest	\$7.35
Canceled Checks	
Transfers	<u>\$50,000.00</u>
	<b>\$84,054.96</b>

### NJ PERS TEPS

Bills Paid	\$50,233.06
Bills Paid	
Bills (Radio Consulting)	
Service Charge	<u>                    </u>
Ending Balance	<b>\$33,821.90</b>

### Savings Account

Opening balance	\$2,568,397.08
Deposit	

Interest	\$462.75
	<u>\$2,568,859.83</u>

Transfers	\$65,000.00
Ending Balance	<u>\$2,503,859.83</u>

**Payroll Account**

Opening Balance	\$7,681.99
Interest	\$0.71
Transfer	\$15,000.00
ADP	
	<u>\$22,682.70</u>

Payroll	
Fees	
Fees	
Ending Balance	<u>\$22,682.70</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

**PUBLIC COMMENT:** There were four (4) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Bommer and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:35 hours.

Respectfully submitted:

Michael L. Acampora  
Clerk