

Regular Meeting May 11, 2021

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2020
- Published in the Howell Times on December 21, 2020
- Filed written notice with the Township Clerk on December 16, 2020
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, and Acampora in attendance. Commissioners Bailey and Stalling were not in attendance.

It was noted that there were four (4) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of April 12, 2021, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on April 13, 2021.

A motion to approve the minutes was made by Commissioner Bommer and seconded Commissioner Acampora. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bommer presented the following bills for payment for the month of May 2021:

Bills	Amount
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Taylor Oil	\$ 638.36
NJ American Water	\$ 3,527.36
Central Jersey Generator	\$ 450.00
Greg Scarlato	\$ 52.73
Valic AIG	\$ 1,787.00
Monmouth County Treasurer	\$ 70.00
Bob's Uniforms	\$ 895.85
Verizon Wireless	\$ 304.31
Reliance Graphics Inc	\$ 1,020.00
Liberty Mutual Insurance	\$ 3,826.94
Greg Scarlato	\$ 250.00
James Bailey	\$ 250.00
Defender	\$ 1,760.27
CSM	\$ 356.00
Sendzik & Sendzik	\$ 157.75
Netlink	\$ 199.00
Totals	\$ 15,545.57

A motion was made by Clerk Acampora and seconded by Commissioner Bommer to pay the bills for May 2021. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills

Bommer – Yes

Acampora – Yes

The motion passed unanimously 3-0.

COMMUNICATIONS

Received

Sendzik & Sendzik: Bid Correspondence to Fire & Safety Services
Election Certification results

Monthly Fire Bureau reports

Recall notice from Cummings for Engine 480 (KME)

Sent:

Workers Comp audit request for information from BLD Associates

Email from Chairman Scarlato to Sendzik & Sendzik regarding Pension

COMMITTEES

Joint Board Meeting

The next Joint Board meeting will be 6/3/2021 at 19:30 hours at Station 19-4.

Chief's Report

All monthly reports were presented by the Chief.

Assistant Chief Murphy turned in all company reports in Chief Romano's absence. No other report was provided.

Assistant Chief Scarlato he is working with CMS regarding the computer issues. Parts have been ordered and will be installed as soon as they arrive.

Chief Engineer

Chief Engineer Gilseman is back from medical leave.

Ladder 490 – the arrow stick has been replaced

Engine 475 – no issues

Engine 480 – no issues

Tanker 495 – new tank float sensor has been ordered

Vehicle 486 – no issues

Bush 494 – the pump and engine for the pump are being rebuilt and should be completed in the next 30 days

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Purchaser:

The Board has requested the detailed information for the purchase of the new pool for Tanker 495 so he can forward to the QPA in order to receive bids.

Assistant Chief Scarlato has submitted another purchase invoice from Motorola for the new Dual head radio being purchased for vehicle 466. The information will be forwarded to the QPA for update.

Assistant Chief Scarlato submitted a list of miscellaneous hand tools requesting to be purchased. A motion was made by Commissioner Acampora and seconded by Commissioner Bommer to purchase the miscellaneous hand tools, not to exceed \$3,000,00. The motion passed unanimously by the Board.

Chairman Scarlato stated that we are in the process of obtaining the cost on the new turnout gear and is requesting that the line officers submit a list of all fire fighters needing new gear.

TRUCK COMMITTEE:

New Engine: Pre-Construction meeting is scheduled at the Pierce Plant in FL on 5/13 and 5/14/2021. The meeting will be attended by Commissioners Scarlato, Bommer, Stalling, and Chief Romano and Lt. Realmuto. Chairman Scarlato received the specs from Peirce, and they will be reviewed during the trip.

New Command Vehicle: The Board is requesting an updated quote from Elite, as they have the incorrect model and year on the original quote.

OLD BUSINESS:

All members required to obtain their physicals for 2021, attended their appointments on 5/8/2021, except for five (5) fire fighters. Clerk Acampora has been in contact with these fire fighters and informed them that they need to contact Access Health and have their physical completed prior to 10/31/2021. They have been provided the contact information for Access Health.

NEW BUSINESS:

A motion was made by Commissioner Bommer and seconded by Commissioner Acampora to approve RESOLUTION #05112021-01 RESOLUTION AUTHORIZING THE PARTICIPATION INTO A COOPERATIVE PRICING SYSTEM PURSUANT TO NJSA 40A:11-11(5). A roll call vote was taken with the following result:

Scarlato – Yes

Bommer – Yes

Acampora – Yes

The motion passed unanimously 3-0.

A motion was made by Commissioner Bommer and seconded by Commissioner Acampora to approve RESOLUTION #05112021-02 RESOLUTION AUTHORIZING CONTRACT WITH APPROVED STATE CONTRACT VENDOR PURSUANT TO NJSA 40A:11-12(A) AND NJAC 5:34-7.29(C). A roll call vote was taken with the following result.

Scarlato – Yes

Bommer – Yes

Acampora – Yes

The motion passed unanimously 3-0.

The Board is requesting that the line officers add the number of fire fighters attending each call to their monthly report. They would also like to see any calls that were not assigned an incident number due to the fact that we did not respond, but we were dispatched to the call.

The building generator was recently serviced and will be serviced semi-annually moving forward.

GOOD AND WELFARE: It was noted that Commissioner Bailey's father passed away and Board sends their condolences to his family.

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER’S REPORT: Commissioner Bommer reported the following balances for the Board’s account activity for the month of May 2021:

May 2021

Operating Account

Opening Balance	\$33,599.28
Interest	\$5.59
Canceled Checks	\$150.00
Transfers	\$15,000.00
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	\$48,754.87

NJ PERS TEPS	
Bills Paid	\$15,545.57
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	<hr/>
	\$33,209.30

Savings Account

Opening balance	\$2,366,546.47
Deposit-Howell Twp	\$221,894.75
Interest	\$403.66
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	\$2,588,844.88

Transfers	\$15,000.00
Ending Balance	<hr/>
	\$2,573,844.88

Payroll Account

Opening Balance	\$8,717.55
Interest	\$0.90
Transfer	
ADP	\$67.65
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\$8,786.10

Payroll	
Fees	
Fees	
Ending Balance	<u>\$8,786.10</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

PUBLIC COMMENT: There were five (5) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bommer and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:45 hours.

Respectfully submitted:

Michael L. Acampora
Clerk