

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting January 12, 2021

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2020
- Published in the Howell Times on December 21, 2020
- Filed written notice with the Township Clerk on December 16, 2020
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were four (4) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of December 7, 2020 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on December 8, 2020.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Bommer. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of January 2021:

Bills	Amount
wireless communications	\$ 780.00
Salvatore Scarlato	\$ 212.93
Taylor oil	\$ 565.63
cit	\$ 96.75

defender	\$ 220.99
net link	\$ 199.00
common cents	\$ 432.12
batteries and bulbs	\$ 55.90
Roberts electronics and security	\$ 130.00
Koerner an Koerner p.a.	\$ 1,841.50
Barry Osborn	\$ 4,375.00
mohel elliott bauer glass	\$ 9,985.00
Witmer public safety group	\$ 436.00
csm	\$ 356.00
continental fire and safety	\$ 412.50
Middletown fire academy	\$ 700.00
NJ American water	\$ 3,678.76
optimum	\$ 339.74
Verizon wireless	\$ 304.22
Sendzik an Sendzik	\$ 5,660.90
NJ American water	\$ 3,358.00
atlas	\$ 43.18
csm	\$ 356.00
netlink web service	\$ 199.00
liberty mutual insurance	\$ 2,903.17
Barry Osborn	\$ 3,150.00
Totals	\$ 40,792.29

A motion was made by Clerk Acampora and seconded by Commissioner Bommer to pay the bills for January 2021. A roll call vote was taken with the following results:

Scarlato – Yes
Bommer – yes
Stalling - Yes
Bailey – Yes
Acampora – Yes

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Sendzik & Sendzik: Synopsis of Audit
Notice of Public Hearing for Proposed Budget
Koerner & Koerner: Notice for creating/distribution of 1099s

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Sent:

None

COMMITTEES

Joint Board Meeting

The next Joint Board meeting will be 3/4/2021. I do not know which department will be hosting the March meeting.

Chief's Report

All monthly reports were presented by the Chief.

The received information from Howell Twp. OEM pertaining to man hours worked during the hurricane in August 2020. All information was sent to Howell Twp. OEM for submission and reimbursement by FEMA. The department worked a total of 17 hours. COVI-19 forms and signup information has been sent out to all fire fighters and interested fire fighters have contacted the Chief and appointments for the first vaccination have been made through Howell Twp. OEM.

Chief is requesting Class A uniforms for fire fighter Lasky and Arcos. Letters will be provided by the clerk and given to the fire fighters.

Training – Blood Born Pathogens, Right to Know, and CPR to be conducted in January and February 2021.

There are several fire fighters requesting to take the Fire Fighter II Class. The cost of the books is \$125. Any fire fighter wishing to attend the class will have to purchase the books on their own and submit the invoice for reimbursement by the Board.

There are currently 5 – 6 members interested in attending an Advanced SCBA class through All Hands Fire Training. The cost would be \$250 per student. The line officers will get back to us with an exact amount and also look into having a class just for our department.

Chief Engineer

Ladder 490 – no issues

Engine 475 – no issue

Engine 480 – needs front end alignment

Tanker 495 – no issues

Vehicle 486 – there is no heat

Bush 494 – needs alignment, winding noise coming from engine, No A/C

Utility 487 – front seat still needs to be fixed

Vehicle 466 – Chief changed the oil on his own

Purchaser:

Nothing to report

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TRUCK COMMITTEE:

Chairman Scarlato reported that there may possibly be a Pre-Construction meeting in March 2021. The Board and Line officers need to start creating a list of equipment that we will need to purchase for the truck. With the current delays in receiving deliveries, it is recommended that we order as soon as possible in order to have the equipment for when it needs to be installed on the truck as the end of the year. We will need to order five (5) SCBAs and spare bottles, along with portable radios and the truck radio. 2nd Assistant Chief Scarlato has all of the information pertaining to the portables and truck radio.

New command vehicle will be worked on with Purchaser Bailey, 1st Assistant Chief Murphy, and QPA William Newberry

OLD BUSINESS:

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to send suspension letters to any fire fighter that has not provided proof of receiving their physical for 2020. The motion passed unanimously by the board.

It was discussed the 2nd Assistant Chief Scarlato and Clerk Acampora will work to develop a summary/highlight of the upcoming 2021 budget and have something placed on social media prior to the 4/20/21 election.

NEW BUSINESS:

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to place the annual fleet service/maintenance contract out to bid. Motion passed unanimously by the Board. Chairman Scarlato will contact Solicitor Sendzik and coordinate the advertising of the bid.

A motion was made by Clerk Acampora and seconded by Commissioner Bommer to provide a list to Koerner & Koerner and have them issue the 1099s for the Board for any fire fighter that made more than \$599 last year. Motion passed unanimously by the Board.

The 2021 District Elections have been moved to Tuesday, April 20, 2021 from 2pm – 9pm. It is not currently known if they will be held in person or only through mail-in ballots. The governor has not yet made this decision.

GOOD AND WELFARE:

It was noted that our former account Barry Osborn was back in the hospital and was not doing well.

JOINT PURCHASING COMMITTEE: None

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APPLICATIONS/TERMINATIONS:

There were no applications or terminations, but the Board welcomed the 2021-line officers:

Chief – Ricky Romano
1st Assistant Chief – Colin Murphy
2nd Assistant Chief – Sal Scarlato
Lt. – Pete Realmuto

The Board wished the new line luck in 2021 and they look forward to working with them.

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of January 2021:

January 2021

Operating Account

Opening Balance	\$45,068.87
Interest	\$5.79
Transfers	\$25,000.00
Transfers	\$15,000.00
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	\$85,074.66

NJ PERS TEPS

Bills Paid	\$40,792.29
Bills Paid	\$0.00
Bills (Radio Consulting)	\$0.00
Service Charge	\$0.20
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Ending Balance	\$44,282.17

Savings Account

Opening balance	\$2,594,716.96
Deposit	
Interest	\$552.00
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	\$2,595,268.96

Transfers	\$40,000.00
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Ending Balance	\$2,555,268.96

Payroll Account

Opening Balance	\$8,020.02
Interest	\$2.14
Transfer	\$15,000.00
ADP	
	\$23,022.16
Payroll	\$10,273.55
Fees	\$5,286.33
Fees	\$0.00
Ending Balance	\$7,462.28

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There were five (5) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:52 hours.

Respectfully submitted:



Michael L. Acampora
Clerk