

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting October 12, 2021

Chairman Gregory Scarlato called the meeting to order at 20:20 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2020
- Published in the Howell Times on December 21, 2020
- Filed written notice with the Township Clerk on December 16, 2020
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Bailey, Stalling, and Acampora all in attendance.

It was noted that there were seven (7) members of the public in attendance, including Solicitor Kate Sendzik and accountant Steve Burns.

Chairman Scarlato turned the meeting over to the Board's accountant Steve Burns for discussion on the 2022 budget. The Board, Mr. Burns, and Ms. Sendzik reviewed all of the categories that make up the 2022 budget. Upon conclusion of the discussion, Mr. Burns stated that once he received the CNC3 from Clerk Acampora, he will then prepare the budget and send it to the Board for their review. The Board will then notify Ms. Sendzik so she can advertise the special budget meeting to be held in either November or December.

Ms. Sendzik then discussed Resolution 10122021 -01. This resolution discloses the compensation that is being paid annually to the Board members. This resolution needs to be passed by the Board annually and submitted to Howell Township.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution 10122021-01 Resolution Setting Compensation for Commissioners Pursuant to NJSA

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40A:14-88 and the Manner Of Payment Thereof. A roll call motion was taken with the following result:

- Commissioner Scarlato – Yes
- Commissioner Bommer – Yes
- Commissioner Stalling – Yes
- Commissioner Bailey – Yes
- Commissioner Acampora – Yes

The resolution passed unanimously by the Board by a vote of 5 – 0.

Solicitor Sendzik stated that past commissioners DCRP-Pension issues have been rectified and all members will be paid out by 12/31/21.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of September 13, 2021, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on September 14, 2021.

A motion to approve the minutes was made by Commissioner Bommer and seconded Commissioner Bailey. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of October 2021:

	Bills	Amount
1	Penguin Management	\$ 1,548.00
2	Netlink	\$ 199.00
3	UL	\$ 4,168.60
4	Defender	\$ 4,493.23
5	NFPA	\$ 130.95
6	Mohel Elliott Bauer & Gass	\$ 10,595.00
7	Witmer	\$ 1,964.00
8	Greg Scarlato	\$ 125.05
9	CIT	\$ 96.75
10	Mr. Keys	\$ 142.50
11	Access Compliance	\$ 380.00
12	Atlas	\$ 43.18
13	Motorola Solutions	\$ 903.20
14	Witmer	\$ 1,349.00
15	GSB	\$ 18,541.35

16	Verizon Wireless	\$ 304.27
17	Greg Scarlato - Back Interest	\$ 1,818.16
18	James Eadicicco Back Interest	\$ 1,097.11
19	Rich Stalling Back Interest	\$ 1,619.08
20	NJ American Water	\$ 3,778.48
21	Liberty Mutual	\$ 749.00
22	Optimum	\$ 169.83
23	Taylor Oil	\$ 831.21
24	CSM	\$ 356.00
	Totals	\$ 55,402.95

A motion was made by Clerk Acampora and seconded by Commissioner Bommer to pay the bills for October 2021. A roll call vote was taken with the following results:

Scarlato – Yes
 Bommer – Yes
 Stalling - Yes
 Bailey – Yes
 Acampora – Yes

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Monthly purchase report from William Newberry
 Sendzik & Sendzik - Notice of Rescheduled Meeting
 Synopsis of Audit
 Educational Services Commission of NJ

Sent:

None

COMMITTEES

Joint Board Meeting

Next Meeting will be held on 12/1/2021 at 19:30 hours at Station 19-1.

Chief's Report

Chief Romano turned in the monthly run reports.
 Chief Romano stated that they FYE is 10/31/21. Assistant Chief Scarlato is working with Red Alert to make sure any fire fighter that was placed on medical leave in 2021 has the correct year end percentage.

Chief Engineer

Chief Engineer Gilsenan provided the following report:
 Ladder 490 – is going to have the Air tank on the ladder hydro tested

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Engine 475 – no issues
Engine 480 – no issues
Tanker 495- still having valves replaced
Vehicle 486 – had fuel module replaced
Bush 494 – no issues
Utility 487 – gas filter was replaced
Vehicle 466 – no issues
Vehicle 467 – no issues

All annual preventative maintenance has been completed for all apparatus.

Purchaser:

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to purchase a Ziko Ladder for Engine 480, not to exceed \$2,000. The motion passed unanimously by the Board.

Assistant Chief Scarlato stated that the two (2) married couples (Hallogen and ax) are the incorrect ones and need to be returned to Fire Hooks Unlimited. Purchaser Bailey stated he will handle returning this equipment.

TRUCK COMMITTEE:

New Engine: No update
New Command Vehicle: No Update

OLD BUSINESS: None

NEW BUSINESS: None

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Commissioner Bailey reported the following balances for the Board's account activity for the month of October 2021:

October 2021

**Operating
Account**

Opening Balance	\$34,975.36
Interest	\$7.47
Canceled Checks	
Transfers	
	<hr/>
	\$34,982.83

NJ PERS TEPS	
Bills Paid	\$55,402.95
Bills Paid	
Bills (Radio	
Consulting)	
Service Charge	
Ending Balance	<hr/>
	-\$20,420.12

Savings Account

Opening balance	\$2,544,887.23
Deposit (Howell Twp)	\$226,375.00
Interest	\$423.32
	<hr/>
	\$2,771,685.55

Transfers	
Ending Balance	<hr/>
	\$2,771,685.55

Payroll Account

Opening Balance	\$20,389.82
Interest	\$1.06
Transfer	
ADP	
	<hr/>
	\$20,390.88

Payroll	\$9,694.22
Fees	\$139.58
Fees	\$4,925.85
Ending Balance	<hr/>
	\$5,631.23

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

Commissioner Stalling stated that accountant Steve Burns has made all adjusting transactions to the Board's QuickBooks and now all accounts are in balance.

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PUBLIC COMMENT: There were four (4) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bommer and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:25 hours.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Michael L. Acampora", with a large, sweeping flourish extending to the right.

Michael L. Acampora
Clerk