

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790
Regular Meeting September 8, 2020

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2019
- Published in the Howell Times on December 21, 2019
- Filed written notice with the Township Clerk on December 16, 2019
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Bailey, and Acampora all in attendance. Commissioner Stalling was not in attendance

It was noted that there were five (5) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of August 10, 2020 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on August 11, 2020.

A motion to approve the minutes was made by Commissioner Bommer and seconded by Commissioner Bailey. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of September 2020:

Bills	Amount
Taylor	\$ 412.32
Defender	\$ 5,852.84
Fire Flow	\$ 2,536.90
Witmer	\$ 254.00

Edwards Tire	\$	588.76
Brick MUA	\$	7,781.40
Verizon	\$	304.08
CIT	\$	96.75
Truax	\$	300.00
All Hands	\$	694.95
CSM	\$	356.00
NJ American Water	\$	<u>6,716.00</u>
	\$	25,894.00

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills for August 2020. A roll call vote was taken with the following results:

Scarlato – Yes
 Bommer – Yes
 Bailey – Yes
 Acampora – Yes

The motion passed unanimously 4-0.

COMMUNICATIONS

Received

State of NJ – Survey of Occupational Injuries
 Sendzik & Sendzik - Notice of Intent to Award Contract
 Resolution Awarding contract to Fire & Safety Services
 NJ State Fire District meeting minutes from 6/6/20
 Howell Twp. Fire bureau reports
 Letter from fire fighter 2020-01 requesting withdrawal from LOSAP
 Service agreement from W.G.Newberry, LLC
 Motorola Solutions Inc - credit balance request

Sent: None

COMMITTEES

Joint Board Meeting

Joint Board meeting was attended on 9/3/2020 by Commissioners Bailey and Acampora. Robert Tice provided an update on the radio project and stated more meetings will be scheduled with the state and the township. He will provide quarterly updates as to how they are progressing.

Chief's Report

All monthly reports were turned in for review the Board

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Chief Engineer

Ladder 490 - Steering box has been replaced. Front end has not been aligned yet.

Engine 475 - Shore line is broken and needs to be replaced

Engine 480 - no issues

Tanker 495 - Front end needs to be greased

Bush 494 - All emergency lights have been fixed and are working properly

Utility 487 - 4 new tires have installed. Seat still needs to be repaired

Purchaser:

BLS bags have been received, but they need to be returned as they are not big enough to hold all of our equipment.

Additional items to be purchased:

1. Oxygen bottle bags - total cost not to exceed \$200
2. Training - Man vs. machine (training by All Hands) \$1,250
Training to be held on 9/29/2020 @ 18:30 hours

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase the Oxygen bags at a cost of \$200 and Training with All Hands at a cost of \$1,250. The motion passed unanimously by the Board.

Live burn drill to be held at Brick Fire Academy before the end of the year.

Commissioner Bailey will follow-up the Motorola 1250 batteries that were ordered approximately 4 months ago.

New foam has been received and has been put into service on the trucks.

TRUCK COMMITTEE:

Progress

OLD BUSINESS:

Annual fire company physicals will be held on Saturday, September 26, 2020 from 9am – 12 noon at the firehouse. The Board has been notifying all members that need to attend.

Received a service agreement from W.M. Newberry, LLC.

Turnout gear has been ordered.

Chairman Scarlato provided an update on the parking lot lights:

Two lights (2) will be upgraded to LED lights on the siren pole in the grove that will light up the back parking lot and the Elks parking lot.

New light pole will be installed in the grove to replace the damaged pole. Three (3) lights will be installed on this pole and will light the parking lot and the grove.

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A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to execute the service agreement with W.M. Newberry LLC to be the Board's Qualified Purchasing Agent (QPA) for the year 2021. Motion was unanimously approved by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pass Resolution 09082020-01 RESOLUTION AWARDDING CONTRACT TO FIRE & SAFETY SERVICES, LTD., THROUGH USE OF THE SOURCEWELL PREOCUREMENT PROCESS PURSUANT TO NJSA 52:34-6.2(B)(3). A roll call vote was taken with the following results:

Scarlato - Yes
Bommer - yes
Bailey - Yes
Acampora - Yes

The motion passed unanimously by a vote of 4 yes and -0- no.

NEW BUSINESS:

The Board received a request for a LOSAP withdrawal from Ramtown fire fighter # 2020-01. Clerk Acampora reviewed the request and has verified that the fire fighter has met all criteria for receiving a distribution. A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to approve the request for distribution. The motion passed unanimously by the Board.

Budgeting meeting with the Board and line officers for 2021 will be on 9/28/2020.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Commissioner Bailey reported the following balances for the Board's account activity for the month of September 2020:

September 2020 Operating Account

Opening Balance	\$35,909.28
Interest	\$6.44
Canceled Checks	
Transfers	\$25,000.00
	\$60,915.72

NJ PERS TEPS	
Bills Paid	\$25,894.00
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	\$35,021.72

Savings Account

Opening balance	\$2,373,175.60
Deposit	
Interest	\$618.09
	\$2,373,793.69
Transfers	\$40,000.00
Ending Balance	\$2,333,793.69

Payroll Account

Opening Balance	\$8,535.83
Interest	\$1.78
Transfer	\$15,000.00
ADP	
	\$23,537.61
Payroll	
Fees	
Fees	
Ending Balance	\$23,537.61

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

PUBLIC COMMENT: There were six (6) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

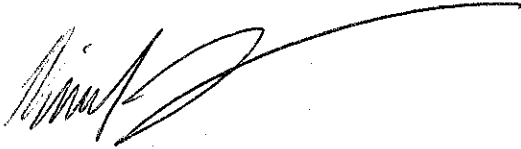
ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Stalling to close the meeting. The motion passed unanimously by the Board.

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The meeting closed at 20:55 hours.

Respectfully submitted:

A handwritten signature in black ink, appearing to read "Michael L. Acampora", with a long, sweeping horizontal line extending to the right.

Michael L. Acampora
Clerk