

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting June 9, 2020

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2019
- Published in the Howell Times on December 21, 2019
- Filed written notice with the Township Clerk on December 16, 2019
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were two (2) members of the public in attendance.

### **Administering the Oath of Office: None**

A motion to forgo the reading of the February 11, 2020 and approve the minutes as they have been posted to the Board's website, was made by Commissioner Bommer and seconded by Commissioner Stalling. The motion passed unanimously by the Board.

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the months of April, May, and June 2020:

<b>April 2020 Bills</b>	<b>Amount</b>
Common Cents EMS Supply	\$ 372.10
Ricky Romano	\$ 30.32
Grainger	\$ 1,066.84
CSM	\$ 356.00
Netlink Web Services	\$ 199.00
Defender	\$ 16,661.63
Defender	\$ 747.42
Monmouth County Treasurer	\$ 70.00
Verizon Wireless	\$ 608.40
Ramtown Fire Company	\$ 23,833.33
Roberts Electronics	\$ 312.00
Roy Press	\$ 208.00
Atlas Welding Supply	\$ 43.18
VFIS	\$ 41,275.68
Greg Scarlato	\$ 69.23
NJ State Association dues	\$ 300.00
NJ American Water	\$ 3,358.00
CIT	\$ 97.00
Liberty Mutual	\$ 7,555.00
Optimum	\$ 168.73
Taylor Oil	\$ 553.22
Defender	\$ 1,050.30
Defender	\$ 3,398.25
Defender	\$ 502.00
Defender	\$ 4,933.24
<b>Total April bills</b>	<b>\$ 7,768.87</b>

<b>May 2020 Bills</b>	<b>Amount</b>
mike Acampora	\$ 23.60
csm	\$ 356.00
net link	\$ 199.00
Taylor oil	\$ 148.99
Optimum	\$ 168.73
NJ American water	\$ 3,350.00
Verizon	\$ 304.12
common cents	\$ 57.00

common cents	\$ 57.00
defender	\$ 824.37
Sal Scarlato	\$ 195.07
<b>Total May Bills</b>	<b>\$ 5,683.88</b>

<b>June 2020 Bills</b>	<b>Amount</b>
	\$
Rickey Romano	150.00
	\$
colin murphy	150.00
	\$
Chris Maher	150.00
	\$
Salvatore Scarlato	150.00
	\$
mike Acampora	150.00
Billy bommer	\$ 150.00
rich stalling	\$ 150.00
James bailey	\$ 150.00
Greg Scarlato	\$ 150.00
joe gilsenan	\$ 150.00
mike Acampora	\$ 207.88
ramtown fire company	\$ 7,250.00
brick utilities	\$ 7,781.40
cit	\$ 96.75
Taylor oil	\$ 267.75
optimum	\$ 168.73
van winckle auto supply	\$ 82.15
central jersey generators	\$ 429.50
all hands fire	\$ 3,877.08
Verizon wireless	\$ 304.08
Monmouth county clerk	\$ 870.74
Witmer public safety group	\$ 440.00
netlink web service	\$ 199.00
atlas	\$ 43.18
defender	\$ 818.10
Taylor oil	\$ 241.27
NJ American water	\$ 3,358.00
csm	\$ 356.00
Witmer public safety group	\$ 860.00
Howell Fire District 2 (radio study)	\$ 6,930.00
<b>Total June Bills</b>	<b>\$ 36,081.61</b>



# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07960

A motion was made by Commissioner Stalling and seconded by Clerk Acampora to pay the bills for March, April, and May 2020. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills  
Bommer – Yes, present on own bills  
Stalling – Yes, present on own bills  
Bailey – Yes, present on own bills  
Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Received

State of NJ Final budget approval  
NJ State Assoc. of Fire District minutes from 3/7/20 meeting  
Joint Board meeting minutes from 3/5/20 and 6/4/20

### Sent

Audit to VFIS

## COMMITTEES

### Joint Board Meeting

Meeting on 6/4/20 was held via ZOOM virtual meeting.  
The radio study report was reviewed and discussed by all attendees.  
Since the report was only received by all parties on 6/3/20, a motion was made for all parties to have additional time to review the report and contact the vendor with any questions that each Board may have. Another meeting will be held on 7/9/20 @7:30pm at 19-2 to further discuss the report.

### Chief's Report

All monthly reports were turned in for review the Board

Chief Romano thanked the Board for working with the line officers over the past 3 months during the COVID-19 pandemic and allowing them to purchase additional PPE and sanitizing products.

### Chief Engineer

Pump and ladder testing have all been completed by UL.  
ESI will be onsite on 6/15/20 at 8am to service the Holmatro tools

### Purchaser:

We received the two(2) hard suction trainers, five (5) pagers, and three (3) water can extinguishers.  
Replacement foam for Engine 475 has been ordered.

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

Need a new FIT testing machine which will cost approximately \$9,500. The Chief stated that he would forgo purchasing a new radio for Tanker 495 and replace it with the FIT testing equipment.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase a battery operated Holmatro COMBI-tool, at a cost not to exceed \$10,204.00. The Chief will discuss with ESI when they come to service our current equipment. The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase ten (10) batteries for the old Motorola 1250 radios. Motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to purchase additional lumber for the training door prop. The motion passed unanimously by the Board.

## **TRUCK COMMITTEE:**

Chairman Scarlato stated that we will be obtaining two(2) prices via the two(2) co-ops: Sourcewell an Houston Galviston (HGAC). Hoping to have the prices by the next Board meeting.

## **OLD BUSINESS:**

The new gear spec has been analyzed and prices have been received from Continental Fire, the Fire Store, and HGAC.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to approve Resolution 06092020-01 RESOLUTION AUTHORIZING CONTRACT WITH APPROVED STATE CONTRACT VENDORS PURSUANT TO N.J.S.A. 40A:11 – 12(A) AND NJAC 5:34-7.29(C). A roll call vote was taken with the following result:

Scarlato – Yes

Bommer – Yes

Stalling – Yes

Bailey – Yes

Acampora – Yes

The motion passed unanimously 5-0.

## **NEW BUSINESS:**

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to approve Resolution 06092020-02 RESOLUTION AUTHORIZING PREPAYMEN OF CERATIN BILLS FOR 2020. A roll call vote was taken with the following result:

Scarlato – Yes

Bommer – Yes

Stalling – Yes

Bailey – Yes

Acampora – Yes

The motion passed unanimously 5-0.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**



# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

**APPLICATIONS/TERMINATIONS: None**

## **PAYROLL:**

Second quarter 2020 payroll register was completed by Clerk Acampora and approved by Chairman Scarlato. Treasurer Stalling will be transferring \$15,000.00 to cover the quarterly payroll.

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the Board's account activity for the months of April, May, and June 2020:

### **April 2020**

#### **Operating Account**

Opening Balance	\$42,724.23
Interest	\$9.39
Canceled Checks	
Transfers	<u>\$110,000.00</u>
	<b>\$152,733.62</b>

NJ PERS TEPS	
Bills Paid	\$107,768.87
Bills Paid	
Bills (Radio	
Consulting)	
Service Charge	<u></u>
Ending Balance	<b>\$44,964.75</b>

#### **Savings Account**

Opening balance	\$2,167,083.05
Deposit	
Interest	<u>\$2,080.14</u>
	<b>\$2,169,163.19</b>

Transfers	<u>\$85,000.00</u>
Ending Balance	<b>\$2,084,163.19</b>

#### **Payroll Account**

Opening Balance	\$21,839.05
Interest	\$10.47
Transfer	
ADP	<u></u>

**\$21,849.52**

Payroll	\$9,365.86
Fees	\$4,697.96
Fees	\$132.93

Ending Balance	<u>\$7,652.77</u>
----------------	-------------------

**May 2020**

**Operating Account**

Opening Balance	\$44,964.75
Interest	\$7.71
Canceled Checks	
Transfers	<u>\$6,000.00</u>
	<b>\$50,972.46</b>

NJ PERS TEPS	
Bills Paid	\$5,683.88
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	<u>\$45,288.58</u>

**Savings Account**

Opening balance	\$2,084,163.19
Deposit-Howell Twp	\$188,610.54
Interest	<u>\$909.53</u>
	<b>\$2,273,683.26</b>

Transfers	<u>\$6,000.00</u>
Ending Balance	<b>\$2,267,683.26</b>

**Payroll Account**

Opening Balance	\$7,652.77
Interest	\$5.57
Transfer	
ADP	<u>\$33.50</u>
	<b>\$7,691.84</b>

Payroll

Fees	
Fees	
Ending Balance	<b>\$7,691.84</b>

**June 2020**

**Operating Account**

Opening Balance	\$45,288.58
Interest	\$4.64
Canceled Checks	
Transfers	\$30,000.00
	<b>\$75,293.22</b>

NJ PERS TEPS	
Bills Paid	\$36,081.61
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	<b>\$39,211.61</b>

**Savings Account**

Opening balance	\$2,267,683.26
Deposit	
Interest	\$804.21
	<b>\$2,268,487.47</b>

Transfer to payroll	\$15,000.00
Transfers operating	\$30,000.00
Ending Balance	<b>\$2,223,487.47</b>

**Payroll Account**

Opening Balance	\$7,691.84
Interest	\$3.00
Transfer	\$15,000.00
ADP	
	<b>\$22,694.84</b>

Payroll	
Fees	
Fees	
Ending Balance	<b>\$22,694.84</b>



# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bommer and passed unanimously by the Board.

**PUBLIC COMMENT:** There were two (2) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Stalling to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:40 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk