

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting June 11, 2019

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 20, 2018
- Published in the Howell Times on December 29, 2018
- Filed written notice with the Township Clerk on December 17, 2018
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were four (4) members of the public in attendance.

Chairman Scarlato introduced Steve Ceratani from Dynamic Engineering Consulting. He presented information to the Board about the proposed 1.2MM square foot warehouse that is being proposed to be built at Randolph Road and Oak Glenn Road. He stated that the initial proposal was submitted to the planning board of Howell Township. The planning board suggested that they contact Howell Fire District No. 4 to see if they had any additional add pertaining to the proposal. Chairman Scarlato informed Mr. Ceratani that the Howell Township Fire Bureau is the entity that will make all firematic decisions pertaining to the project. The Board has already received information from the Howell Township Fire Bureau that they have no issue with the plans that have been submitted. The planning board has stated that they would like to review the entrance and exits for the project. Chairman Scarlato stated that if they have any additional question pertaining to firematic issues, that they will need to contact the Howell Township Fire Bureau.

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Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of May 13, 2019 were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on May 14, 2019.

A motion to approve the minutes was made by Commissioner Bommer and seconded by Commissioner Bailey. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
brick utilities	\$ 7,781.40
optimum	\$ 168.65
fire flow	\$ 2,242.80
cit	\$ 97.00
Verizon	\$ 190.00
netlink web services	\$ 199.00
access health	\$ 345.00
access health	\$ 6,950.00
superintendent of elections	\$ 66.00
new jersey american water	\$ 3,358.00
witmer public safety	\$ 1,357.00
all hands fire	\$ 6,479.00
taylor oil co	\$ 464.12
defender	\$ 12,205.47
defender	\$ 457.20
ricky romano	\$ 60.00
rich stalling	\$ 1,445.14
csm	\$ 356.00
ramtown fire company	\$ 7,250.00
joe gilisenan	\$ 150.00
sal scarlato	\$ 150.00
chris maher	\$ 150.00
colin murphy	\$ 150.00
ricky romano	\$ 150.00
william gotto	\$ 150.00
mike acampora	\$ 150.00
james bailey	\$ 150.00
greg scarlato	\$ 150.00
rich stalling	\$ 150.00

william bommer	\$ 150.00
greg scarlato	\$ 45.50
Totals	\$ 53,167.28

A motion was made by Commissioner Bommer and seconded by Clerk Acampora to pay the bills. A roll call vote was taken with the following results:

- Scarlato – Yes, present on own bills
- Bommer – Yes, present on own bills
- Bailey – Yes, present on own bills
- Stalling – Yes, present on own bills
- Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

- NJ State Association of Fire Districts meeting minutes 3/21/19
- DMV – Tanker 495 registration
- DMV – Registration renewal for vehicle 466
- Sendzik & Sendzik – Copy of letter to Elliot & Gass for audit

Sent

None

COMMITTEES

Executive Board

Meeting held on 5/23/19 attended by Commissioner Bommer.
 Joint Board meeting held on 6/6/19.
 Next meeting will be held on 6/27/19.
 Radio study, fire academy, and OEM issues were discussed.
 The Joint Board is requesting each district contribute \$8,000.00 for a radio study to be performed. District No. 4 is not in agreement with moving forward with this study without first obtaining another price quote for the work to be completed.
 The Joint Board has requested a committee of five (5) commissioners (1 from each Board) to speak with Howell Township regarding the dispatch of Howell Township OEM.

Chief's Report

All reports were submitted.
 The Chief stated that there has been issues with not being dispatched to calls. On 6/7/19 there was an EMS call at 29 Gladiola Rd that we were not dispatched. There have also been issues with Howell OEM being “self-dispatched” to calls without being requested and 19-4 was never notified. The Chief was informed that he can follow-up on any dispatch related issues and the Board is being asked to be included on all correspondence. The Training Standards Committee will meet to review Guidelines.

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A turnout gear vendor will be coming to the firehouse on 6/20/19 @ 7pm to present Globe turnout gear. Commissioner Bailey, Chief Gotto, Captain Maher will attend the meeting.

The last communication meeting was held on 5/16/19. The communications committee was presented with a radio study quote of \$40,000.00, which would be split by the 5 Boards. Chairman Scarlato stated that he feels this is a lot of money for a study and then there will be additional money needed to correct all issues that are found. He feels that for a project of this magnitude, that there needs to be additional quotes. He will address this with our attorney and the it will be discussed at the next E-Board meeting.

The Chief reported that fire fighter Gilseman has returned from his medical leave and has provided a doctor's not to return to duty.

Engine 480 is still having issues connecting to the internet.

Chief Engineer

Tanker 495 camera is on order and will be installed when is has been received by the vendor.

Ladder 490 master air cylinder on the ladder is out of service, there is a leak in the line. If the bottle is needed at a fire, it will need to be turned on manually at the bottle value. There is a Holmatro toll out of service. ESI is scheduled to come and service all of the tools in the next few weeks.

There are issues with the portable radio charge unit in Ladder 490.

Purchaser:

The smoke machine and the hydrant bags have been received.

Hose has been ordered, but not received yet.

SCBA mask bags have not been ordered yet.

EMS supplies still need to be ordered.

Additional equipment for purchase:

- 4 LDH hooks in order to move large diameter hose @ \$125 each (\$500)
- Man vs. Machin rescue kit - \$600
- Battery operated band saw - \$750
- Replacement rehab 10 x 20 - \$350
- Bailout kits – 5 sets and training
- Fire fighting gloves to be order though FireFighter1 – 10 pairs
- Hoods – 3 hoods at a maximum price of \$400
- Door Prop - \$11,000 with training and accessories (Not a movable device)
- Hard suction strainer for Engine 75 - \$175
- Miscellaneous supplies to build 2 small entrapment props - \$500
- 100 ft garden hose with nozzle ✓

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A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to purchase all the above referenced equipment. Motion passed unanimously by the Board.

TRUCK COMMITTEE: Progress

OLD BUSINESS:

Radio communication study – there was a discussion amongst the Board members about whether or not to move forward with the communication study costing Fire District No. 4 \$8,000.00.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer, to move forward with the Communications study at a cost of \$8,000.00, pending discussion with our legal and financial advisors. A roll call vote was taken with the following results:

Scarlato – No

Stalling – No

Bailey – Yes

Bommer – Yes

Acampora – Yes

Motion passed by a vote of 3 – yes and 2 – no.

The Social Media and Discipline policy were read in full at this meeting. This constitutes the first reading. The policies will be read again at the July meeting at which time it will be voted on to be adopted.

Chief Gotto requested that the Board find out if he is covered under the Board's insurance policy. The Board will speak with our insurance carrier.

NEW BUSINESS: None

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL:

Second quarter payroll was prepared by Clerk Acampora and verified by Chairman Scarlato.

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TREASURER'S REPORT: Commissioner Stalling reported the following balances for the for the Board's accounts:
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CHECKING ACCOUNT

OPENING BALANCE	\$ 24,769.70
INTEREST	\$ 9.28
TRANSFER	<u>\$ 60,000.00</u>
SUB-TOTAL	\$ 84,778.98

NJ – PERS TEPS Payment	\$
BILLS PAID	<u>\$ 53,167.28</u>
CLOSING BALANCE	\$ 31,611.70

SAVINGS ACCOUNT

OPENING BALANCE	\$1,963,716.44
DEPOSIT (HOWELL TWP.)	\$
DEPOSIT (LIBERTY MUTUAL)	\$ 6,475.00
INTEREST	<u>\$ 1,372.35</u>
SUB-TOTAL	\$1,971,563.79
TRANSFER TO PAYROLL	\$ 15,000.00
TRANSFER TO CHECKING	<u>\$ 60,000.00</u>
CLOSING BALANCE	\$1,896,563.79

PAYROLL ACCOUNT

OPENING BALANCE	\$ 7,794.66
TRANSFER	\$ 15,000.00
ADP	\$
INTEREST	<u>\$ 11.48</u>
SUB-TOTAL	\$ 22,806.14

PAYROLL	\$
FEES	\$
FEES	<u>\$</u>
CLOSING BALANCE	\$ 22,806.14

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There were three (3) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

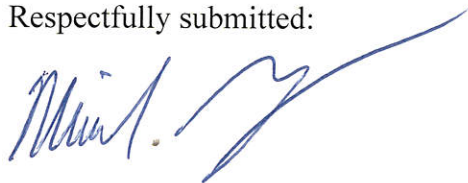
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ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Bailey to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 22:15 hours.

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "Michael L. Acampora", with a long, sweeping flourish extending to the right.

Michael L. Acampora
Clerk