

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting April 10, 2018

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2017
- Published in the Howell Times on December 23, 2017
- Filed written notice with the Township Clerk on December 14, 2017
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, and Acampora all in attendance. Commissioner Bailey was absent from the meeting.

It was noted that there were ten (10) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of March 13, 2018 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. He then read the minutes from the regular business meeting on March 14, 2018.

A motion to approve the minutes was made by Commissioner Stalling and seconded by Commissioner Bommer. The motion passed unanimously by the Board.

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PAYMENT OF BILLS: Commissioner Bommer presented the following bills for payment:

Bills	Amount
new jersey american water	\$ 3,280.21
liberty mutual	\$ 8,527.00
witmer	\$ 2,580.00
safe bussiness	\$ 180.68
netlink web services	\$ 199.00
optimun	\$ 168.39
ramtown fire company	\$ 23,833.33
verizon	\$ 183.78
roberts electronics	\$ 312.00
cit	\$ 103.79
sal scarlato	\$ 200.00
all hands fire	\$ 250.00
van wickie auto inc	\$ 169.24
defender	\$ 1,104.62
taylor oil co	\$ 878.62
sendzik and sendzik	\$ 7,571.50
alpine software	\$ 4,586.25
william bommer	\$ 150.14
TOTALS	\$ 54,278.55

A motion was made by Commissioner Stalling and seconded by Commissioner Acampora to pay the bills. A roll call vote was taken with the following results:

Bommer – Yes
Scarlato – Yes
Stalling – Yes
Acampora – Yes

The motion passed unanimously 4-0.

COMMUNICATIONS

Sent

None

Received

Engine 480 registration
Brush 486 registration renewal

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COMMITTEES

Executive Board

Meeting was held on 3/22/18 and attended by Commissioner Bommer and Chairman Scarlato.

District #3 reported replacing Commissioner John Tucker who has resigned and moved away.

The repeater has been temporarily fixed.

Voucher sent to Motorola for \$38,010.74 for repairs to repeater. Will authorize payment for the voucher when the work has been completed.

Next meeting will be held on 4/25/18.

Chief's Report

All reports were submitted by the Chief.

Portable radio from Engine 480 has been sent back to ALLCOM as it is not working correctly.

Vehicle 467 has never been detailed and it needs to be.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to have vehicle 467 detailed for a maximum price of \$200. The motion passed unanimously by the Board.

The fire company is in the process of creating a RIT team and having all RIT team members qualified as per the County guidelines.

A draft of the department RIT guidelines has been submitted to the Board for review. The Board will check with their insurance carrier to verify that we are covered for this type of operation, but the Board did not foresee any issues.

Chief Engineer

Engine 475 – Batteries have been replaced

Ladder 490 – The Pre-set still needs to be serviced, along with the steering

Tanker 495 – There is an air leak in the truck. Will have service technician try to find out the cause. Will also be obtaining a quote for the installation of Auto-Air eject for this truck.

Brush 494 – Muffle has been replaced on the pump

Utility 486 – all issued have presently been fixed

Engine 480 – tire issues were due to a broken valve stem, which has been replaced

Purchaser

Installation of satellite receivers: \$2,462 for installation of receivers, docking station, wires, etc.

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A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to move forward with the installation of the receivers at a cost of \$2,462. Motion passed unanimously by the Board.

Chief is requesting the purchase of a 5-way valve to be used with the Monmouth County pipeline. Cost of the value is \$1,600.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to purchase the 5-way valve at a cost not to exceed \$1,600. Motion passed unanimously by the Board.

The chief is requesting \$3,000 for training in order for 15 fire fighters to attend RIT OPS training. This class is currently not offered at the Monmouth County Fire Academy, so we have to seek training elsewhere.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to approve \$3,000 for 15 fire fighters to attend RIT OPS training. Motion passed unanimously by the Board.

OLD BUSINESS:

Chairman Scarlato reminded the line officers that they should be compiling the information requested for the ISO audit. Chief Connolly stated they have tied up on the SCBA project and will continue to obtain the information requested and will coordinate with the Clerk of the Board. Chairman Scarlato stated that Howell Township is requesting a meeting with the Board to discuss connection the hydrants at Soldier Memorial Park to the new water line being installed on Route 547. Chairman Scarlato and Clerk Acampora will meet with Chief Lewis and James Herrman from the township to discuss and will report back to the Board.

NEW BUSINESS:

SCBA presentation given by Chief Connolly and his line officers. MSA is the company and product that is recommended by the Line Officers. The Board discussed with the Line Officers the results of the testing perform by the Line Officers and fire fighters between MSA and SCOTT. The Line Officers would like to move forward with MSA as our vendor. They would like to bring in a salesman and have him look at our apparatus to determine what we would need in order to mount the new breathing units. The Chief noted that if the units are purchased before 6/30/18, MSA will upgrade the units free of charge when the new changes come out in late 2018. Chairman Scarlato noted that the Board had no problem moving forward with MSA to come to the fire house, but we will also have to allow SCOTT the same opportunity.

On a motion by Commissioner Bommer and seconded by Commissioner Stalling, to approve to move forward with investigating MSA as the vendor to purchase the new breathing apparatus from. We will also allow SCOTT the same opportunity. Motion passed unanimously by the Board.

A committee will be formed to meet with the vendors consisting of Chairman Scarlato, Commissioner Stalling, and whom ever the Chief would like to attend from his Line Officers.

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GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 23,126.04
INTEREST	\$ 4.62
TRANSFER	<u>\$ 55,000.00</u>
SUB-TOTAL	\$ 78,130.66

NJ – PERS TEPS Payment	\$
BILLS PAID (Re-issue Bommer)	\$ 150.14
BILLS PAID	<u>\$ 54,128.41</u>
CLOSING BALANCE	\$ 23,852.11

SAVINGS ACCOUNT

OPENING BALANCE	\$1,875,553.71
DEPOSIT (Howell Twp)	\$ 179,275.84
INTEREST	<u>\$ 657.82</u>
SUB-TOTAL	\$2,055,487.37
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 55,000.00</u>
CLOSING BALANCE	\$2,000,487.37

PAYROLL ACCOUNT

OPENING BALANCE	\$ 19,961.98
TRANSFER	\$
INTEREST	<u>\$ 5.06</u>
SUB-TOTAL	\$19,967.04
PAYROLL	\$ 9,601.27
FEES	\$ 120.55
FEES	<u>\$ 4,790.88</u>
CLOSING BALANCE	\$ 5,454.34

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The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Acampora, and passed unanimously by the Board.

PUBLIC COMMENT: There was with nine (9) member of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Stalling and seconded by Commissioner Bommer to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:50 hours.

Respectfully submitted:



Michael L. Acampora
Clerk
Howell Board of Fire Commissioners
District 4