

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting February 13, 2018

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 18, 2017
- Published in the Howell Times on December 23, 2017
- Filed written notice with the Township Clerk on December 14, 2017
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were two (2) members of the public in attendance.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of January 8, 2018 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house, along with the Special meeting minutes from the Special meeting held on January 9, 2018. He then read the minutes from the regular business meeting on January 9, 2018.

A motion to approve the minutes was made by Commissioner Stalling and seconded by Commissioner Bommer. The motion passed unanimously by the Board.

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PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
Bob's Uniforms	\$ 2,082.80
NJ American Water	\$ 3,292.30
Nat Alexander	\$ 129.70
Witmer Public Safety	\$ 452.00
Ricki Romano	\$ 85.86
NJ State Fire Districts	\$ 300.00
Sal Scarlato	\$ 185.68
Sal Scarlato	\$ 130.18
Save Lives Common Sense	\$ 577.21
Edwards Tire	\$ 144.90
CIT	\$ 97.00
Blue Tarp Financial	\$ 39.99
American Uniform	\$ 456.43
Michael Acampora	\$ 19.60
Atlas Welding	\$ 43.29
Greg Scarlato	\$ 80.00
Joseph Doyle	\$ 513.00
Shore Business Solutions	\$ 375.00
Taylor Oil Co.	\$ 1,089.24
Jamm Printing	\$ 80.00
Total Garage Solutions	\$ 6,474.96
Sendzik & Sendzik	\$ 5,454.00
Asbury Park Press	\$ 69.10
Verizon	\$ 162.15
Defender	\$ 1,145.62
Rich Robertiello - Election Official	\$ 175.00
Robert Lawlor - Election Official	\$ 175.00
Colin Murphy - Election Official	\$ 175.00
KZ Craft	\$ 213.75
Micro Media Publishing	\$ 250.00
Net Link	\$ 199.00
Access Health System	\$ 450.00
Optimum	\$ 168.54
All Industrial Safety Products	\$ 1,325.38
Blines Jewelry Box	\$ 989.75
Totals	\$ 27,601.43

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A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pay the bills. A roll call vote was taken with the following results:

- Bommer – Yes
- Scarlato – Yes, present on own bills
- Stalling – Yes
- Bailey – Yes
- Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

COMMUNICATIONS

Sent

- VFIS claim information for Engine 480 accident
- VFIS repair quote to fix Engine 480

Received

- IOS- Insurance Services Office – Audit request
- NJ Division of Taxation – Back payroll taxes –
2006: \$18,567.67
2002: \$ 1,838.34
2005: \$21,150.39

Membership Committee letters requesting Class A uniforms for:

- Michael Ott
- Kory Lawlor
- Pete Realmuto
- Brian Dejesus

- Sendzik and Sendzik: Notice of Meeting for 2018 – Howell Times
- Notice of Election – Asbury Park Press
- Eligible LOSAP contributions for 2017
- Gladfelter Insurance – Claim #NJCM218011251-00002 (Engine 480)
- Defender Emergency Products – price quote to repair Engine 480
- Howell PD – police report for Engine 480
- Liberty Mutual Audit for workers comp claims – 2015: 2 2017: 3
- Sea Girt PD – employment verification for Joseph Sulewski
- Board of Elections information for upcoming election

COMMITTEES

Executive Board

Meeting was held on 1/25/18 and attended by Commissioner Bommer.

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Nothing of importance was discussed at this meeting. Still discussing radio issues.

Next meeting will be held on 2/22/18.

Chief's Report

All reports were submitted by the Chief.

Three (3) fire fighters will be fitted for turnout gear on 2/14/18. (Phleger, Ott, and McMahon)

There will be live burn demonstrations being held at the Monmouth County Fire Academy by Scott and MSA to demonstrate their products. First one will be Scott on 2/20/18 and MSA will be on 2/27/18.

Chief Engineer

The Chief Engineer reported the following:

Tanker 495 – lose wires in the console has been fixed

Going to check with repair vendor to determine if the leaking valve has been fixed yet

Engine 475 – auto air eject has been fixed

Need new batteries. We will wait until after the budget has been approved.

Engine 480 – waiting on parts to repair damage from the accident

Utility 486 – the door contact is not working and the red overhead inside light is remaining on all the time. Will contact vendor for service.

Purchaser

Commissioner Bailey reported that the gas meter that was received from The Fire Store has been returned to the vendor.

Chief Connolly is requesting five (5) satellite receivers to be installed in vehicle 466, 467, 480, 486, and 490 in order to have GPS capability within the Red Alert software. Price is \$60 per satellite receiver. He is also requesting to purchase a laptop for Engine 475, as we already have the computer mount.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase five (5) satellite receivers at a maximum cost of \$300.

Motion passed unanimously by the Board.

The Board will address the laptop purchase at a future date.

OLD BUSINESS: None

NEW BUSINESS:

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Chairman Scarlato noted that we have been receiving numerous invoices from American Uniform lately. He noted that ALL Class A uniforms will be ordered through Bob's Uniforms, unless otherwise approved by the Board. All Class A uniform requested will be submitted to the Board via letter from the Membership committee.

Chairman Scarlato also noted that no fire company line officer or member shall purchase equipment or other goods, with the assumption that the Board will pay the bill. All purchases must be approved by 2 Board members. Payment for such purchases will be made to a vendor and not an individual.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS:

The Board received Class A uniform request letters from the Membership Committee for the following firefighters:

Michael Ott
Peter Realmuto
Kory Lawlor
Brian Dejesus

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to issue Class A uniform letters to the above referenced firefighters. It was noted that Michael Ott will not attain his 1 year company anniversary until May 2018. Mr. Ott's letter will not be distributed until May 2018. The motion passed unanimously by the Board.

The Membership committee also submitted Otto Weber's membership application, which was accepted by the fire company. A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to accept Otto Weber's membership application. Motion passed unanimously by the Board.

PAYROLL: None

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 27,032.81
INTEREST	\$ 5.11
TRANSFER	\$ 25,000.00
SUB-TOTAL	\$ 52,037.92

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NJ – PERS TEPS Payment	\$
BILLS PAID	\$ 989.75
BILLS PAID	<u>\$ 26,611.68</u>
CLOSING BALANCE	\$ 24,436.49

SAVINGS ACCOUNT	
OPENING BALANCE	\$2,013,783.33
DEPOSIT (returned check-Penguin)	\$ 537.00
INTEREST	<u>\$ 526.16</u>
SUB-TOTAL	\$2,014,846.49
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 25,000.00</u>
CLOSING BALANCE	\$1,989,846.49

PAYROLL ACCOUNT	
OPENING BALANCE	\$ 10,016.72
TRANSFER	\$
INTEREST	<u>\$ 4.75</u>
SUB-TOTAL	\$10,021.47
PAYROLL	\$
FEES	\$
FEES	<u>\$</u>
CLOSING BALANCE	\$ 10,021.47

The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Bailey, and passed unanimously by the Board.

PUBLIC COMMENT: There was with seven (7) member of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bailey and seconded by Commissioner Bommer to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:00 hours.

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Respectfully submitted:



Michael L. Acampora
Clerk
Howell Board of Fire Commissioners
District 4