

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4—RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting March 14, 2017

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 16, 2016
- Published in the Howell Times on December 24, 2016
- Filed written notice with the Township Clerk on December 14, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, and Acampora all in attendance. Commissioner Bailey was not in attendance.

It was noted that there were two (2) members of the public in attendance.

Administering the Oath of Office: None

The Clerk reported that the regular workshop Meeting Minutes of February 13, 2017 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. The Clerk then read the minutes from the regular business meeting on February 14, 2017.

A motion to approve both minutes was made by Commissioner Stalling and seconded by Commissioner Bommer. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bommer presented the following bills for payment:

all industrial safety products inc.	\$ 1,325.00
liberty mutual ins	\$ 10,212.00
roy press inc	\$ 465.00
verizon	\$ 155.88
njawc	\$ 2,615.80

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bobs uniform shop	\$ 90.95
asbury park press	\$ 377.60
advance professional	\$ 118.96
sal scarlato	\$ 200.89
sal scarlato	\$ 75.00
taylor oil	\$ 841.82
air power international inc	\$ 1,950.00
optimum	\$ 117.75
brick utilities	\$ 7,781.40
bobs uniform shop	\$ 131.95
defender	\$ 305.00
netlink web service	\$ 199.00
csm	\$ 5,398.62
michael acampora	\$ 19.60
toshiba	\$ 194.00
batteries plus bulbs	\$ 155.52
valic-aig	\$ 51,894.00
Election - Lawlor	\$ 175.00
Election - Zmuda	\$ 175.00
Election - Seitz	\$ 175.00
Total Bills	\$ 85,150.74

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

- Scarlato – Yes
- Bommer – Yes
- Stalling – Yes
- Acampora – Yes, present on my own bills

The motion passed unanimously 4-0.

COMMUNICATIONS

Sent

- January workshop and meeting minutes to Maureen Dedrick at Netlink
- E-mailed the election results to Susanne Cervenka from the Asbury Park Press
- Election results e-mailed to Maureen Dedrick at Netlink
- Liberty Mutual insurance claim for injury to Lou Gallo
- E-mailed 2017 budget to Tina Smilek
- Signed quarterly tax vouchers to Howell Township

Received

Sendzik & Sendzik: Notice of Election – Asbury Park Press
2017 Adoption of 2017 Budget from DCA
Certification of Amount to be paid by Taxation – sent to Howell
Twp.
KME Correspondence
Jefferson Capital – returned check #468 for payment of Austin Higgins medical bill
Tina Smelick – request for budget information
Amboy Bank – approved government depository
Township vouchers for quarterly payments from the township
Letter from Jim Gaul pertaining to the uniform standard
LOSAP distribution request from James Bailey
Meeting minutes from the Joint Board meeting from March 2017
Access Health physical reports – Rich Stalling

COMMITTEES

Executive Board

No meeting was held in February.
The next meeting will be on 3/23/17.

Chief's Report

All reports were submitted by Assistant Chief Connolly.

Chief Engineer

New batteries were installed in Brush Truck 494 and all battery connections and switches were checked.

All Holmatro equipment will have their annual service once Engine 480 comes back to the fire house and is in service. The annual service will be performed by ESI.

Purchaser

Assistant Chief Gotto's helmet has been ordered. The manufacturer is waiting to receive the safety goggles before they can ship the helmet.

Chairman Scarlato stated that the radio room renovations will need to be reviewed to determine what will exactly be done. The Board will need to receive another bid for the work that will be completed. Initial budget is for \$18,000.00 and we have already received an estimate from a carpenter in the amount of \$10,000.00, plus an additional \$3,000.00 for the air conditioning/heating unit.

The Board will also begin discussions for helping the fire company to replace the current heating and air conditioning system. The Clerk will send a letter to the fire company requesting their permission to move forward with obtaining bids for this project.

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Extrication gloves to be purchase for entire town under a bulk purchase order from the vendor. This should decrease the overall cost for each fire company. The Chief's are awaiting final pricing from the vendor.

OLD BUSINESS:

The list of LOSAP recipients has been posted on the bulletin board outside the meeting room for the past 30 days. Payment to VALIC-AIG has been approved at this meeting and will be made within the next 2 weeks.

James Gaul submitted a letter pertaining to the uniform standard. He is requesting that we add outside pockets to the uniform jacket. A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to add the pockets to the uniform jackets. It was clarified that the Board will not be covering the expense for any member's jackets that do not currently have pockets on them. This will only be for any new jackets that are being purchased. The motion passed unanimously by the Board.

Notice of annual physical letters will be handed out to all firefighters needing their annual physical at the next fire company meeting on March 20, 2017.

A motion was made by Commissioner Stalling and seconded by Commissioner Bommer to have the portraits of Engine 480 and Command Vehicle 466 that were taken at the George Washington Bridge, framed and matted to be hung within the firehouse. The maximum cost will not exceed \$250.00. The motion passed unanimously by the Board.

NEW BUSINESS:

A motion was made by Commissioner Stalling and seconded by Commissioner Bommer to approve the LOSAP withdrawal request from firefighter Bailey. Motion passed unanimously by the Board.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: Treasurer Stalling will be transferring \$15,000.00 to cover the 2017 1st quarter payroll.

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TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 20,359.00
INTEREST	\$ 1.78
BILLS (Election officials)	\$ 525.00
TRANSFER	<u>\$ 85,000.00</u>
SUB-TOTAL	\$104,835.78
NJ – PERS TEPS Payment	\$
SERVICE CHARGE	\$
BILLS PAID	<u>\$ 84,625.74</u>
CLOSING BALANCE	\$ 20,210.04

SAVINGS ACCOUNT

OPENING BALANCE	\$1,821,262.06
INTEREST	<u>\$ 222.79</u>
SUB-TOTAL	\$1,821,484.85
TRANFER TO PAYROLL	\$ 15,000.00
TRANSFER TO CHECKING	<u>\$ 85,000.00</u>
CLOSING BALANCE	\$1,721,484.85

PAYROLL ACCOUNT

OPENING BALANCE	\$ 9,520.77
TRANSFER	\$15,000.00
INTEREST	<u>\$ 1.45</u>
SUB-TOTAL	\$24,522.22
PAYROLL	\$
FEES	<u>\$</u>
CLOSING BALANCE	\$ 24,522.22

The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Acampora, and passed unanimously by the Board.

PUBLIC COMMENT: There was one (1) member of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

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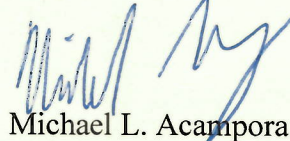
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EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Bommer and seconded by Commissioner Stalling to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:35 hours.

Respectfully submitted:



Michael L. Acampora
Clerk of the Board