

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting September 12, 2017

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 16, 2016
- Published in the Howell Times on December 24, 2016
- Filed written notice with the Township Clerk on December 14, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bommer, and Bailey all in attendance.

It was noted that there were five (5) members of the public in attendance, including the Board's auditor, Barry Osborn.

The meeting was turned over to Barry Osborn for his review and discussion of the 2016 Audit. After a full review of the 2016 Audit and discussion with the Board, a motion was made by Commissioner Bommer and seconded by Commissioner Bailey, to accept the audit as presented. The motion was unanimously approved by the Board. After receiving the proper Board signatures on the audit, Mr. Osborn will submit the audit to the state.

Administering the Oath of Office: None

Commissioner Acampora reported that the regular workshop Meeting Minutes of August 8, 2017 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. He then read the minutes from the regular business meeting on August 12, 2017.

A motion to approve the minutes was made by Commissioner Stalling and seconded by Commissioner Bailey. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment:

Bills	Amount
James Gaul	\$ 103.45
Tuscany	\$ 169.53
Howell fire bureau	\$ 120.00
cit	\$ 97.00
northern tool	\$ 499.93
net link	\$ 199.00
Dan Gaul	\$ 177.76
optimum	\$ 168.72
brick utilities	\$ 7,781.40
Barry Osborn	\$ 5,475.00
Nat alexander	\$ 240.00
pinebelt Chevy	\$ 58.20
access health	\$ 360.00
common cents	\$ 709.55
alpine software	\$ 1,528.75
Verizon	\$ 155.90
Taylor oil	\$ 498.68
all hands	\$ 798.72
Motorola	\$ 48,542.00
Motorola	\$ 19,128.00
Jim eadicicco	\$ 96.19
Total	\$ 86,907.78

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

- Bommer – Yes
- Scarlatto – Yes
- Stalling – Yes
- Bailey – Yes
- Acampora – Yes

The motion passed unanimously 5-0.

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COMMUNICATIONS

Sent

VFIS – Medical bill for Lou Gallo

Sendzik & Sendzik- request for call information from Schibell & Mennie

Received

Sendzik & Sendzik – Request for all invoices paid in 2017 to Asbury Park Press

Letter sent to state regarding 2016 Audit

Schibell & Mennie – request for call information from an EMS call

Verification that medical bill for Lou Gallo has been paid

NJ State Assoc. of Fire District minutes from meeting on 6/3/17

Fire Bureau reports

Amboy Bank GUPTA disclosure

VFIS credit bill for \$116.24

DMV registration for Ford Excursion

Medical bill for Michael Ott - \$1,676.25 (forwarded to VFIS for payment)

VFIS Renewal Group term life insurance policy

LOSAP withdrawal request – James Rappleay

COMMITTEES

Executive Board

Meeting was held on 8/24/17 and attended by Commissioners Scarlato and Bommer.

Joint Board meeting was held on 9/7/17 and attended by Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora.

The Boards discussed moving the annual budget elections from February to the general date in November. All Boards agreed that there is no need to change to the November date. The Fire Bureau has contacted all Boards stating that it may cost each district between \$25,000 - \$30,000 in 2018 to replace the current cell tower equipment and repeaters and that each Board should budget this amount in their 2018 budgets.

It was noted that new fire hydrants are being installed on Route 547.

Next e-board meeting will be on 9/28/17 and the next joint board meeting will be 12/7/17.

Chief's Report

All monthly reports we turned in by the chief.

Chief Eadicicco stated that are large scale, township wide drill held at the LPG plant was a huge success. Well attended by station 19-4 and surrounding companies.

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Chief Eadicicco requested Board permission to bring vehicles 466, 467, and 488 to the Wildwood Convention on 9/13 – 9/17/17. A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to allow the vehicles to go down to Wildwood. Motion passed unanimously by the Board.

The Chief requested to take Engine 490 to Newark Airport for a fundraising event for Special Olympics – Airplane Pull Competition. A motion was made by Commissioner Acampora and seconded by Commissioner Bailey, to allow Chief Eadicicco to use Ladder 490 at Newark Airport. Motion passed unanimously by the Board.

A mass casualty drill will be held in October 2017 involving a school bus at the Middle School South. The date has not been determined yet.

The oxygen fill station will be installed on 9/14/17.

The 511 uniform shirts, shorts, and pants have all been received and the members have been wearing them to several events and drills. The members look very professional in these new uniforms.

Chief Engineer

The air conditioner unit on Ladder 490 and the 110 volt line for the radios will be worked on by servicing company on 9/19/17.

The radio issues in with Engine 480 will be addressed later on in the month.

Purchaser

Chief Eadicicco stated that he will look for miscellaneous tools to purchase while in Wildwood (knives, chocks, flashlights, door hooks, hoods, etc.).

The Chief would like to issue portable radio holders to any member with a response percentage of 50% or greater. He will need to purchase an additional five (5) radio holders. A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase the additional five (5) radio holders. The motion passed unanimously by the Board.

The Chief is not happy with the current vendor that we are purchasing Class A uniforms from. He asked if the Commissioners need to approve the vendor that we purchase the uniforms from. The Board recommended that the Chief obtain additional quotes from other vendors for the exact Class A uniform that we currently getting to see if there is another vendor with quicker turnaround time at a lower price.

The Chief also informed the Board that there will be twelve (12) SCBA that will hit the 15 year life status and will need to be replaced. He also stated that there will be another six (6) bottles that will reach the 15 year life status in 2019 that will also need to be replaced.

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OLD BUSINESS:

Chairman Scarlato stated that the HVAC system should be completed by 9/15/17.

NEW BUSINESS:

The has received a LOSAP distribution request from James Rappleay. Clerk Acampora has reviewed Mr. Rappleay's qualifications and he states that he has met all of the vesting qualifications. A motion was made by Commissioner Bailey and seconded by Commissioner Bommer, to approve the distribution requested from Mr. Rappleay. Motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to approve Resolution 09122017-10 Authorizing Line Item Transfers. A roll call vote was taken with the following results:

Scarlato – Yes
Bommer – Yes
Stalling – Yes
Bailey – Yes
Acampora – Yes

The resolution was unanimously approved with five (5) – yes and zero (-0-) –no.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to approve Resolution 09122017-12 Resolution Ratifying Compliance with N.J.S.A. 40A:5A-17, Board of Fire Commissioners of Fire District No. 4, Township of Howell. A roll call vote was taken with the following results:

Scarlato – Yes
Bommer – Yes
Stalling – Yes
Bailey – Yes
Acampora – Yes

The resolution was unanimously approved with five (5) – yes and zero (-0-) –no.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to approve Resolution 09122017-13 Resolution Accepting Annual Audit and Authorizing Publication of Synopsis Pursuant to N.J.S.A 40A:5A-16AND N.J.S.A. 40A:14-89. A roll call vote was taken with the following results:

Scarlato – Yes
Bommer – Yes
Stalling – Yes
Bailey – Yes
Acampora – Yes

The resolution was unanimously approved with five (5) – yes and zero (-0-) –no.

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Chairman Scarlato discussed changing the stipend allowance for 11/1/17 – 10/31/18. He is suggesting that members only be paid their stipend allowance if a minimum percentage of 20% is attained for the year. In the past the Treasurer has had to issue stipend checks for under \$100 to members that do not attend a minimum of 20% and these checks are normally not picked up by the fire fighter for 4 – 6 months after the Treasurer has issued the checks.

A motion was made by Commissioner Stalling and seconded by Commissioner Bommer to pay stipends to fire fighters for the physical year 11/1/17 – 10/31/18 that attend a minimum of 20% of the calls, drills, and events. The motion was approved unanimously by the Board.

Chairman Scarlato also addressed the fact that any firefighter on medical leave should not be receiving any credit for calls, meetings, or events while out on medical leave.

Chairman Scarlato also addressed the stipend that the Junior firefighters have been receiving.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to pay the following stipend to Junior firefighters for the physical year 11/1/17 – 10/31/18:

- Any Junior member joining the fire company prior to May 1st will receive the full stipend of \$100.
- Any Junior member joining the fire company after May 1st will not receive any stipend for that physical year.

The motion passed unanimously by the Board.

Chairman Scarlato also noted that any new members joining the fire company will receive their stipend based on their percentage of calls, meetings, drills, and events that has been attended since joining the fire company. This is the policy that is currently in place.

A letter will be sent from the Board to the fire company notifying them of these changes in percentage calculations.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

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TREASURER'S REPORT: Treasurer Stalling reported the following balances for the for the Board's accounts:

CHECKING ACCOUNT

OPENING BALANCE	\$ 23,306.39
INTEREST	\$ 2.87
TRANSFER	<u>\$ 80,000.00</u>
SUB-TOTAL	\$103,309.26

NJ – PERS TEPS Payment	\$
BILLS PAID	<u>\$ 86,907.78</u>
CLOSING BALANCE	\$ 16,401.48

SAVINGS ACCOUNT

OPENING BALANCE	\$1,849,273.74
INTEREST	<u>\$ 249.81</u>
SUB-TOTAL	\$1,849,523.55
TRANSFER TO PAYROLL	\$
TRANSFER TO CHECKING	<u>\$ 80,000.00</u>
CLOSING BALANCE	\$1,769,523.55

PAYROLL ACCOUNT

OPENING BALANCE	\$ 12,012.30
TRANSFER	\$ 10,000.00
INTEREST	<u>\$ 2.54</u>
SUB-TOTAL	\$22,014.84

PAYROLL	\$
FEES	\$
FEES	\$
CLOSING BALANCE	\$ 22,014.84

The Treasurer's report was accepted on a motion by Commissioner Bailey and seconded by Commissioner Bommer, and passed unanimously by the Board.

PUBLIC COMMENT: There was six (6) member of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

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EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion was made by Commissioner Stalling and seconded by Commissioner Bailey to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:37 hours.

Respectfully submitted:



Michael L. Acampora
Clerk of the Board