

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting January 10, 2017

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on December 16, 2016
- Published in the Howell Times on December 24, 2016
- Filed written notice with the Township Clerk on December 14, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there were five (5) members of the public in attendance, including board auditor Barry Osborn.

### **Administering the Oath of Office: None**

The Clerk reported that the regular workshop Meeting Minutes of December 12, 2016 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. The Clerk then read the minutes from the regular business meeting on December 13, 2016.

A motion to approve both minutes was made by Commissioner Stalling and seconded by Commissioner Bommer. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment:

<b>Bills</b>	<b>Amount</b>
brick utilities	\$ 7,781.40
cit	\$ 99.00
nj american water	\$ 2,615.80

jersey coast	\$ 379.95
personal concepts	\$ 18.87
optimum	\$ 117.81
nj state ass. Of fire districts	\$ 300.00
defender	\$ 7,103.15
continental fire and safety	\$ 575.00
gregory scarlato	\$ 19.07
netlink web services	\$ 199.00
american united life ins.co.	\$ 12,972.00
middletown twp. Fire dept.	\$ 100.00
mid-state	\$ 2,175.00
roberts security	\$ 130.00
verizon	\$ 196.34
taylor oil co	\$ 643.75
mike acampora	\$ 18.80
<b>Total</b>	<b>\$ 35,444.94</b>

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

- Scarlato – Yes, present on my own bills
- Bommer – Yes
- Stalling – Yes
- Bailey – Yes
- Acampora – Yes, present on my own bills

The motion passed unanimously 5-0.

## COMMUNICATIONS

### **Sent**

E-mail from Chairman Scarlato to Lynda Joy at Access Health approving physical for Kory Lawlor

### **Received**

Gannet Media – Affidavit

Sendzik & Sendzik: Notice of Budget Adoption  
Notice of Meetings Schedule 2017  
Notice of Election  
Notice of Bidders

Received payment in the amount of \$9,308 from Southard Fire Department (19-3) as insurance payment for 2016 that charged in error to station 19-4 and paid by 19-4.

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## COMMITTEES

### Executive Board

Meeting was held on 12/15/16 and attended by Commissioner Bommer. The T-1 communications lines are in the process of being upgraded. There was also a small discussion regarding the fire bureau's ~~foam~~ <sup>Tray</sup> trailer. The next meeting will be on 1/26/17.

### Chief's Report

All reports were submitted by the chief.

### Chief Engineer

Still on-going issues with Engine 480.

All correspondence from the past 12 months has been forwarded to Sendzik & Sendzik for their review and assistance with having all issues resolved.

### Purchaser

Need to contact Alcom for additional information for radio charger bank and portable radios. Commissioner Bailey stated that he would contact the vendor.

Chief Eadicicco stated that he needs additional helmet fronts for fire fighter helmets. A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase six (6) helmet fronts. The motion passed unanimously by the Board.

New charger for chief's portable radio and pager has been received.

Additional hose that was ordered should be in this week. Chief Eadicicco stated that the new station pants should be in by the end of the month.

**OLD BUSINESS: None**

## NEW BUSINESS

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to adopt Resolution #01102017-3 Adoption of Temporary Budget. A roll call vote was taken with the following results:

Scarlato – yes

Bommer – yes

Bailey – yes

Stalling – yes

Acampora – yes

The motion passed by a unanimous vote of five (5) – yes and zero (-0-) no.

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A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to adopt Resolution #01102017-04 Accepting Surplus Property. A roll call vote was taken with the following results:

Scarlato – yes

Bommer – yes

Bailey – yes

Stalling – yes

Acampora – yes

The motion passed by a unanimous vote of five (5) – yes and zero (-0-) no.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to adopt Resolution #01102017-02 Accepting of Bids and Authorizing an Award of Contract for Preventative Maintenance/Repair to Fire Apparatus and Vehicles. A roll call vote was taken with the following results:

Scarlato – yes

Bommer – yes

Bailey – yes

Stalling – yes

Acampora – yes

The motion passed by a unanimous vote of five (5) – yes and zero (-0-) no

Chairman Scarlato reported that he was contacted by the leasing company for our copy machine and they stated that our lease was expiring. We were able to entire into a new 36 month lease at a month payment of \$97 (\$2 less than the previous lease) and our copier was upgraded to a multipurpose printing device.

The Fire Bureau notified us that a new water main is being installed along Route 547. As a result, we will be getting an additional 15 fire hydrants. The Board reviewed the plans for hydrant placement and approved the plans and returned them to the fire bureau.

It was determined that ten (10) fire fighters will be issued IRS form 1099 from the Board, as they have earned over \$599 during 2016.

The membership committee made a request to the Board to purchase a Class A Uniform for fire fighter Daniel Gaul. A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase the Class A uniform for Daniel Gaul. The motion passed unanimously by the Board.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

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**APPLICATIONS/TERMINATIONS: None**

**PAYROLL: None**

**TREASURER'S REPORT:** Treasurer Stalling reported the following balances for the for the Board's accounts:

## CHECKING ACCOUNT

OPENING BALANCE	\$ 21,342.47
INTEREST	\$ 3.72
TRANSFER	\$ 125.00
TRANSFER	<u>\$ 35,000.00</u>
SUB-TOTAL	\$ 56,471.19

NJ – PERS TEPS Payment	\$
SERVICE CHARGE	\$ 5.40
BILLS PAID	<u>\$ 35,444.94</u>
CLOSING BALANCE	\$ 21,020.85

## SAVINGS ACCOUNT

OPENING BALANCE	\$1,632,649.68
DEPOSIT – HOWELL TWP.	\$ 248,797.81
DEPOSIT-INSURANCE (19-3)	\$ 9,308.00
INTEREST	<u>\$ 248.09</u>
SUB-TOTAL	\$1,891,003.58
TRANSFER TO CHECKING	<u>\$ 35,000.00</u>
CLOSING BALANCE	\$1,856,003.58

## PAYROLL ACCOUNT

OPENING BALANCE	\$25,236.43
INTEREST	<u>\$ 1.53</u>
SUB-TOTAL	\$25,237.96

PAYROLL FEES	\$ 5,118.61
FEES	\$ 115.03
PAYROLL PAID	<u>\$10,262.43</u>
CLOSING BALANCE	\$ 9,741.89

The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Bailey, and passed unanimously by the Board.

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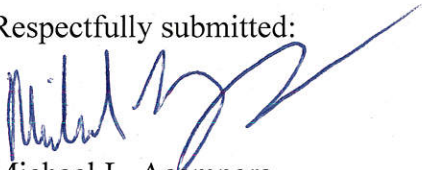
**PUBLIC COMMENT:** There were seven (7) members of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

**EXECUTIVE SESSION:** There was no Executive Session.

**ADJOURNMENT:** This concluded the business before the Board, so a motion was made by Commissioner Stalling and seconded by Commissioner Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:55 hours.

Respectfully submitted:

A handwritten signature in blue ink, appearing to read "Michael L. Acampora", with a long, sweeping flourish extending to the right.

Michael L. Acampora  
Clerk of the Board