

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Workshop Meeting, January 11, 2016

Chairman Gregory Scarlato called the meeting to order at 19:00 hours, followed by the Pledge of Allegiance.

Chairman Scarlato then read the Opening Statement:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place and agenda, to the extent known thereof, posted as follows:

- Published in the Asbury Park Press on January 8, 2016
- Published in the Tri-Town News on January 14, 2016
- Filed written notice with the Township Clerk on January 6, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Acampora, and Stalling being present.

It was recorded that there were two (2) members of the public present at the start of the meeting.

Lynda Joy, representative from Access Health Systems was present to discuss her company and what they can do for Board pertaining to fire fighter annual physicals. She presented the Board with a folder that discussed all of the services that her company provides. Her company will come directly to the firehouse and perform all services that are requested by the Board. They normally start at 5:30pm and can perform 20 -25 physicals per night. The Boards current policy states that the following items be performed:

- EKG
- Chest X-ray
- Blood and urine analysis
- Hepetitus vaccinations
- Eye exam

She stated that her company will perform all of the above, with the exception of the chest x-ray. The current physical requirements for the state does not require chest x-rays. Her company currently performs physicals for stations 19-1, 19-2, and 19-3, as well as additional companies throughout Monmouth and Ocean counties. If a member cannot attend their physical

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appointment when it is schedule at Ramtown, they may attend another companies date have Ramtown's physical performed.

All firefighters will be classified as either Class A, B, C, or D, depending on the results of their physical. The Board will not receive the firefighter's physical results, only the classification status of the firefighter. The individual firefighters will receive their results. If there are any anomalies, the firefighters only will be made aware of the results and they will have to contact their own doctor in order to have them addressed. Once the firefighter has received proper clearance from their doctor, the information will be forwarded to Access Health Systems and the firefighter's status will be adjusted accordingly.

The Board thanked Ms. Joy for her time and noted that we will be reviewing this information with our attorney and get back to her in the coming months.

## **CRITICAL CORRESPONDENCE:**

Clerk Acampora referenced all correspondence that was received and sent out, as will be noted in the next regular meeting minutes on 1/12/16.

## **OLD BUSINESS:**

Chairman Scarlato reviewed the list of members that have still not received their physical for 2015. This list will be turned over to the Chief for him to address with the individual fire fighters. It has been noted that if the members do not complete their physicals by the next Board meeting in February 2016, that the commissioners will need to take action, which could be possible suspension of the fire fighter.

Chairman Scarlato noted that he has not received any additional information from Attorney Sendzik pertaining to the Medical Director contract that he has forwarded to him last month for his review. He will follow up with attorney Sendzik for his input.

**NEW BUSINESS:** The Board will be reviewing medical information that was presented by Linda Joy for using her company for fire fighter physicals in 2016. The information she provided will be given to the Board's attorney for their review and guidance.

**EXECUTIVE SESSION:** None

**NEW TRUCK:** Still determining what additional items need to be addressed before sending the truck back to Fire Priority for correction.

**PAYROLL:** None

**TREASURER'S REPORT:** Following the completion of the voucher and check entry by Treasurer Stalling, he reported 30 bills totaling \$41,717.49. In order to cover the expenses, \$55,000.00 will be transferred to the general account. The Treasurer's Report was accepted on a motion by Commissioners Acampora and seconded by Commissioner Bommer. The motion was passed unanimously by the board.

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**GOOD AND WELFARE:** Nothing was reported.

**PUBLIC COMMENT:** There were zero (0) members of the public present and there were no comments offered.

**ADJOURNMENT:** This concluded the business for the workshop, so a motion to adjourn was made by Commissioners Stalling and Bommer, and passed by the board.

The meeting closed at 20:55 hours.

Respectfully Submitted:



Michael L. Acampora  
Clerk of the Board