

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting December 13, 2016

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on January 8, 2016
- Published in the Tri-Town News on January 14, 2016
- Filed written notice with the Township Clerk on January 6, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bommer, Stalling, Bailey, and Acampora all in attendance.

It was noted that there was one (1) member of the public in attendance.

**Administering the Oath of Office: None**

### Minutes

The Clerk reported that the regular workshop Meeting Minutes of November 14, 2016 were posted on the Fire Company Bulletin Board outside the meeting room at the fire house. The Clerk then read the minutes from the regular business meeting on November 15, 2016.

A motion to approve both minutes was made by Commissioner Stalling and seconded by Commissioner Bommer. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment:

Bills	Amount
Ramtown Fire co	\$ 32,583.33
Verizon	\$ 224.26
Optimum	\$ 117.91

cit	\$ 99.00
Netlink Web Services	\$ 199.00
Alpine Software	\$ 1,691.88
Bobs Uniform Shop	\$ 8.00
Access Health Systems	\$ 700.00
Defender Emergency Products	\$ 1,858.53
UL testing	\$ 995.00
Continental Fire	\$ 209.50
Sendzik & Sendzik	\$ 3,645.00
James Eadicicco	\$ 1,563.04
Blue Line Emergency Lights	\$ 3,663.00
Bobs Uniform Shop	\$ 104.75
VFSI	\$ 7,791.66
Blue Line Emergency Lights	\$ 1,949.56
Gregory Scarlato	\$ 42.79
Barry Osborn	\$ 2,950.00
Asbury Park Press	\$ 195.00
Taylor Oil	\$ 602.00
Advance Auto parts	\$ 97.89
ISG Infrasys	\$ 230.00
NJAWC	\$ 2,615.80
Salvatore Scarlato	\$ 63.76
Liberty Mutual	\$ 3,909.50
Nat Alexander co	\$ 5,693.40
<b>Totals</b>	<b>\$ 73,803.56</b>

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following results:

Scarlato – Yes  
Bommer – Yes  
Stalling – Yes  
Bailey – Yes  
Acampora – Yes

The motion passed unanimously 5-0.

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COMMUNICATIONS DISTRICT No. 4 — RAMTOWN  
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## Sent

Letter sent to Lynda Joy at Access Health System from Chairman Scarlato  
Letter sent to Howell Township requesting the CNC3 government tax form

## Received

Physical forms from Access Health – Pete Realmuto  
Brian DeJesus  
NJ State Division of Fire Service – Notice of Fuel Dispensing Certificate  
Valic – Disclosure for funds being offered to investors  
IRS Letter – amount of taxes owed \$894.23  
Amboy Bank – Government Depository Agency  
Executive Board Minutes  
Joint Board Minutes  
Howell Township CNC3 form  
3 year insurance analysis from VFIC  
NJ State Fireman’s Association meeting minutes  
Valic distribution request from Robert Nichols  
Chief Eadicicco monthly reports  
Sendzik & Sendzik - Special Budget meeting notice  
Special LOSAP meeting notice  
Special Capital Projects meeting notice  
District Ballot for Capital Projects  
Capital Projects Resolution  
Public Notices for – Capital Projects meeting  
Special LOSAP meeting  
Special Budget meeting

## COMMITTEES

### Executive Board

Meeting was held on 11/17/16 and attended by Commissioner Bommer. All fire districts have submitted payment for the radio upgrades and the town is moving forward. The next meeting will be on 12/15/16.

### Joint Board

Meeting was held on 12/1/16 and was attended by Commissioners Scarlato, Bommer, Stalling, and Bailey. Commissioner Acampora was absent. The Board agreed to move forward with the Wild Fire prevention plan. The request from the fire bureau to purchase a new smoke house trailer was discussed. Next meeting is 3/2/17.

### Chief’s Report

Chief noted that all items were addressed at the workshop meeting.

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No further update. Thanked Commissioners for all of their assistance in 2016.

## **Chief Engineer**

Chief engineer was absent from the meeting. It was noted the additional service work I still being completed on Engine 475 and Ladder 490.

## **Purchaser**

Commissioner Bailey stated that we have received the SCBA masks.

We received 2 quotes for 1 ¾ inch hose:

Continental Fire - \$133 per length

Nat Alexander - \$121 per length

The Chief received approval at the November meeting to purchase 10 lengths of hose. We will be purchasing 8 lengths of Green 1 ¾ inch hose from Nat Alexander. The board received all updated business information from Nat Alexander, which will be placed in our Vendor file.

The intake valves on Engine 475 and Ladder 490 are leaking and will not pass the next pump test by UL. We received the following quotes for the value replacement:

Weldon (Akron) - \$1,497.00

Nat Alexander - \$1,388.00

Both quotes are under NJ State contract.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase the 2 valves from Nat Alexander. Motion passed unanimously by the Board.

Chief Eadicicco discussed that after a recent inventory of the SCBA bottle, it was found that nine (9) bottles need to be destroyed and replaced. New Scott 4.5, 45 minutes bottles cost \$1,278.00 and Scott 4.5, 30 minute bottles cost \$985.00.

A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase ten (10) 4.5 bottles, not to exceed \$13,000.00. Motion passed unanimously by the Board. The Board and the line officers will decide whether to purchase the 45 or 30 minute bottles.

Chairman Scarlato received a request from KME requesting the make and model of the front and rear brakes so they can order the new brake pads. The extrication hose reel is due back from KME by the end of the week.

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## OLD BUSINESS

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling move forward with the proposal from Mid-State Heating and Cooling to complete the boiler repairs and cleaning of the bay heating units. Motion passed unanimously by the Board.

Chairman Scarlato stated that all the push button locks on the two (2) access doors to the building have been deactivated due to security issues. The only access to the building will be via the electronic fobs. The electronic fobs will be placed in each vehicle in order to access the building when returns from calls.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to adopt Resolution #12132016-14: Modification of the LOSAP Point Schedule. A roll call vote was taken with the following result:

Scarlato – yes  
Bommer – yes  
Stalling – yes  
Bailey – yes  
Acampora – yes

The motion passed unanimously by a vote of 5 – yes, -0- no.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to adopt Resolution #12132016-15: Notification of Public Meetings for 2017. A roll call vote was taken with the following result:

Scarlato – yes  
Bommer – yes  
Stalling – yes  
Bailey – yes  
Acampora – yes

The motion passed unanimously by a vote of 5 – yes, -0- no.

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to place out to bid the maintenance on the Boards fleet of vehicles and apparatus. The bids will be ready for pickup on 12/19/16 and can be picked up at Sendzik and Sendzik law offices at 1808 Route 88, Brick, NJ. The bids will be due back in a sealed envelope on 1/6/17 at 4pm at the Ramtown Fire house, 88 Ramtown Greenville Road, Howell, NJ. All bidders will need to attend a vehicle inspection to be held on 12/28/16 at 2pm at the Ramtown Fire house. A special meeting will be held on 1/10/17 at 7:45pm to review the bids and possible award the bid to a vendor. The motion passed unanimously by the Board.

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Chief Eadicicco reported that he has researched the portable radio chargers and has obtained the following information:

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Six (6) bank charger will cost \$1,000

Engine 475 will need one (1) – six (6) bank charger

Ladder 490 will need one (1) – six (6) bank charger and two (2) single bank chargers

## NEW BUSINESS

Chairman Scarlato stated that the budget will be submitted to the state for approval.

He also stated that anyone receiving a clothing allowance stipend will have to sign the check stub as verification that they have received their stipend. All members receiving a cell phone allowance will need to sign the voucher associated with the check. All members receiving payments from the Board totaling \$599 or more will receive a 1099 form from the Board, which will have to be included with your personal tax return filing for 2016.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS:** Application from Peter Realmuto was submitted to the Board. Peter was accepted by the fire company as a member at the November 2016 meeting. A motion was made by Commissioner Bailey and seconded by Commissioner Bommer, to accept Mr. Realmuto as a member of the fire company. The motion passed unanimously by the Board.

**PAYROLL:** Fourth quarter payroll was reviewed and approved by Chairman Scarlato and Clerk Acampora. Chairman Scarlato will contact the payroll company for issuance of checks.

**TREASURER'S REPORT:** Treasurer Stalling reported the following balances for the for the Board's accounts:

## CHECKING ACCOUNT

OPENING BALANCE	\$ 20,143.37
INTEREST	\$ 2.66
TRANSFER	<u>\$ 75,000.00</u>
SUB-TOTAL	\$ 95,146.03

NJ – PERS TEPS Payment	\$
BILLS PAID – Clothing/Phone	\$ 22,124.00
BILLS PAID	<u>\$ 51,679.56</u>
CLOSING BALANCE	\$ 21,342.47

## SAVINGS ACCOUNT

OPENING BALANCE	\$1,478,625.16
DEPOSIT (Howell Twp. 4 <sup>th</sup> Qtr.)	\$ 248,797.81



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INTEREST	\$ 226.71
SUB-TOTAL	\$1,727,649.68
TRANSFER	\$ 20,000.00
TRANSFER TO CHECKING	\$ 75,000.00
CLOSING BALANCE	\$1,632,649.68

PAYROLL ACCOUNT	
OPENING BALANCE	\$ 5,235.57
TRANSFER	\$20,000.00
INTEREST	\$ .86
SUB-TOTAL	\$ 25,236.43

PAYROLL FEES	\$
FEES	\$
PAYROLL PAID	\$
CLOSING BALANCE	\$25,236.43

The Treasurer's report was accepted on a motion by Commissioner Bommer and seconded by Commissioner Bailey, and passed unanimously by the Board.

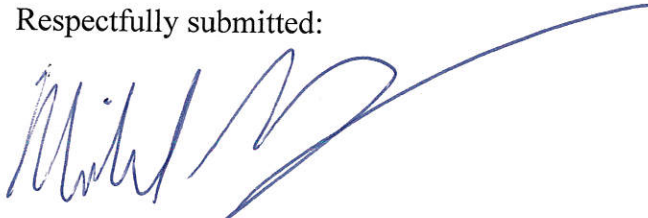
**PUBLIC COMMENT:** There were nine (9) members of the public in attendance at the end of the meeting. Comments on agenda items were taken from the public while the items were being discussed by the Board.

**EXECUTIVE SESSION:** There was no Executive Session.

**ADJOURNMENT:** This concluded the business before the Board, so a motion was made by Commissioner Stalling and seconded by Commissioner Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:00 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk of the Board