

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

**Regular Meeting, April 12, 2016**

Chairman Gregory Scarlato called the meeting to order at 20:00 hours.

Chairman Gregory Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place and agenda, to the extent known thereof, posted as follows:

- Published in the Asbury Park Press on January 8, 2016
- Published in the Tri-Town News on January 14, 2016
- Filed written notice with the Township Clerk on January 6, 2016
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May be Taken.

Roll call was taken with Commissioners Scarlato, Acampora, Bommer, Stalling, and Bailey all present.

It was noted that there were seven (7) members of the public present at the start of the meeting.

## **ADMINISTERING the OATH of OFFICE: None**

The Clerk reported that the Regular Workshop Meeting minutes of March 7, 2016 were posted. The Clerk then read the minutes of the Regular Meeting of February 8, 2016.

A motion to approve both minutes was made by Commissioner Bommer and seconded by Commissioner Bailey, and passed by the board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment:

<b>Bills</b>	<b>Amount</b>
gregory scarlato .	\$ 84.74
EZ pass	\$ 25.00
computer systems and methods	\$ 3,118.00
larsen ford	\$ 699.49
edwards tire	\$ 132.00
roberts electronics	\$ 312.00
ers repair	\$ 1,129.93
nat alexander	\$ 1,654.92
nat alexander	\$ 227.27
ul llc	\$ 3,474.53
battery zone	\$ 218.56

## THE BOARD OF FIRE COMMISSIONERS

vfis	DISTRICT No. 4 — RAMTOWN	\$ 7,102.91
alpine software	HOWELL TOWNSHIP 88 RAMTOWN-GREENVILLE RD. HOWELL, N.J. 07731-2790	\$ 2,490.00
ers repair		\$ 2,401.97
energy one		\$ 37.30
blue tarp		\$ 277.96
brick utilities		\$ 7,781.40
alpine software		\$ 2,171.25
robert hotmar		\$ 200.00
william bommer		\$ 329.98
marty kelly		\$ 10.54
netlink web service		\$ 199.00
cit		\$ 99.00
verizon		\$ 168.56
fail safe		\$ 2,255.00
american water		\$ 2,615.80
y-pers		\$ 102.00
talor oil		\$ 451.73
edispatches		\$ 1,074.00
personal concepts		\$ 25.90
ramtown fire co		\$ 23,833.33
optimum		\$ 110.49
advance auto		\$ 105.92
rmcb		\$ 101.50
mr keys		\$ 120.00
hathazi garage doors		\$ 735.00
nj state ass.of fire dist		\$ 300.00
lou orlando		\$ 550.00
<b>Total</b>		<b>\$ 98,479.48</b>

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to pay the bills. A roll call vote was taken with the following result:

- Scarlato – Yes, present on my own bill
- Bommer – Yes, present on my own bill
- Stalling - Yes
- Acampora - Yes
- Bailey - Yes

The motion passed unanimously: 5 – 0.

### COMMUNICATIONS

#### Sent

Letters to fire fighters explaining annual physicals to be performed at the fire house on 5/7/16

#### Received

FCC license renewal

Sendzik & Sendzik – Approval of 2016 Budget Liberty Mutual Insurance  
STATION 19-4, HOWELL TOWNSHIP, N.J. • PHONE (732) 458-0222 / FAX (732) 458-6398

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790  
NJ DMV registration renewal for Tanker 495

## COMMITTEES

**Executive Board:** The Executive Board met on 3/24/16 and the meeting was attended by Commissioners Scarlato and Bommer. This was a re-org meeting and Station 19-5 was made Chairman. The Fire Bureau has hired a part-time inspector (Robert Beede) who is schedule to start work on 3/28/16. He will also act as public education officer. The maintenance plan should be back from attorney review by the April Joint Board meeting and should be ready to be placed out to bid. The township line officers are currently working on a joint gear spec for purchasing ALL township turnout gear. It was requested that all companies that use Access Health Systems to provide the joint board with a list of physical dates so other company members can attend if they cannot make their companies physical date. Next joint board meeting is 4/28/16.

**Chief's Report:** Chief Eadicicco reported that he and Assistant Chief Connelly attend the Joint Chief's meeting and discussed the joint purchase of turnout gear throughout the township. They have decided to go with Morning Pride gear. The gear is the same as what Ramtown currently has and they will be adding replacement knee pads on the pants. The departments are currently discussing the color of the gear to be purchased – black or tan.

The Chief stated that the upgrades to the network has not been completed and is on hold until Alpine Software performs their updates.

The white board and the projector have been installed in the meeting room. It still needs to be connected to the network.

The officers would like to dispose of all old light bars that are currently being stored in the sheds. A motion was made Commissioner Bommer and seconded by Commissioner Bailey to dispose of the old emergency lights being stored in the sheds. Motion passed unanimously by the Board.

Fire fighter McGowan was able to find old gear in the gear room that fit him, so we do not need to order new gear for him. Fire fighter Miller was also able to locate boots that fit him so we will not need to order new boots for him.

The Chief stated that we were added to the Ocean County Forest Fire Response Plan – Zone 3 Assignment.

Calls report was submitted for March 2016.

We received an annual maintenance contract from Alpine Software and the Board will have to discuss with the Chief if we need this at the current time.

Chief reported that the equipment stickers were ordered, but the vendor will not release the stickers until they are paid in full. The Chief informed the vendor that we cannot issue payment until the product is received. The Chief will be looking for another vendor.

**Chief Engineer:** Ladder 490 will having its annual service and Engine 480 will be out of service for approximately 1 week addressing open warranty items.

### **Purchaser:**

EMS supplies and batteries have been ordered

White board and projector have been installed

Garden hose and hose cart have been received

The multi gas meter on 480 needs memory cleared and also a new charging base. The cost for both is \$278. A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to fix the meter and purchase new base not to exceed \$278. Motion passed unanimously by the Board.

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

Chief Eadicicco requested to purchase a Dyno labeler (\$59.99) plus ink (\$37).  
Motion by Commissioner Bommer and seconded by Commissioner Bailey to purchase the labeler an ink not to exceed \$120. Motion passed unanimously by the Board.

Accountability tag rings for the all trucks - \$24 each times 5 trucks = \$120.

Accountability tags at a cost of \$1.95 each time 30 tags = \$58.50

A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase both the accountability rings and tags, not to exceed \$180. Motion passed unanimously by the Board.

Weather Tek floor mats for vehicle 467 - \$200. A motion was made by Commissioner Bailey and seconded by Commissioner Bommer to purchase Weather Tek floor mats for unit 467, cost not to exceed \$200. Motion passed unanimously by the Board.

Five (5) portable radio antennas (\$58.75) and five (5) portable radio batteries (\$320). A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to purchase the antennas and batteries, cost not to exceed \$380. Motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to purchase miscellaneous office supplies, not to exceed \$200 for the lien officers. Motion passed unanimously by the Board.

A motion was made by Commissioner Bommer and seconded by Commissioner Stalling to purchase storage bins (\$350) and shelving (\$352) for the storage room. Motion passed unanimously by the Board.

Chief Eadicicco stated he is looking to purchase the two (2) television monitors for the bays at a cost of approximately \$350 each. He would also like to the purchase the Bulletin Board Bay module through Red Alert to utilize the monitors that will be installed in the bays. The cost of the module is \$1400, plus installation of \$600, totaling \$2095, plus the additional cost of the monitors bringing the total cost to \$2795. He also mentioned purchasing a paging module at a cost of \$3390. We will continue to discuss these items at the next meeting.

**NEW TRUCK:** No report provided.

## OLD BUSINESS:

Chairman Scarlato read Resolution 04122016-5 Contract with approved State Contract Vendor for the Purchase of New Chevy Suburban. A motion was made by Commissioner Stalling and seconded by Commissioner Bommer to pass Resolution 04122016-5. A roll call vote was taken with the following results:

Scarlato – Yes

Bommer – Yes

Stalling – Yes

Bailey – Yes

Acampora – Yes

Resolution passed by a vote of 5 (yes), -0- (no)

Chairman Scarlato read Resolution 04122016-6 Purchase of Lighting Equipment under State Vendor Contract. A motion was made by Commissioner Stalling and seconded by Commissioner Bommer to pass Resolution 04122016-6. A roll call vote was taken with the following results:

Scarlato – Yes

Bommer – Yes

Stalling – Yes

Bailey – Yes

Acampora – Yes

Resolution passed by a vote of 5 (yes), -0- (no)

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to place the conversion package for the new Chevy Suburban out to bid on April 15, 2016, with all sealed bids due back at the Ramtown fire house by 5pm on May 3, 2016. Motion passed unanimously by the Board. The board will award the bid at the next Board meeting on 5/11/16.

Chairman Scarlato read Resolution 04122016-7 Purchase of Pagers under State Contract Vendor . A motion was made by Commissioner Stalling and seconded by Commissioner Bommer to pass Resolution 04122016-7. A roll call vote was taken with the following results:

Scarlato – Yes  
Bommer – Yes  
Stalling – Yes  
Bailey – Yes  
Acampora – Yes  
Resolution passed by a vote of 5 (yes), -0- (no)

Commissioner Bommer stated that he received cost estimates for the replacement of lights and siren box for Brush Truck 494. They are as follows:

1<sup>st</sup> Priority - \$1787.68  
East Coast - \$1,741.02

A motion was made by Commissioner Bommer and seconded by Commissioner Acampora to move forward with East Coast for the replacement of lights and siren for Brush Truck 494. Motion passed 4-0, with 1 abstention.

**NEW BUSINESS:** Chairman Scarlato read a new 3 year service agreement with Fail Safe Hose testing that will fix our annual price for the next 3 years at \$2,255 for each year. A motion was made by Commissioner Bommer and seconded by Commissioner Bailey, to enter into the 3 year agreement with Fail Safe Hose Testing. Motion passed unanimously by the Board.

Chairman Scarlato stated that the carpet in the commissioner's office needs to be cleaned. A motion was made by Commissioner Bommer and seconded by Commissioner Bailey to have the carpet in the commissioner's office, not to exceed \$150. Motion passed unanimously by the Board.

Chairman Scarlato stated that the fire company is looking to add a patch to the Class A uniform jacket. Since the commissioners purchase the Class A uniform for the fire fighters, it was discussed that the commissioners will consider purchasing the patches and having them attached to the jacket.

The commissioners asked the line officers what their intentions are with the county foam trailer. We have housed the trailer for approximately 10 years and we are now growing limited on space in the engine bay and it may be time to pass it on to another company. Chief Eadicicco stated he will discuss with his line officers and get back to the Board.

Chief Eadicicco stated that he received a request from Howell Township OEM for any old turnout gear that companies have to be donated to OEM. Chairman Scarlato stated that we need to have a complete inventory and inspection of what gear we currently have prior to committing to donate any gear.

**GOOD AND WELFARE:** None

**JOINT PURCHASING COMMITTEE:** None

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

**APPLICATIONS/TERMINATIONS:** Max Nikolf has been accepted as a fire fighter as of March 2016. He will be going to Access Health Systems for his physical.

**PAYROLL:** None

**TREASURER'S REPORT:** Treasurer Stalling reported the following balances for the checking account:

OPENING BALANCE	\$ 23,229.70
INTEREST	\$ 8.05
TRANSFER	\$ <u>98,000.00</u>
SUB-TOTAL	\$121,237.75
NJ-PERS TEPS Payment	- 0.00
Painting	-\$ 550.00
Bills Paid	-\$ <u>97,929.48</u>
CLOSING BALANCE	\$ 22,758.27

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,371,592.19
DEPOSITS	\$ 169,182.51
INTEREST	+ <u>225.52</u>
SUB-TOTAL	\$1,541,000.22
TRANSFER TO CHECKING	- <u>98,000.00</u>
CLOSING BALANCE	\$1,443,000.22

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$ 14,782.80
TRANSFER	\$
INTEREST	+ \$ <u>1.12</u>
SUB-TOTAL	\$ 14,783.92
PAYROLL FEES	-\$ 109.73
FEES	-\$ 4,624.44
PAYROLL PAID	-\$ <u>7,015.38</u>
CLOSING BALANCE	\$3,034.37

The Treasurer's Report was accepted on a motion by Commissioners Bommer and Bailey, and passed unanimously by the board.

**PUBLIC COMMENT:** There five (5) members of the public in attendance at the end of the meeting. John Thompson requested information regarding his VALIC LOSAP account. He wanted to know if he has been vested his full five (5) years. Clerk Acampora verified that he has completed his five (5) years of vesting service and to see him after the meeting and he will provide additional account information to him. Mr. Thompson also questioned why another price quote was obtained from East Coast for the light and siren box replacement for Brush Truck 494. Commissioner Bommer stated that the initial price quote obtained by East Coast was over 60 days old and he requested an updated price quote from them.

**EXECUTIVE SESSION:** There was no Executive Session.

STATION 19-4, HOWELL TOWNSHIP, N.J. • PHONE (732) 458-0222 / FAX (732) 458-6398


# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

**ADJOURNMENT:** This concluded the business before the Board, so a motion to adjourn was made by Commissioner Bailey and seconded by Commissioner Stalling. The motion passed unanimously by the Board.

The meeting closed at 22:00 hours.

Respectfully Submitted:

A handwritten signature in blue ink, appearing to read 'Michael L. Acampora', written over a horizontal line.

Michael L. Acampora  
Clerk of the Board