

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting, August 11, 2015

Chairman Gregory Scarlato called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Scarlato read the Opening Statement, noting this meeting was advertised on Sunday, December 28, 2014 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Scarlato, Bommer, Acampora, Eadicicco and Stalling being present.

It was noted that there were two (2) members of the public present at the start of the meeting.

ADMINISTERING the OATH of OFFICE: None

The Clerk reported that the minutes of the Regular Workshop Meeting of July 13, 2015 were posted. The Clerk then read the minutes of the Regular Meeting of July 14, 2015.

A motion to approve both minutes was made by Commissioners Bommer and Stalling, and passed by the board.

PAYMENT OF BILLS: Commissioner Eadicicco presented the following bills for payment:

Bills	Amount
Lab Corp	\$ 167.20
All Hands Fire Equipment	\$ 879.46
Marty Kelly	\$ 5.95
Bound Tree Medical	\$ 1,511.54
Michael Acampora	\$ 19.60
All Industrial Safety	\$ 891.72
Defender Emergency Products	\$ 8,077.65
First Priority	\$ 1,080.55
ERS Fleet Repair	\$ 710.43
Taylor Oil Company	\$ 891.20
CIT	\$ 99.00
Alpine Software Corp	\$ 2,312.50
Bricktown Medical	\$ 160.00
Pine Belt Chevrolet	\$ 1,449.56
NJ State Assoc of Fire District	\$ 300.00
Advanced Auto Parts	\$ 87.50
Liberty Mutual Insurance	\$ 3,720.30
TOTALS	\$ 22,364.16

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The bills were paid on a motion by Commissioners Bommer and Acampora, and passed by the board.

COMMUNICATIONS

Sent

E-mail sent to Safe-T pertaining to the thermal imaging camera and training

Received

Jim Gaul Physical

All Industrial Safety Supply – warranty

Monmouth University Narcan protocol

FCC licensing renewal advertisement

Meridian Home notification – Oxygen is located at 25 Spring Hill Dr, Howell, NJ

Tidal Emergency bill – William Bommer injury

Sendzik and Sendzik – Air Compressor contract

GMC Recall notice

Howell Township ordinance O-15-28

Executive Board minutes

NJ State Fire Districts meeting minutes

Letter from James Eadicicco requesting withdrawal from LOSAP account

COMMITTEES

Executive Board: Chairman Scarlato and Vice Chairman Bommer attended the meeting on 7/30/15. The mayor sent a letter stating that the town will not be switching to the county radio room for emergency dispatch. Howell Day is 10/3/15 and Fire Prevention week begins 10/11/15. Minutes from the meeting are attached.

Chief's Report: Chief Bailey followed-up with the board regarding the medical advisor that was discussed at the previous meeting. The board has not formed a decision as how it would like to proceed. The Chief stated this is a topic that needs to be addressed very quickly. He is going to contact Peggy Doyle from MONOC and obtain additional information and bring back to the board. Chief also stated that the company will be hosting a first responder class and that there has been interest from 4 or 5 members from the other companies. The board informed that Chief that any fire fighters that attend other than station 19-4 members will have to pay for the class on their own or by their respected fire companies. So far the count is between 15 – 20 attendees. Board also requested that the Chief receive a letter from the Board of fire commissioners from the district of any outside fire fighter attending the class stating that the board will pay for their training. The class will be held in October or November 2015.

Chief Engineer: No outstanding items noted.

Purchaser: Commissioner Eadicicco stated that the firefighting hoods have been received. The rope and rope bag has also been received, but have not been placed in service yet.

Commissioner Eadicicco stated that in order to install the update to the Red Alert system, they are requesting a 20% down payment. A motion was by Commissioner Eadicicco and seconded by Commissioner Bommer to pay Red Alert \$600.00 to install the system update. The motion passed unanimously by the board. Commissioner Eadicicco is going to work with Red Alert on installing the update to the computer in the radio room within the next 2 – 4 weeks.

Commissioner Eadicicco stated that brought 2 inoperable radios to ALCOM to be fixed, but he was told what the cost would be to fix the radios, it would be cheaper to purchase newer radios,

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since the current radios are becoming obsolete. Our current radios will no longer be manufactured as of October 2015. It was suggested that we may want to look at switching back to the pagers and do away with the 2 – way radios. This will be a large cost to the board in order to convert back to the pagers and would have to be a capital improvement. The officers will look into the cost and get back to the board with their findings.

Unit 466 will go to the PL Custom to fix striping and Maltese cross on the back of the truck. The Chief also provided the following prices:

1. Repair GPS wire in unit 466 - \$159
2. Back light in light bar not working – unknown price, but the labor is \$95
3. Mount the gas meter in unit 466 - \$168

A motion was made by Commissioner Eadicicco and seconded by Commissioner Bommer to move forward with Items 1 & 3 listed above. He noted that the vehicle should go back to East Coast for a warranty issue on the light bar. The board unanimously approved the motion. Commissioner Bommer stated he will contact East Coast regarding the light bar problem and will also discuss the letter and Maltese cross issue.

NEW TRUCK: Commissioner Stalling noted that there is approximately \$30,000 left in the budget for Engine 480. He will continue to compile all of the expenditures for Engine 480 and will disclose more precise figure at the next meeting. Engine 480 is currently at 1st Priority having the punch list items addressed. It should be back by 8/19/15. The total budget for the truck is \$750,000.

OLD BUSINESS: We received the signed contract from Sendzik & Sendzik. Commissioner Eadicicco stated that we will have to remove the old compressor from the room approximately 2 – 3 weeks prior to installing the new compressor. This was the room can be prepped and painted prior to installation of the new compressor. New bottle racks will be purchase for the compressor room that will hold SCBA bottles and oxygen bottles. Commissioner Eadicicco stated he will contact vendors for prices on these racks. He also stated that he will contact the contractor for the timing of the installation.

Commissioner Acampora stated that he received e-mail correspondence from Safe-T that the thermal imaging camera was delivered and signed for on 7/8/15. It is believed that one of the contractors at the building signed for the package, but there was no flashlight in the box with the camera. Chief Bailey spoke with the salesman John and he will be coming to live burn drill in September 2015 for full training on the camera. A motion was made by Commissioner Bommer and seconded by Commissioner Eadicicco to pay \$9,145.00 to Safe-T for the new thermal imaging camera and to move forward with the September 2015 training. The motion passed unanimously by the board.

Commissioner Bommer stated that the new telephone line has been installed in the commissioner's office. The new number is **732-202-8379**. He requested that the Clerk send a letter to the fire company informing them that the commissioners now have a direct number for contact and also requesting them to the change the message on their answering machine and provide the new number if they are looking to contact the board of fire commissioners. Clerk Acampora stated that he will send a letter to the fire company and he will also make sure the Board's website is updated with the new information.

NEW BUSINESS: A motion was made by Commissioner Bommer and seconded by Commissioner Stalling that James Eadicicco request to withdraw funds from his LOSAP account be forwarded to VALIC for approval. The motion passed unanimously by the board. Clerk Acampora stated that he will contact VALIC and request the distribution form.

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A motion was made by Commissioner Stalling and seconded by Commissioner Bommer to allow the fire company the use of vehicles 466, 467, and 488 for transportation to the NJ State Fireman's Convention in Wildwood, NJ from 9/16 – 9/20/15. The motion passed unanimously by the board.

Chairman Scarlato stated that we still have not received insurance information form 1st Priority in order for them to take Engine 480 to the Wildwood Convention for display. He will follow-up with the salesman.

Chairman Scarlato also stated that he would like to see a sign be placed outside the new meeting room that states it is the meeting/training room, as the fire company will be hosting training in the room. We will look into this once the room has been completed.

GOOD AND WELFARE: Chairman Scarlato informed the board that the plaque has been ordered for engine 480. He will follow-up with the engraver for the status.

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None.

PAYROLL: None

TREASURER'S REPORT: Treasurer Stalling reported the following balances for the checking account:

OPENING BALANCE	\$ 10,492.95
INTEREST	\$ 4.20
TRANSFER	+ \$25,000.00
SUB-TOTAL	\$35,947.15
NJ-PERS TEPS Payment	- 0.00
EXPENDITURES	-\$22,364.16
CLOSING BALANCE	\$13,582.99

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,401,746.29
DEPOSITS	\$ 1,361.13
INTEREST	+ 218.76
SUB-TOTAL	\$1,403,326.148
TRANSFER TO CHECKING	- 25,000.00
CLOSING BALANCE	\$1,378,326.18

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$ 5,832.90
TRANSFER	\$
INTEREST	+ \$.73
SUB-TOTAL	\$ 5,833.63
PAYROLL FEES	-\$
PAYROLL FEES	-\$
PAYROLL PAID	-\$
PAYROLL TAXES	-
CLOSING BALANCE	\$ 5,833.63

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The Treasurer's Report was accepted on a motion by Commissioners Bommer and Acampora, and passed unanimously by the board.

PUBLIC COMMENT: There five (5) members of the public in attendance at the end of the meeting. Comments on agenda items were taken while the items were before the Board for action. John Thompson requested clarification on his LOSAP account. He stated he joined the company in 2008 and that the LOSAP requirement should have begun in 2009, which means his 5 year vesting would be in 2014. It was noted that the current report Clerk Acampora has does not include the deposit for 2014. With the inclusion of the deposit for 2014, John was informed that he should be 100% vested. Mr. Thompson thanked the board for the clarification

EXECUTIVE SESSION: There was no Executive Session.

ADJOURNMENT: This concluded the business before the Board, so a motion to adjourn was made by Commissioner Eadicicco and Bommer, and passed by the Board.

The meeting closed at 21:43 hours.

Respectfully Submitted:



Michael L. Acampora
Clerk of the Board