

## Regular Meeting, February 10, 2015

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils read the Opening Statement, noting this meeting was advertised on Sunday, December 28, 2014 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Equils, Kelly, Scarlato, and Stalling being present. Commissioner Eadicicco was absent due to working his regular job.

It was noted that one (1) chief, one (1) officer, six (6) firefighters, zero (0) junior firefighters, and zero (0) members of the public were present at the start of the meeting.

**ADMINISTERING the OATH of OFFICE:** No oaths were administered this meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of January 12 and the Budget Hearing of January 15 were posted. The Clerk then read the minutes of the Regular Meeting of January 13.

A motion to approve all three (3) sets of minutes was made by Commissioners Stalling and Scarlato, and passed by the board.

**PAYMENT OF BILLS .....** Vice Chairman Scarlato presented the following bills:

Taylor Towing	\$375.00
Advanced Auto & Diesel Service	400.65
NJ American Water Company	5,057.60
NAPA Auto Supply	38.92
CIT	99.00
SJ Printing	248.00
SJ Printing	168.00
Monmouth County Treasurer	7.50
BWP Carquest Auto Parts	41.95
Nat Alexander Company	6,442.50
Toshiba Business Solutions	2,580.00
Allcom Technologies	1,325.00
Allcom Technologies	3,150.00
Liberty Mutual Insurance Group	14,401.00
Bricktown Medical Group, PA	640.00
ERS Fleet Repair, Inc.	776.24
Fire & Safety Services, Ltd.	3,083.67
Asbury Park Press	91.50
Taylor Oil Company	380.65
LabCorp	352.80
NJ Press Media Solutions	2,080.00
Blue Tarp Financial	39.99
VALIC/AIG Insurance (LOSAP)	51,739.00
Robert Lawlor	150.00

Richard Robertiello	125.00
Colin Murphy	125.00
Robert Kelly	160.00
Verizon Wireless	+ 46.78
<b>TOTAL BILLS</b>	<b>\$94,125.75</b>

The bills were paid on a motion by Commissioners Kelly and Stalling, and passed by the board.

**COMMUNICATIONS .....** The following outgoing correspondence was recorded:

Barry J. Osborn, CPA	Certification – Adoption of 2015 Budget by Board
Cheryl Samsel - Div of Local Government Services	2 Additional Documents – 2015 Budget Submission
Cheryl Samsel – Div of Local Government Services	Submission of Page N-4: 2015 Budget Submission
Asbury Park Press	Legal Ad, Public Notice, 2 <sup>nd</sup> Notice of Election
Howell Fire Bureau	Legal Ad, Public Notice, 2 <sup>nd</sup> Notice of Election
Howell Twp. Municipal Clerk	Legal Ad, Public Notice, 2 <sup>nd</sup> Notice of Election
Monmouth County Superintendent Of Elections	Request for Voter Registration Lists
Monmouth County Board of Elections	Submission of Absentee Ballots

The following correspondence was received:

Howell Fire Bureau	December & January Executive Board Minutes; Monthly & Inspection Reports
Barry J. Osborn, CPA	Breakdown of various 2015 Budget Categories & Copy of 2015 Budget Document
Sendzik & Sendzik, P.C.	Advisory: Payment of 2014 L.O.S.A.P Contributions
1 <sup>st</sup> Priority Emergency Vehicles	Account Statement & Notice – Increased Labor Charges
Darley	Account Statement
Amboy Bank	3 Account Statements
Joseph Eadicicco	Agreement of Understanding & Medical Exam Form
Christopher Maher	Medical Examination Form
James Bailey	Medical Examination Form
Kevin King	Medical Examination Form
VFIS	American United Life Insurance Premium & Census
Ocean Medical Center	Statement of Charges/William Bommer Injury
Michael L. Acampora	Nomination Petition
William R. Bommer	Nomination Petition
Raymond A. Equils	Nomination Petition
Robert J. Kelly	Nomination Petition
VFIS	Property & Casualty Enhancement Changes
Liberty Mutual Insurance Group	Worker’s Compensation Audit Forms
Kieran King	Working Papers – Junior Firefighter
NJDCA-GovConnect	Authorized 2014 LOSAP Contribution Amounts, And Notice dated 1/20.

**COMMITTEES.....**

Executive Board ..... Chairman Equils reported on the meeting held Jan 22 attended by him only. Alternate Scarlato was absent due to a fire call.

One (1) part time employee has left the Bureau and will be replaced with a part time Clerk. Bureau Clerk Gary Davison will be moving into Field Work assignments.

NJ Division of Fire Safety is in process of doing their Life Hazard Unit Certifications. And all radio repeaters are working OK.

Next meeting is February 26. (Attachments in file).

Chief's Report ..... Chief Jim Bailey was present tonight and submitted his vehicle reports for January & February. No other monthly reports were submitted. 2<sup>nd</sup> Asst Chief Tom Connolly submitted a vehicle report for January.

Chief Bailey reported progress on the NFIRS Reporting System. It is back in operation, but reports are not yet available, as all data has not been loaded. But it is being done, and submission of State Required Reports will be done when completed.

On a question, the board stated that April starts the time frame for making purchases, as the first allotment check is due the Fire District on April 1<sup>st</sup>.

He also reported the new ID Card Printer is being worked on and should be operational shortly.

Chief Engineer ..... Chief Bailey reported Unit 486 is out for lighting repairs, and it is anticipated it will be back in service tomorrow.

Purchaser ..... No report tonight due to Commissioner Eadicicco's absence.

**NEW TRUCK** ..... The board discussed updated picture of the truck progress from KME. Possible or likely date for a trip to the factory is February 28<sup>th</sup>.

**OLD BUSINESS** ..... Clerk reported various items per "Bullet List:

The claim for lost radios still needs to be done;

Counsel Sendzik's office continues to work on the PERS and DCRP Pension Issues.

On the proposed Medical Examination Policy: it is waiting for editing and adoption.

Nothing new reported on Grant Development.

**NEW BUSINESS** ..... The board informally agreed there was no need at this time to schedule additional Policy Development Workshop Meetings.

Commissioners Kelly and Stalling made a motion to approve the 2014 LOSAP Contributions for 31 firefighters at \$1,669.00 each, with a total expenditure of \$51,739.00, payable to VALIC/AIG Insurance. The motion was passed unanimously.

Vice Chairman Scarlato reviewed with the board, the price quotes for the list of tools, equipment, and hose proposed for the new apparatus.

Following review, Commissioners Scarlato and Stalling made a combined motion to purchase the following materials totaling \$12,752.64 from: Defender Emergency Products valued at \$11,633.64, and All Industrial Products valued at \$1,119.00. The motion was passed unanimously by the board. It was noted by Treasurer Stalling, that there remains a balance of \$75,923.00 in the Capital Allocation for the project.

The board then approved on a motion by Commissions Kelly and Stalling, to sell Unit 478 via publicly advertised sealed bid solicitation, using the Public Auction Services of

USGOVBID, located at [www.usgovbid.com](http://www.usgovbid.com). However firm delivery and in-service dates for the new apparatus must be know before sale of existing engine takes place.

The motion was passed unanimously by the board.

**GOOD AND WELFARE .....** Commissioners Scarlato and Kelly made a motion to permit the use of the bay area for Joseph Eadicicco's Eagle Scout Court of Honor in March. The motion was passed unanimously by the board.

Chairman Equils reminded all about the Fire Commissioner Elections on Saturday, February 21, 2015.

**JOINT PURCHASING COMMITTEE .....** Nothing was presented.

**APPLICATIONS/TERMINATIONS .....** Line officers were advised to please have new Junior Firefighters Korey Lawlor and Kieran King present at the next meeting for their Swearing In.

**PAYROLL .....** No actions regarding payroll were taken tonight.

**TREASURER'S REPORT .....** Treasurer Stalling reported the following balances for the Checking Account:

OPENING BALANCE	\$15,239.66
INTEREST	2.79
TRANSFER	+ 95,000.00
SUB-TOTAL	\$110,242.45
NJ-PERS TEPS Payment	- 187.81
EXPENDITURES	- 94,125.75
CLOSING BALANCE	\$15,928.89

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$2,029,918.91
INTEREST	+ 295.43
SUB-TOTAL	\$2,030,214.34
TRANSFER TO CHECKING	- 95,000.00
CLOSING BALANCE	\$1,935,214.34

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$12,425.47
INTEREST	+ 1.49
SUB-TOTAL	\$12,426.96
PAYROLL FEES	- 150.70
PAYROLL PAID	- 0.00
PAYROLL TAXES	0.00
CLOSING BALANCE	<b>\$12,276.26</b>

**(NOT \$12,276.96 PER HANDWRITTEN REPORT)**

The Treasurer's Report was accepted on a motion by Commissioners Scarlato and Kelly, and passed unanimously by the board.

**PUBLIC COMMENT .....** There were three (3) officers, firefighters, or junior firefighters, and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

**EXECUTIVE SESSION .....** There was no Executive Session.

**ADJOURNMENT .....** This concluded the business before the Board, so a motion to adjourn was made by Commissioner Scarlato and Stalling, and passed by the Board.

The meeting closed at 20:43 hours.  
Respectfully Submitted,

Robert J. Kelly  
Clerk of the Board

RJK/rjk