

Workshop Meeting, September 8, 2014

Chairman Raymond Equils called the meeting to order at 19:00 hours, followed by the Pledge of Allegiance. Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 29, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present. It was also recorded that there were zero (0) line officers or firefighters present; and there were zero (0) members of the public present at the start of the meeting.

CRITICAL CORRESPONDENCE: Clerk Kelly reported the following:

Glatfelter Insurance	Reimbursement Check for Damages to Engine 475
VFIS/AIG Life Insurance	Policy Roster & Premium Invoice
Liberty Mutual Insurance	RE: James Gaul Motor Vehicle Accident
Trover Solution	RE: James Gaul Motor Vehicle Accident
Campbell Supply Company	Letter Requesting Credit Balance Due be Forwarded
NJ Comp Inspection Bureau	State Audit of Workers Compensation Coverage

OLD BUSINESS: There was no old business discussed.

NEW BUSINESS: The board discussed the items requested by Chief James Bailey to be purchase, which were additional lighting on 2 units and a set of turn out gear.

The board reviewed quotes from 1st Priority Emergency Vehicles to install water tank level lighting markers on Tanker 495 and Engine 475, at a cost of \$1,701.80 and \$1,645.10, respectively.

Also requested was one (1) set of turn out gear from Probationary Firefighter Austin Burke, who is currently enrolled in Firefighter I at the Monmouth Academy. No exact cost was presented, although it was noted monies were put into the current budget to buy turnout gear.

A motion to purchase the 3 items was made by Commissioners Kelly and Scarlato, and passed by the board. The item will be placed on tomorrow evening's agenda for ratification.

The board discussed the possibilities of losing or misplacing equipment or tools at large scale incidents; and the need for inventory controls to be used following them, to account for and hopefully reclaim any missing equipment or tools.

Following questions from board members, it was agreed to ask the district's legal counsel the question and get clarification about singular purchases during a budget year with the same vendor versus the requirements of the public contracts bid threshold laws.

Commissioner Eadicicco requested reimbursement of \$45.00 for the purchase of a "flash drive" for the state fire instructor's course he is taking.

Commissioners Scarlato and Stalling made a motion to approve the reimbursement. The motion was passed by the board.

On Aerial and Pump Testing, it was noted there has been no contact by Underwriter's Laboratories to provide any quotations, as in past years. Clerk Kelly will contact them to inquire.

And Purchaser Eadicicco will contact Nat Alexander about doing the Annual Testing on the SCBA units.

NEW TRUCK Regarding the Holmatro Extrication Equipment for the new truck; members of the committee will meet with Pat Grubb of ESI Equipment in Wildwood next week to review and select which equipment models we are interested in. They will make a list for discussion and possible action at the October meeting.

PAYROLL Clerk Kelly reported calculating Gross Payroll for the 3rd Quarter in the amount of \$13,200.00. A motion to approve the payroll was made by Commissioners Kelly and Scarlato, and passed by the board.

TREASURER'S REPORT Following the completion of the voucher and check entry by Treasurer Stalling; he reported bills totaling \$32,524.19. These amounts agreed with the calculations prepared by Purchaser Eadicicco.

The bills coupled with the payroll, will require a transfer of \$47,000.00, to be split with \$30,000.00 committed for the bills and \$17,000.00 committed for payroll expenses.

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Scarlato, and passed unanimously by the board.

GOOD AND WELFARE Clerk Kelly noted with regret; the recent and untimely passing of Mrs. Debra K. Hotmar, wife of our Fire Bureau Chief, Robert H. Hotmar.

PUBLIC COMMENT There were zero (0) firefighters and zero (0) members of the public present, and there were no other comments offered.

ADJOURNMENT This concluded the business for the workshop, so a motion to adjourn was made by Commissioners Kelly and Stalling, and passed by the board.

The meeting closed at 20:03 hours.
Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk

09/08/14