

## Regular Meeting, May 13, 2014

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils read the Opening Statement, noting this meeting was advertised on Sunday, December 29, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Equils, Kelly, Scarlato, and Stalling being present. Commissioner Eadicicco was absent due to working.

It was noted that tow (2) chiefs, two (2) firefighters, one (1) Junior Firefighter, and four (4) members of the public (family of the Junior Firefighter) present at the start of the meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of April 7 and the Policy Development Workshop meeting of April 10 were posted.

The Clerk then read the minutes of the Regular Meeting of April 8. A motion to approve all sets of minutes was made by Commissioners Scarlato and Stalling, and passed by the board.

**ADMINISTERING the OATH of OFFICE:** Commissioners Kelly and Scarlato made a motion to accept a membership application for Junior Firefighter, from Dennis J. Lucas. The motion was passed unanimously by the board.

Chairman Equils then called Mr. Lucas to the head of the room and administered the Oath of Office to him, completing his enrollment as a district Junior Firefighter.

**PAYMENT OF BILLS .....** In the absence of Purchaser Eadicicco, Treasurer Stalling presented the following bills:

Taylor Oil company	\$130.24
Bob's Uniform Shop	3,233.90
LabCorp	88.20
Bricktown Medical Group	160.00
Verizon Wireless	46.73
ERS Fleet Repair	447.65
Mr. Keys	504.00
BWP Carquest Auto Parts	22.78
NetLink Web Services, LLC	199.00
Edward's Tire Company	19.90
Asbury Park Press	62.00
ESI Equipment	1,191.00
NJ American Water Company	2,528.80
Advanced Automotive & Diesel Service	46.65
Ramtown-Howell Fire Company No. 2	14,556.00
Liberty Mutual Insurance Group	4,041.67
Fail Safe Hose Testing	2,147.20
CIT Technical Fin Svcs	99.00
Quality Communications Company	398.75
Motorola Solutions, Inc.	+ 384.00
<b>TOTAL BILLS</b>	<b>\$30,307.27</b>

The bills were paid on a motion by Commissioners Scarlato and Kelly, and passed by the board.

**COMMUNICATIONS .....** The following outgoing correspondence was recorded:

Asbury Park Press	Legal Notice - Policy Workshop Meeting
Howell Municipal Clerk's Office	Legal Notice – Policy Workshop Meeting
Howell Fire Bureau	Legal Notice – Policy Workshop Meeting
Bricktown Medical Group, PA	Accounts Receivable

The following correspondence was received:

NJ-MVC	New Registrations – Engine 478 & Ladder 490
Howell Fire Bureau	Joint Board Mailing List, Executive Board Minutes for 3/27 and 4/24, with Inspection & Site Plan Reports
Amboy Bank	NJ State GUDPA Certification & 3 Bank Statements
Fail Safe Hose Testing	Hose Testing & Failure Report
Bob's Uniform Shop	Duplicate Billing – M. Bardsley's Uniform
Liberty Mutual Insurance Group	Renewal Policy & Coverage Posters
Dale Seitz & Mark Schlichting	Signed Agreements of Understanding
Liberty Mutual Insurance Group	Policy Audit Request
VFIS	Workers Compensation Policy Audit Request
Liberty Mutual Insurance Group	Workers Compensation Premium Notice
Michael Acampora	Medical Examination Form
Asbury Park Press	Affidavit of Publication
Bricktown Medical Group, Pa	Account Statement
VALIC/AIG	Postal Receipt for Chivers' Claim
Campbell Supply Company	Credit Balance Statement
VALIC, Inc	Policy Holder Proxy Vote
Joseph J. Schipsi, Inc	Insurance Solicitation
Howell Fire District #3	Joint Board Resolution
NJ-DCA, GovConnect	Notices – 3/24 & 4/25

**COMMITTEES.....**

Executive Board ..... Chairman Equils reported on the meeting held April 24, attended by himself and Alternate Scarlato. He reported that the structure for replacement radio tower has been erected behind the old Fire Bureau Building at the Preventorium Complex.

Howell Day will be on August 24. Location is moved to Soldier's Field in 19-4's district. He also reported receiving a mailing list for all 5 districts from the Fire Bureau.

He then noted that District 3 is the only district that needs to act on their Local Joint Board Enabling Resolution, so they can all be assembled into one packet with a cover sheet. He again noted that 2 copies of the resolutions are required. One copy is for the Joint Board Meeting Minutes Book; second one for local district chairing the board. Also need the final resolution for signing at the June meeting.

Next meeting is May 22nd. (Attachments in file).

Chief's Report ..... Chief Jim Bailey submitted his vehicle, dispatch, percentage reports. There was no Chief Engineer report. 1<sup>st</sup> Asst Chief Eadicicco also submitted his vehicle report.

Chief Bailey reported Probationary F/F Austin Burke wants to attend Firefighter I at the Bergen County Fire Academy, during the summer; and he asked if he can use our gear and if the board will reimburse him the academy charge.

Commissioner Kelly objected to paying charges for a class that would be free at the Monmouth Academy. Also did not want to create precedence for members to choose where to go to academy. Most if not all commissioners agreed.

However, Commissioners Scarlato and Stalling made a motion to allow him to utilize district turn-out gear and SCBA, if necessary. The motion was passed unanimously by the board.

Chief Bailey addressed concerns with radio repairs/service at Quality Communications. He reported in-house problems, it appears the business is failing. Orders are not being placed, etc. He suggested the board look into another company.

Chairman Equils reminded all that the board has a Service Contract with this vendor. But any problems need to be documented, in case the board has to separate from the contract.

Chief Engineer ..... Chief Bailey reported Chief Engineer Kelly will have Unit 486 "Out of Service" next week for its lighting upgrade project.

Purchaser ..... Purchaser Eadicicco was absent. Treasurer Stalling reported the tool/work bench for the bay area was purchased today. He and Chief Bailey also noted that the hand tools were also ordered.

**NEW TRUCK** ..... Nothing was presented.

**OLD BUSINESS** ..... Clerk reported claim for lost radio and letter to NJ EZPass still need to be done. Chairman Equils had nothing new to report on any federal grant for equipment.

Clerk Kelly reported additional paperwork submitted to Liberty Mutual Insurance, yet Worker's Compensation Claims are still unsatisfied. Will send terse message to VFIS to try to spark action by Liberty Mutual.

Commissioners Scarlato and Stalling made a motion authorizing the expenditure of \$15.00 for each individual License Review from the NJ-MVC. Motion passed unanimously.

**NEW BUSINESS** ..... Following review and discussion at last night's Workshop Meeting; the board acted to ratify its decision on new purchases.

Commissioners Scarlato and Stalling made a motion to purchase 6 – 50' lengths of 1.750" hose, and 1 short 6' "Pony" length of 1.750" hose, jacket color will be green; 1 – 25' length of 2.500" hose with an orange jacket; and 2 – 25' lengths of 3.00" hose, with yellow jacket. Motion also included having 2 lengths of 5.00" LDH repaired at TASC Fire Apparatus. Motion also stipulated for purchases to select vendor, based on best pricing. The motion was passed unanimously.

Commissioners Stalling and Kelly then made a motion to purchase a refrigerator and related installation parts for Engine 475, cost not to exceed \$400.00; A tool box for Engine 475 at a cost of \$350.00; and a work/tool bench for the bay area at a cost of \$427.99. Total cost in motion is \$1,177.99.. The motion was passed unanimously by the board.

Clerk Kelly noted next meeting for Policy Development is Monday, May 19 @ 19:00 hrs.

**GOOD AND WELFARE** ..... Nothing was presented.

**JOINT PURCHASING COMMITTEE** ..... Nothing was presented.

**APPLICATIONS/TERMINATIONS** ..... One application from Dennis J. Lucas; which was acted on at the beginning of this meeting.

**TREASURER'S REPORT .....** Treasurer Stalling reported the following balances for the

Checking Account:

OPENING BALANCE	\$8,503.98
INTEREST	2.72
TRANSFER	+ 35,000.00
SUB-TOTAL	\$43,506.70
NJ-PERS (TEPS PAYMENT)	- 1,212.00
EXPENDITURES	- 30,307.27
CLOSING BALANCE	\$11,987.43

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,774,258.03
INTEREST	+ 258.27
SUB-TOTAL	\$1,774,516.30
TRANSFER TO CHECKING	- 35,000.00
CLOSING BALANCE	\$1,739,516.30

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$1,327.12
INTEREST	+ .16
SUB-TOTAL	\$1,327.28
PAYROLL FEES	-
PAYROLL FEES	-
PAYROLL PAID	-
PAYROLL TAXES	-
CLOSING BALANCE	\$1,327.28

The Treasurer's Report was accepted on a motion by Commissioners Scarlato and Kelly, and passed unanimously by the board.

**PUBLIC COMMENT .....** There were one (1) chief, three (3) firefighters, and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

**EXECUTIVE SESSION .....** There was no Executive Session.

**ADJOURNMENT .....** This concluded the business before the Board, so a motion to adjourn was made by Commissioner Stalling and Scarlato, and passed by the Board.

The meeting closed at 20:56 hours.

Respectfully Submitted,

Robert J. Kelly  
Clerk of the Board

RJK/rjk