

Workshop Meeting, December 9, 2013

Chairman Raymond Equils called the meeting to order at 19:00 hours, followed by the Pledge of Allegiance. Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 30, 2013 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present. It was also recorded that there were zero (0) line officers or firefighters present; and there were zero (0) members of the public present at the start of the meeting.

CRITICAL CORRESPONDENCE: Clerk Kelly reported the following:
John Blewett Scrap Metal – Check for sale of Obsolete SCBA Air Bottles;
Glatfelter Claims Management – Checks for Vehicle Damages for Unit 488 & Towing Charges;
Two (2) Junior Firefighter Membership Applications;
Life Insurance Applications – NJ State Fire Chief's Association;
Sendzik & Sendzik, LLC – "OPRA" Request Form;
Sendzik & Sendzik, LLC – NJ Pension System – Eadicicco Enrollment – (DCRP);
Hartford Steam Boiler – Witten Notice: Their Claim of Our Refusal to Allow Inspection.

OLD BUSINESS: The board discussed again, having new name tags mad for the turn-out equipment racks. Commissioners Scarlato made a motion, seconded by Commissioner Eadicicco; to purchase new tags, at a cost not to exceed \$500.00. The motion was passed unanimously by the board. The item will be placed on tomorrow night's agenda for ratification.

NEW BUSINESS: Discussion was held on purchasing a Service Contract for the recently purchased SCBA Face Mask Testing Machine. Reviewed 2 and 3 year calibration plans, along with other warranty/repair plans, extending up to 5 years, and their attendant costs.

Commissioners Kelly and Stalling made a motion to purchase a 5-year "Bumper to Bumper" Service & Calibration Plan, at a cost of \$3,245.00, noting the charges are to be debited against the Maintenance & Repairs line account. The motion was passed unanimously by the board; and will be placed on tomorrow night's agenda for ratification.

Chief Engineer Marty Kelly reported the on-board air compressor/battery charger unit on Ladder 490 has gone bad and may need to be replaced; with an estimated cost of high as \$1,000.00.

Commissioners Kelly and Scarlato made a motion to place this item on tomorrow night's agenda for an updated report and purchase approval, if needed. The motion was passed unanimously.

Commissioners Scarlato and Stalling made a motion to RESERVE \$1,000.00 in the Office Supplies Line Account; to allow for the purchase of a new computer printer for the district office; along with copier paper and other needed supplies. The motion was passed unanimously by the board, and will be placed on tomorrow night's agenda, for ratification.

Treasurer Stalling reported the board needs to approve a transfer of \$19,000.00 from the Savings Account to the Payroll Account, and he asked the item be placed on tomorrow night's agenda. All agreed.

Vice Chairman Scarlato noted the Chief Vehicles may need to be cleaned & detailed at year end. Commissioners Kelly and Scarlato made a motion to reserve \$1,000.00 from the Maintenance and Repairs Line Account, for any unanticipated repairs before year end, including cleaning & detailing. The motion was approved and will be placed on tomorrow night's agenda for ratification.

The board discussed the Life Insurance Policy offered by the NJ State Fire Chief's Association. It was noted that the policy does not clearly outline the benefit level vs. the annual cost of \$75.00.

As the association has not been able to firmly establish the benefit level; Commissioners Scarlato and Kelly made a motion that the district will no longer pay the cost for this insurance. The motion was passed unanimously, and will be placed on tomorrow night's agenda for ratification

NEW TRUCK Nothing was discussed.

TREASURER'S REPORT Following the completion of the voucher and check entry by Treasurer Stalling and significant difficulty in resolving balances in tonight's debits; Treasurer Stalling reported bills totaling \$73,333.86, requiring a transfer of \$80,000.00. These amounts agreed with the calculations prepared by Purchaser Eadicicco.

He also reported a revised amount (now \$20,000.00) for Transfer to the District's Payroll Account.

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Stalling, and passed unanimously by the board.

GOOD AND WELFARE Nothing was presented.

PUBLIC COMMENT There were zero (0) firefighters and zero (0) members of the public present, and there were no other comments offered.

ADJOURNMENT This concluded the business for the workshop, so a motion to adjourn was made by Commissioners Eadicicco and Stalling, and passed by the board.

The meeting closed at 23:35 hours.
Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/tjk

12/09/2013