

Regular Meeting, November 12, 2013

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 30, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato and Stalling being present. It was also noted that Chief Bob Nichols and zero (0) firefighters were present at the start of the meeting. It is also noted that there were zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of October 7 and the Truck Workshop Meetings of October 10 and October 28 were posted. The Clerk then read the minutes of the Regular Meeting of October 8. A motion to approve all four sets of minutes was made by Commissioners Eadicicco and Scarlato, and passed by the board.

PAYMENT OF BILLS Purchaser Eadicicco presented the following bills:

Liberty Mutual Insurance Group	\$4,061.00
Bricktown Medical Group, PA	640.00
Verizon Wireless	72.94
Safeguard Checks	136.92
NetLink Web Services	199.00
Randy's Compressor Service	1,057.70
T.A.S.C. Fire Apparatus	96.00
Battery Zone	144.00
The Asbury Park Press	176.00
NJ American Water Company	2,528.80
Bound Tree Medical	6.84
Van Wickle Auto Supply	70.13
Pine Belt Enterprises	553.85
CIT Tech Fin Services	101.00
Jersey Coast Fire Equipment	555.60
First Priority Emergency Vehicles	258.28
Point Bay Fuel Company	654.71
ERS Fleet Repairs, Inc.	8,399.49
LabCorp	348.30
Fire and Safety Services. Ltd.	2,664.23
All Hands Fire Equipment	+ 258.19
TOTAL BILLS	\$22,982.98

The bills were paid on a motion by Commissioners Stalling and Kelly, and passed by the board.

COMMUNICATIONS The following correspondence was sent:

Pam Brown – VFIS of New Jersey	Notice of Motor Vehicle Accident
Liberty Mutual Insurance Group	First Notice of Injury – James Gaul
The Asbury Park Press	Legal Notice – Special Workshop Meetings
Howell Township Clerk’s Office	Legal Notice – Special Workshop Meetings
Howell Township Fire Bureau	Legal Notice – Special Workshop Meetings
The Asbury Park Press	Legal Notice – Audit Synopsis – 2nd Publication
NJ Turnpike Authority/EZ-Pass	2 Toll Violation Notices & Toll Payments
Pam Brown – VFIS of New Jersey	Life Insurance Changes – Enrollments
Bricktown Medical Group, PA	Accounts Receivable
Steven Steinbach – Glatfelter Claims	Police Report – Gaul’s MVA with Unit #488
Kate Sendzik-Haines, Esq.	Pension Payment Issues
Glatfelter Claims Management	Metlife Insurance Paperwork – Gaul MVA

The following correspondence was received:

Lawrence Factor, Inc.	SCBA Air Quality Testing Report
Howell Township Fire Bureau	Sept Executive Board Minutes; Inspection & Monthly Reports
Glatfelter Claims Management	Insurance Payment – Unit 488 MVA Loss Check #0000372382 = \$8,553.05
Glatfelter Claims Management	Insurance Payment – Towing, Unit 488 MVA Check #0000372448 = \$160.00
Raymond Equils & James Pallitto	Medical Examination Forms
James Jerome & Robert Hotmar	Medical Examination Forms
Weldon/Akron Brass	Vehicle Data Recorder – Programming Issues
Global Computer Supplies	Past Due Invoice = NJ State Sales Tax
The Asbury Park Press	2 Affidavits of Publication
Eppy’s Tool & Equip Warehouse	Outstanding Invoice – Previously Paid; Updated Remittance Information
Amboy Bank	3 Account Statements
VFIS	Newsletter
Meridian Medical	Emergency Room Service Acknowledgements; Billing for T. Smigelsky, K. Miller, S. Scarlato, and J. Gaul.
Liberty Mutual Insurance Group	Acknowledgement/First Notice of Injury, J. Gaul
NJ Dept of Community Affairs	Gov-Connect Notice 10/15.
Tidal Emergency Physicians	Invoice – Gaul Treatment – Unit 488 MVA
Campbell Supply Company	Statement - Credit Balance Due
NJ Turnpike Authority/EZ-Pass	Toll Violation – Administrative Fee Charges
Bricktown Medical Group, PA	Account Statement
Boundtree Medical	Account Statement
CIT Tech Fin Svcs	Past Due Invoice Notice
Witmer Public Safety Group	Past Due Invoice Notice

COMMITTEES.....

Executive Board..... Chairman Equils reported on the meeting held October 24, attended by himself only; with Alternate Scarlato being absent. He reported Motorola is updating components in communications console at Howell PD. While replacing modules, it was found that the one for Fire Dispatch is too old to get replacement parts for. It will require replacing with updated components. Chief Hotmar is asking each district to reserve \$3,000.00 out of their 2013 equipment allocation for this project.

On the issue of a working agreement for the Joint Board; Clerk Kelly reported that our attorney is working on a proposal for presentation at the December 5th Joint Meeting.

Chairman Equils noted that meeting will be hosted at "Ramtown" and refreshments will be needed. Vice Chairman Scarlato volunteered to take care of them.

A motion to approve an expenditure for the refreshments was made by Commissioners Kelly and Scarlato, and passed by the board.

Next Executive Board Meeting is November 21, which is one week early due to the Thanksgiving Holiday. (Attachments in file)

Chief's Report..... Chief Bob Nichols submitted vehicle and chief engineer's reports. Call report was not available tonight. Year End Percentage Report was also submitted.

1st Asst Chief Bailey also submitted his vehicle report. Chief reviewed chief engineer's report with the board.

Chief Nichols reported 1st Asst Chief Jim Bailey will be OIC for this month's regular drill at the LNG Facility. He also reported another drill tomorrow at this station, on Firefighter Burn Safety, with personnel from St. Barnabas Medical Center.

Chief Nichols turned back to the board, the blank survey from the Insurance Services Organization (ISO); which the board will now have to complete.

Chief Nichols stated he stopped back at the scene of the mulch fire on Randolph Road. Owner is working on some "issues: with the site, including water and some "cave ins."

Purchaser..... Purchaser Eadicicco reported receiving a delivery today, didn't open it, but he suspects it is the SCBA Fit Testing Machine.

Front Brow Light for Engine 475 and Rear View/Back Up Camera for Unit 486 are installed, and have been used already.

SCBA Testing scheduled for November 26, and 5 SCBA were hydro-tested. He noted 4 "old" SCBA are scheduled to be rotated "Out of Service" during the 2014 Year. He also reported there are two (2) hose nozzles and one (1) SCBA that need repair; along with the Rear View/Back Up camera on Tanker 495. Will get pricing to determine cost for repairs vs. replacement.

It was then reported that Chief Engineer Marty Kelly requested board purchase a new supply of equipment marking decals. His present supply is exhausted. He provided a quote for 3 different sizes, costing \$250.00. Chief Nichols suggested they be purchased with Bar Coding with sequential numbering imprints included.

Commissioners Eadicicco and Stalling made a motion to purchase the bar coded decals, if possible, at a cost set at \$275.00. The motion was passed unanimously by the board.

The issue of name tags for the gear lockers was held for discussion and possible action at the December meeting.

NEW TRUCK Clerk Kelly reported that Mr. Barry J. Osborn, the District's Auditor will be present at the November 14 meeting, as requested. He also noted it probably will not be necessary to hold the November 28, which the board can act to cancel at the 11/14 meeting.

OLD BUSINESS Clerk Kelly has not yet been able to file the claim for the lost radio.

Chairman Equils reported due to the shut down of the federal government, there has been no contact to or from the grant writer.

Clerk Kelly noted he still has to do the letter adding Purchaser Eadicicco to the EZ-Pass account.

NEW BUSINESS Discussion held regarding the new portable air compressor recently purchased. It was the consensus of many, that the compressor is not a "Pancake" type and is in fact much larger. Additionally, many felt it can not be accommodated on existing apparatus, without removing shelving or other reconfigurations of compartments.

As such, a motion to return the compressor was made by Commissioners Stalling and Scarlato, and passed unanimously by the board.

Clerk Kelly reported the district's attorney (Mr. Jay C. Sendzik, Esq.) is in the process of creating an official request form for compliance with the Open Public Records Act (OPRA).

Regarding the Motor Vehicle Accident on Route 547 that involved Unit #488; Clerk Kelly reported he has not received any formal communication or correspondence from the fire company line officers or the Accident Investigation Committee. Chairman Equils will address the issue with the company personnel responsible.

On the Disposal of Obsolete Equipment: Chief Engineer Kelly reported there are thirteen (13) Scott 2.3 SCBA Air Bottles, and 2 additional Complete Pack Assemblies that are all out of date & can no longer be used.

A motion to declare them obsolete; remove them from inventory; and dispose or scrap them was made by Commissioners Scarlato and Eadicicco and Scarlato, and passed unanimously by the board.

Regarding the collision damage to Unit 488; it appears the vehicle will be returned from repair, prior to the next meeting, and payment will be due to the body shop. So as not to hold up the vendor; Commissioners Scarlato and Kelly made a motion to permit paying Atlantic Auto Body between meetings, as long as the truck is returned and the repairs are accepted by the commissioners. This motion was passed unanimously by the board.

Chairman Equils also reported he had given Eddie @ Atlantic Auto Body the name of the graphics producer for the logos, etc, so replacements will match what is already in place.

GOOD AND WELFARE Nothing was presented.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS No applications were presented.

TREASURER'S REPORT Treasurer Stalling reported the following:

OPENING BALANCE	\$12,981.18
INTEREST	2.90
TRANSFER	<u>+ 15,000.00</u>
SUB-TOTAL	\$27,984.08
NJ-PERS (TEPS PAYMENT)	- 184.26
EXPENDITURES	<u>- 22,982.98</u>
CLOSING BALANCE	\$4,816.48

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,741,874.82
INTEREST	<u>+ 251.03</u>
SUB-TOTAL	\$1,742,125.85
TRANSFER TO CHECKING	<u>- 15,000.00</u>
CLOSING BALANCE	\$1,727,125.85

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$8,606.22
INTEREST	<u>+ 1.10</u>
SUB-TOTAL	\$8,607.32
PAYROLL FEES	0.00
PAYROLL PAID	<u>0.00</u>
CLOSING BALANCE	\$8,607.32

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Scarlato, and passed unanimously by the board.

PUBLIC COMMENT There were four (4) firefighters and there were zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

ADJOURNMENT This concluded the business before the Board so a motion to adjourn was made by Commissioner Stalling and Scarlato, and passed by the Board.

The meeting closed at 20:45 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk