

Regular Meeting, May 14, 2013

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 30, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato and Stalling being present. It was recorded that two (2) firefighters were present at the start of the meeting. It is also recorded that there were zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Regular Workshop Meeting of April 8 and the Truck Workshop Meetings of April 11, April 29, and May 9 were posted.

The Clerk then read the minutes of the Regular Meeting of April 9. A motion to approve all was made by Commissioners Scarlato and Stalling, and passed by the board.

PAYMENT OF BILLS Purchaser Eadicicco presented the following bills:

Fail Safe Hose Testing	\$2,315.50
The Jammer USA – Red Products LLC	411.35
Robert Nichols	248.20
Fire & Safety Services, Ltd	38.76
Bricktown Medical Group, PA	320.00
Liberty Mutual Insurance Group	3,675.67
Witmer Public Safety Group	396.00
NetLink Web Services	199.00
Gregory Scarlato	24.60
Edward's Tire Company	816.28
NJ American Water Company	2,528.80
Verizon Wireless	53.83
Toshiba	199.17
LabCorp	264.60
CIT Technologies Fin Svcs	<u>+ 202.00</u>
TOTAL	\$11,693.76

The bills were paid on a motion by Commissioners Kelly and Scarlato, and passed by the board.

1st Asst Chief Bailey arrived at the meeting at 20:14 hours.

COMMUNICATIONS The following correspondence was sent:

Bob's Uniform Shop	2 Purchase Authorizations
Bricktown Medical Group	Accounts Receivable
Ramtown FC-Membership Committee	Insurance Coverage Information
Pam Brown, VFIS of NJ	Invoices - Shoulder Injury Report – John Thompson
Sally Gibbs – LabCorp	Billing Errors
WPCS/Quality Communications	Billing & Service Contract Issues

The following correspondence was received:

Jay C. Sendzik, Esq.	Advisory – Workers Comp/Command Vehicles
Amboy Bank	3 Account Statements
Barry J. Osborn, C.P.A.	NJ-PERS “TEPS” Payment Receipt
1st Priority Emergency Vehicles	Quotation – Re-light Tanker 495
Howell Fire Bureau	Executive Board Minutes – Feb, March, April
“ : “	Inspection/Monthly Reports
Ocean Medical Center	Invoice – Thompson Injury
Point Pleasant-Brick Radiology	2 Invoices – Thompson Injury
WPCS/Quality Communications	Corrected Service Contract
Witmer Public Safety Group	Account Statement
Campbell Supply Company	Credit Balance Statement
Glatfelter Insurance Company	Refund Check – Deletion of Old Unit #488
IRS	Notice – March 2012 Quarterly Filing
NJDCA-GovConnect	Notices dated 4/16, 4/17, 4/22, 4/23, and 4/25
Chief Hotmar - Howell Fire Bureau	2013 Ethics Disclosure Statements
Liberty Mutual Insurance Group	Report – John Thompson Shoulder Injury
Liberty Mutual Insurance Group	Credit Invoice
Liberty Mutual Insurance Group	Charge Invoice – \$3,675.67 Balance Due

COMMITTEES.....

Executive Board..... Chairman Equils reported on the meeting held April 28, attended by himself and Alternate Scarlato. Reviewing new inspection fee schedule, which will now be based on the square footage of the occupancy involved.

Inspector Michael Johnson is enrolled in a Fire Investigator training class.

At the E-Board level - Four (4) districts have voted in favor of awarding Valor Awards to 4 members of District #2 – Adelphia Fire Company, for their recent rescue. District 5 stated they felt the firefighters were doing their job and awards were not in order.

Howell Day is on July 6. Next Joint Board meeting is Thursday, June 6 at Adelphia (Station 2). (Attachments in file)

Chief’s Report..... Chief Bob Nichols was absent tonight. 1st Asst Chief Jim Bailey submitted the chief’s vehicle, call, percentage, and chief engineer’s reports. 1st Asst Chief Bailey also submitted his vehicle report. Chief reviewed chief engineer’s report with the board.

On behalf of Chief Nichols, 1st Asst Chief Bailey asked how much money is available for purchases next month. Figures were not readily available tonight. Board members responded for chief to present what items he is interested in purchasing next month, and the board will make a determination on them, as the board approves either individually or collectively, the actual purchase of each item.

1st Asst Chief Bailey reported still having radio problems in Unit 467. Went back to Quality Communications; radio was removed and sent out for repair – came back dead! Sent out again on a rush order for warranty repair. Waiting to see how it performs.

He also reported Unit 467 is going to Advanced Automotive tomorrow for service.

On 5” hose in the bay area – Need to find a vendor to pick it up, re-couple it, and deliver afterwards. Motion to authorize Purchaser Eadicicco to source a vendor made by Commissioners Kelly and Scarlato, and passed by the board.

Treasurer Stalling noted some booster hose on Brush Unit 494 has holes in it and needs replacing. Motion to purchase 3 – 50’ lengths of .750” booster hose made by Commissioners Scarlato and Stalling, and passed by the board.

On obsolete hose that failed on 2013 hose testing plan – all of which is in excess of 10 years old or older: Motion to declare these items as “OBSOLETE” and to dispose of them was made by Commissioners Scarlato and Stalling, and passed by the board.

Chief Engineer – Per filed report, all appears good.

Purchaser Purchaser Eadicicco reported progress.

NEW TRUCK Clerk Kelly reviewed dates for future meetings, which are also posted, noting committee will meet with John O’Keefe of Fire & Safety Services, Ltd, representing Pierce Manufacturing.

OLD BUSINESS Clerk Kelly has not yet been able to file the claim for the lost radio.

Chairman Equils reported progress on Driver License Review Program, has the needed information for last to persons to be submitted. The board will not review licenses of those under 21 years of age, as they are not to be driving district vehicles. Chairman Equils also reported he was able to get the reviews done by the NJ-MVC at No Charge. He returned to check to the Treasurer and it has been voided and the funds returned to the treasury.

Chairman Equils also reported the registration process is complete for the upcoming federal grant cycle. He will contact the grant writer to determine what the federal government’s preferences are for the 2013 cycle.

Hose testing addressed in chief’s report section.

NEW BUSINESS Clerk Kelly reported he was unable to contact Mr. Jay C. Sendzik, the district’s attorney, for an update on the Medical Exam issue referred to him. Clerk will make contact and report findings to each board member independently.

Vice Chairman Scarlato reported the “Fill Seat” on the SCBA Compressor is bad again, but will be fixed, per Chief Engineer Kelly.

Joe Gilsenan questioned if this was a safety issue and if the compressor should be placed out of service until fixed. Board was unsure and suggested the Chief Engineer and Safety Officer discuss it and make a decision on its operational status.

After more discussion, Commissioners Kelly and Eadicicco made a motion to place the unit out of service until repair is made. Motion passed unanimously by the board.

Board reviewed request from Chief Engineer to upgrade lighting on Tanker 495 to LED’s. Pricing on quotation exceeds budgeted amount. As such item was placed on hold for additional price quotes.

GOOD AND WELFARE On behalf of the board, Chairman Equils wished to thank Asst Engineer John Thompson for securing apparatus from West Long Branch & Sea Bright, for review by the New Truck Committee. Unfortunately, Mr. Thompson was absent tonight.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS No applications were presented.

TREASURER'S REPORT Treasurer Stalling reported the following:

OPENING BALANCE	\$5,516.04
INTEREST	2.21
TRANSFER	<u>+ 15,000.00</u>
SUB-TOTAL	\$20,518.25
NJ-PERS (TEPS PAYMENT)	- 878.72
EXPENDITURES	<u>- 11,693.76</u>
CLOSING BALANCE	\$7,945.77

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,621,662.52
DEPOSIT	+ 374.34
INTEREST	<u>+ 243.63</u>
SUB-TOTAL	\$1,622,280.49
TRANSFER TO CHECKING	<u>- 35,000.00</u>
CLOSING BALANCE	\$1,587,280.49

He also reported the following balances for the Payroll Account:

OPENING BALANCE	\$3,981.26
TRANSFER	+ 20,000.00
INTEREST	<u>+ .52</u>
CLOSING BALANCE	\$23,981.78

The Treasurer's Report was accepted on a motion by Commissioners Eadicicco and Kelly, and passed unanimously by the Board.

PUBLIC COMMENT There were six (6) firefighters and there were zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

EXECUTIVE SESSION At 21:09 hours, the board recessed into Executive Session to discuss Personnel issues, after a motion authorizing same was made by Commissioners Stalling and Scarlato, which was passed unanimously by the board. Minutes of the Executive Session will be recorded, but may not be released at any time, due to them pertaining to Personnel.

At 21:28 hours, the board reconvened in Public Session, after Commissioners Scarlato and Stalling made a motion authorizing same, which was passed unanimously by the board.

ADJOURNMENT This concluded the business before the Board so a motion to adjourn was made by Commissioner Scarlato and Stalling, and passed by the Board.

The meeting closed at 21:29 hours.

Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk