

Regular Meeting, February 12, 2013

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, December 30, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato and Stalling being present. It was also noted that 1st Asst Chief Jim Bailey and two (2) firefighters were present at the start of the meeting. It is also noted that there were zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the New Truck Workshop Meetings of Jan 22 and Feb 7, and the Regular Workshop Meeting of Jan 7 were all posted. The Clerk then read the minutes of the Regular Meeting of Jan 8.

A motion to approve all as enumerated was made by Commissioners Scarlato and Stalling, and passed by the board.

PAYMENT OF BILLS Purchaser Eadicicco presented the following bills:

VALIC-AIG	\$43,821.00
Robert Lawlor	150.00
Colin Murphy	125.00
Jimmy Rappleyea	125.00
Robert J. Kelly	145.00
Advanced Automotive Diesel Service	47.70
SJ Print Solutions	238.00
SJ Print Solutions	386.00
Monmouth County Treasurer	10.00
Point Bay Fuel Company	2,160.88
Bricktown Medical Group, PA	480.00
Liberty Mutual Insurance Group	11,035.00
Asbury Park Press	108.50
NetLink Web Services	199.00
Verizon	51.52
NJ American Water Company	2,528.80
CIT Technical Fin Svcs	202.00
Fire Fighters Equipment Company	202.50
BWP-Car Quest	67.37
All Hands Fire Equipment	534.95
Blue Tarp	992.92
NJ Emergency Vehicles	+ 750.00
SUB-TOTAL	\$64,358.64

The bills were paid on a motion by Commissioners Stalling and Scarlato, and passed by the board.

COMMUNICATIONS The following correspondence was sent:

Barry J. Osborn, CPA	2013 Ballot Review
SJ Printing	2013 Ballot Order
Commissioner of Voter Registration	Request for Voter Lists
Monmouth County Election Board	30 Absentee Ballots
Glatfelter Claims Management	Invoices for Storm Damage Repairs
Barry J. Osborn, CPA	Copies of Commissioner's IRS W-2 Forms
Asbury Park Press	Legal Ad – 2 nd Notice of Election
Howell Municipal Clerk	Legal Ad – 2 nd Notice of Election
Howell Fire Bureau	Legal Ad – 2 nd Notice of Election

The following correspondence was received:

William B. McMahon, Sr.	Nominating Petition
Otto F. Weber	Nominating Petition
Quality Communications	Service Contract
Barry J. Osborn, CPA	NJ-PERS "TEPS" Payment
Amboy Bank	4 Account Statements
Liberty Mutual Insur Group/VFIS	Worker's Compensation Policy Renewal
FailSafe Hose Testing	Proposal for 2013 Hose Testing
Asbury Park Press	1 Affidavit of Publication
Glatfelter Claims Management	Payment of Storm Related Damages
VFIS	Credit Memo – Refund Due – Deleting Old 488
Jersey Coast Fire Equipment	Account Statement
Campbell Supply Company	Account Statement
William Bommer, Ricky Romano	Medical Examination Forms
Colin Murphy	Medical Examination Form
NJ-MVC	Registration Renewal Form, Unit 486
Norm's Engine Repair	Past Due Invoice
Bricktown Medical Group	Account Statement
Howell Fire Bureau	2012 Annual Report, Dec Executive Board Minutes, Jan. Monthly & Inspection Reports
Access Health	Grant Funding Request
Sendzik & Sendzik, Esq.	LOSAP Funding for 2012
Manalapan High School	Thank You Letter
TMS Medical Technologies	Past Due Notice
TYCO/ADT Security	3 Past Due Notices
Amboy Bank	IRS 1099-INT Statement
VALIC-AIG	Changes in LOSAP Plans
Liberty Mutual Insurance Group	Loss Report on Injuries
Point Bay Fuel Company	Account Statement
NJ Turnpike Authority	EZ-Pass Account – Balance Due
Witmer Public Safety Group	Past Due Invoice
Chevrolet	Customer Satisfaction Survey
NJ-DCA, GovConnect	Notices 1/18, 1/22, 1/23, LFN2013-2 and -7
HSBC-Northern Tools	Special and Catalog
5 Fire Company Line Officers	Signed Policies for use of Personal Operated Vehicles

5 Junior Firefighters
Chief Bob Nichols

Membership Applications
Information to Obtain Driver License Abstracts

COMMITTEES.....

Executive Board..... Chairman Equils reported on the meeting held Jan 24, attended by himself and Alternate Scarlato. The Board took action to approve paying any outstanding bills, with the rest of meeting being spent discussing the township's takeover of the fire bureau with the mayor. (Attachments in file)

Chief's Report..... Chief Bob Nichols was out of state on vacation. 1st Asst Chef Jim Bailey submitted their vehicle reports, call report, percentage and chief engineer's report. He and the board reviewed the Chief Engineer's reports and reported all is good with operations. No discussions on equipment or purchases were held, as no monies are available until after April 1st.

Purchaser..... Purchaser Eadicicco reported all items ordered were delivered with the exception of the 6-bank radio charger. The unit was ordered, but never came in. He will follow up on it tomorrow.

NEW TRUCK Clerk Kelly reminded all of dates for upcoming meetings. All will start at 19:00 hours. Meeting scheduled for February 21; and March 7 & 21.

OLD BUSINESS Clerk Kelly advised he is still waiting of the report on the damaged portable radio, to file the loss claims with the insurance company.

On the Driver License Abstract Program: Chairman Equils reported the board will need to establish an account for charges. Person in charge of program will get back to him with details. Chairman received list of firefighters from chief and will edit list for first 20 members who are most likely to be operating apparatus.

Clerk Kelly reported all budget documents are in Trenton for review and approval and he will verify with auditor if all is approved, if the signed documents are not received back in district, prior to Election Day.

Clerk was not able to send letter to the Hogan Family regarding the siren use, due to other more pressing business relative to the upcoming annual election.

Clerk Kelly reported he is continuing to forward documents to NetLink Web Services, for posting on web site.

NEW BUSINESS Clerk Kelly reported all is set for the Annual Election: Judge and Clerks selected, Voter Registrations Lists ordered, Absentee Ballots sent to Freehold, All Legal Ads published or submitted, all Nominating Petitions submitted and posted. Election will be held on this coming Saturday (February 16) between 2:00 and 9:00 P.M.

On takeover of the Fire Bureau by the township, nothing new was reported or discussed, situation remains the same. We will have to see if town will modify proposed ordinance to address any of the concerns voiced by the Joint Board.

Chairman Equils advised the fire company officers and members present of the existing policy or position regarding insuring Associate or In-Active Exempt members. The Board will only insure active and life members to participate in firematic activities or those activities involving use of apparatus or equipment. Associate or In-Active Exempt members would be covered while in the building or on the property, by the general property liability coverage.

Regarding Internet Training: Chairman Equils advised the chiefs that the board unanimously feels that all mandatory training must first be scheduled for in-house session(s) before the board will support or sanction penalties for members failing to do internet training.

On proposal from FailSafe for 2013 Hose Testing, the board advised the officers they will not approve additional hose testing until all issues from last year's program are addressed and hose is returned to use or proper storage.

The Board confirmed that Chairman Equils will re-enroll the district in the "SAMS" Registry for federal grant consideration and the board will look to see if a replacement SCBA air Compressor is possible.

Question was asked about chief's using Unit 488 as a POV-Command Vehicle in the absence of their assigned unit. Due to different methods of insuring these vehicles regarding fleet declared values vs. "book" replacement values; the board has determined that Unit 488 or any other apparatus is not to be used as a POV-Command Vehicle at any time, as replacement for Units 466 or 467, if they are out of service.

GOOD AND WELFARE Clerk Kelly will provide payroll figures to Chairman Equils for March quarterly payments, per new ADP Payroll System.

JOINT PURCHASING COMMITTEE Nothing was presented.

APPLICATIONS/TERMINATIONS Five (5) Junior Firefighter applications were received from: Michael Christie; Austin Burke; Austin Higgins, Mark Schlichting, Joseph Eadicicco, and Gregory A. Scarlato. Motion to accept the applicants was made by Commissioners Kelly and Scarlato, and passed by the board.

TREASURER'S REPORT Treasurer Stalling reported the following:

OPENING BALANCE	\$6,127.30
INTEREST	2.28
REVERSAL OF SERVICE CHARGE	2.20
TRANSFER	<u>+ 65,000.00</u>
SUB-TOTAL	\$71,131.78
NJ-PERS "TEPS" PAYMENT	- 188.92
EXPENDITURES	<u>- 64,358.64</u>
CLOSING BALANCE	\$6,584.22

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,592,818.74
INTEREST	<u>+ 318.97</u>
SUB-TOTAL	\$1,593,137.71
TRANSFER TO PAYROLL	- 15,000.00
TRANSFER TO CHECKING	<u>- 65,000.00</u>
CLOSING BALANCE	\$1,513,137.71

He also reported the following balances for the Payroll Account:

BALANCE CORRECTION: Treasurer Stalling noted that there was a mathematical error in last month's closing balance, which was detected by the Clerk. The balance as reported was off by fifty two cents (\$0.52). The reported Closing Balance was \$3,093.60 while the correct amount was \$3,094.12, which is tonight's Opening Balance.

OPENING BALANCE	\$3,094.12
INTEREST	+ .65
TRANSFER TO PAYROLL	+ 15,000.00
SUB-TOTAL	\$18,094.77
PAYROLL SERVICE CHARGES	- 133.00
CLOSING BALANCE	\$17,961.77

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Scarlato, and passed unanimously by the Board.

PUBLIC COMMENT There were eight (8) firefighters and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action. No non-agenda comments were offered.

On a question by election candidates Scarlato and Stalling, echoed by Commissioner Eadicicco, Clerk Kelly stated that all nominating petitions would be available for review by anyone, including all board members, at the close of this meeting.

ADJOURNMENT This concluded the business before the Board so a motion to adjourn was made by Commissioner Scarlato and Stalling, and passed by the Board.

The meeting closed at 21:15 hours.
Respectfully Submitted,

Robert J. Kelly
Clerk of the Board

RJK/rjk