

### **Workshop Meeting, June 11, 2012**

Chairman Raymond Equils called the meeting to order at 19:00 hours, followed by the Pledge of Allegiance. Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, January 1, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present. It was noted that Chief Bob Nichols was also present; but there were zero (0) firefighters, or members of the public present at the start of the meeting.

Purchaser Eadicicco began working on preparing the bills and vouchers, for processing by Treasurer Stalling to print checks.

**CRITICAL CORRESPONDENCE:** The Clerk reported the following items:  
Amboy Bank – Required "GUDPA" Certification;  
ESI Equipment – Executed Holmatro Service Contract;  
NetLink – Proposal to construct & maintain a fire district web site; and  
Liberty Mutual Insurance Group – Numerous correspondences regarding Worker's Compensation.

**OLD BUSINESS:** Chairman Equils reported on issues relative to the new payroll system for commissioner compensation payments. First – Delays in getting all the information to ADP resulted in a delay in receiving the checks. They will not be on hand until early next week. Another issue is we cannot use the title of "Chairman" as their system doesn't recognize it. We must use "President" instead. There may be a few other clerical issues that need clarification, as we go forward with the system.

Members had no problems with the change in title for the payroll purpose and informally approved the chairman to move forward with the change.

Chairman Equils then reported on a conversation with the grant writer, as to what are the preferred items for inclusion in the next round of federal grants; whose application closing date is Friday, July 6.

It appears the top priority item will be radios/communications equipment. Higher priority items for the district were discussed including: Turn Out Gear/Helmets; SCBA Compressor, Oxygen Generator; Oxygen Cascade System. All appear to be less favorable items for the next round. However, Chairman Equils will go back to the grant person for further discussion.

It was also noted this item is to be placed on tomorrow night's Regular Meeting Agenda for formal action to authorize another grant application.

On sale of Unit 499 – Clerk Kelly reported all paperwork (Bill of Sale & Hold Harmless Agreement) is prepared and ready. Chairman Equils has signed for the board. Clerk has contacted Farmingdale Fire Department to see if their president can be present tomorrow night, for the formal transfer of title.

Clerk Kelly reported he is looking at the public auction site for upcoming sale of Unit 488 and hopes to have a recommendation for the July meeting.

New Truck: Treasurer Stalling reported speaking with Pat Grubb of ESI Equipment at the Harrisburg Fire Expo last month, about the pull out tray system conversion for the new utility truck. All informally agreed to have ESI come to the July Workshop to present and discuss what he has to offer.

**NEW BUSINESS:** Clerk Kelly presented copies to all members, of a proposal from "NetLink" a web page development and maintenance company, who was present at last week's state fire district's meeting in Shark River. The clerk noted a formal web page is mandated by NJ statute, and is to be operational by February 2013. Item will be placed on agenda for action at the July meeting.

**TREASURER'S REPORT .....** Following the completion of the voucher & check entry by Treasurer Stalling, he reported bills totaling \$80,488.50; requiring a transfer of \$85,000.00. These amounts agreed with the list prepared by Purchaser Eadicicco.

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Scarlato, and passed unanimously by the board.

**PUBLIC COMMENT .....** There was zero (0) persons in attendance at the close of the meeting

At 20:36 hours, the board members suspended the agenda to conduct a formal inspection, review, and evaluation of sample turn out coats, pants, and related equipment, supplied by various vendors. Board members used the same evaluation forms as the line officers, to grade each set of gear.

The result of the evaluation by and the recommendation of the line officers were presented to Chairman Equils by Chief Nichols, in a sealed envelope, which was to be kept sealed until the independent commissioner's evaluation was completed. The board was also given price listings for the 4 sets of gear being evaluated, with that information also being kept confidential, as to prevent it influencing the process.

At the end of the evaluation, the board determined that the "Morning Pride" equipment from "Honeywell/Cairns" was to top choice, independently, of all 5 board members.

At this time, chairman Equils opened the chief's envelope and announced that board and the officers concurred on their selection. He also reported that the pricing for 38 sets, inclusive of the "D" ring was \$86,690.54; and \$54,030. with out the "D" Ring.

Commissioners Scarlato and Stalling then made a motion to purchase 38 sets of the "Morning Pride" gear, inclusive of the "D" Ring, for a cost not to exceed the quoted \$86,690.54. This motion was passed unanimously by the board. Clerk Kelly noted he will need a new and updated quote, in the name of the fire commission, listing all pertinent information including the NJ State Contract Number for these items.

Chairman Equils will also instruct the chief that all sample gear is to be removed from service and all firefighters are to be re-outfitted into their original district provided gear. No other gear is to be used.

**ADJOURNMENT .....** This concluded the business for the workshop, so a motion to adjourn was made by Commissioners Eadicicco and Scarlato, and passed by the board. The meeting closed at 21:56hrs. Respectfully Submitted,

Robert J. Kelly  
Clerk of the Board

RJK/rjk

06/11/2012