

**Regular Meeting, October 9, 2012**

Chairman Raymond Equils called the meeting to order at 20:00 hours, followed by the Pledge of Allegiance.

Chairman Equils then read the Opening Statement, noting this meeting was advertised on Sunday, January 1, 2012 in the Asbury Park Press and posted on two (2) municipal Bulletin Boards and in the firehouse, as required by the Open Public Meetings Act, commonly referred to as "The Sunshine Law."

Roll call was taken with Commissioners Eadicicco, Equils, Kelly, Scarlato, and Stalling being present. There were also three (3) firefighters and zero (0) members of the public present at the start of the meeting.

The Clerk reported that the minutes of the Workshop Meeting of Sept 10 were posted. The Clerk read the minutes of the Regular Meeting of Sept 11. He then noted that while the minutes of the Budget Meeting of Oct 1 were not yet formalized in print, he requested the notes and dollar amounts assembled be approved, so he can get the data to the auditor without having to wait for the November meeting.

A motion to approve all 3 sets of minutes was made by Commissioners Scarlato & Eadicicco, and passed by the board.

**PAYMENT OF BILLS .....** Commissioner Eadicicco presented the following bills:

LabCorp of America	\$171.90
TMS Medical Technologies	538.00
Advanced Automotive & Diesel	48.45
James Eadicicco	177.60
Campbell Supply Company	53.89
Bricktown Medical P.A.	320.00
NetLink Web Services, LLC	199.00
Asbury Park Press	171.50
John Thompson	25.00
Verizon Wireless	47.81
VFIS-Specialty Benefits	5,368.90
William Gotto	10.00
NJ American Water Company	2,441.60
Battery Zone	108.87
ISG Infrasy	90.00
Grainger	189.88
Fire Fighters Equipment	158.50
All Industrial Safety Products	204.48
Campbell Supply Company	47.18
Robert Nichols	+ 348.20

**TOTAL BILLS .....** **\$10,620.76**

The bills were paid on a motion by Commissioners Scarlato and Stalling, and passed by the Board.

**COMMUNICATIONS .....** The following correspondence was sent:

Asbury Park Press	Legal Ad – Audit Synopsis
Asbury Park Press	Legal Ad – Special Workshop Meetings
Penny Wollman, Howell Twp Clerk	Legal Ad – Special Workshop Meeting
Howell Fire Bureau	Legal Ad – Special Workshop Meeting
Bricktown Medical Group, PA	Accounts Receivable
Ramtown-Howell Fire Co #2	Rental Lease Proposal

The following correspondence was received:

Amboy Bank	3 Account Statements
Howell Twp Finance Dept	Tax Allotment Check #69008 - \$181,474.50
Ramtown-Howell Fire Co #2	Accident Report – Barthelomew Major
NJ-DCA-GovConnect	Notice dated 10/1
Barry J. Osborn, CPA	2011 Audit Documents
Asbury Park Press	2 Affidavits of Publication
NJ-DCA- Local Gov't Services	Letter – Late Audit Report
Gregory Scarlato & William Gotto	Medical Examination Forms
James Eadicicco	Medical Examination Form
NJ State Fire Chief's Association	Enrollment Form – David D. Williams
VFIS	Newsletter
US Census Bureau	Survey – Local Government Services
CIT Financial Services, LLC	Employee Certification
LabCorp	New Fee Schedule
VFIS/AIG	Life Insurance – Premium & Forms
Point Bay Fuel Company	Tax Exempt Forms

**COMMITTEES.....**

Executive Board..... Chairman Equils reported on the meeting held Sept 28, attended by himself and Alternate Scarlato. He noted the bureau is hoping to be housed in the permanent offices in the Global Building soon.

He also reported Howell PD is proposing the week of Nov 26 for switching fire radio operations to the new “narrow banded” frequencies. Otherwise, routine meeting & bills paid. (Attachments in file)

Chief's Report..... Chief Bob Nichols submitted his monthly, percentage, vehicle, and chief engineer's reports. 1st Asst Chief Bailey also submitted his vehicle report.

Chief Nichols reported he is still working on the hydrant and response zone maps. He also reported he will start narrow-banding the district radios during the next few company meetings.

The chief also reported: Unit 466 will be going to Advanced Automotive shortly; New Carbon Monoxide Meters are on the EMS Response Bags; New 4-gas meters are in service in Units 466 & 67; and other new equipment in place & in service also.

Purchaser..... Purchaser Eadicicco reported still working with Nat Alexander on SCBA issues. Computer printer ink, Pulse Ox Meters, and Carbon Monoxide Meters are all in house. He reported progress on outstanding items.

Chief Engineer..... Chief Nichols presented & reviewed the written report, noting the annual service on apparatus is underway, will start on Friday. He noted that the Low Voltage alarm continues to activate on Unit 486. Will take it to EVI for diagnosis and repair.

Commissioner Scarlato reported Asst Chief Jim Bailey gave him an estimate for repairs to Unit 467 in the amount of \$1,038.00 to tune up the engine, replace the shock absorbers, and repair steering issues. Commissioner Stalling suggested that an engine compression test also be performed. Motion to approve the repairs was made by Commissioners Scarlato and Eadicicco, and passed by the board.

**NEW TRUCK .....** Commissioners Eadicicco and Scarlato made a motion to approve the purchase of new equipment (portable generator/light unit & collapsible pop-up traffic cones) for this vehicle, as discussed and approved at last night's Workshop Meeting. The motion was passed unanimously by the board.

On the quote from NJEV for additional work and equipment for this unit, the pricing remained unresolved, as it was higher than the original pricing, with less items included. It was informally decided to have NJEV rework the quote, deducting the costs for the radio charger and interior bed lighting; and to also secure a quote from a second vendor.

**OLD BUSINESS .....** Motion was made by Commissioners Scarlato and Stalling, to have Chairman Equils sign the contract with US GovBid to conduct the public auction at a 5.5% cost, for the sale of the Old Unit 488. The motion was passed unanimously by the board. It was also agreed the unit will be moved to the front of the parking lot when the auction is advertised.

No further action from the fire company on the rental lease.

Clerk has to file the claim with VFIS for the lost portable radio.

Clerk Kelly noted the Proposed 2013 Budget figures were amended to reflect the additional \$750,000.00 approved for Capital Purchases last year. This amount was added to the total appropriation being proposed.

**NEW BUSINESS .....** In a follow up to action approved last night; Commissioners Scarlato and Stalling made a motion to purchase a new personal computer system for the radio room and state required NFIRS reporting. Chief Nichols provided an updated quote, specifying a 32 bit requirement and an updated cost for the complete system of \$984.76. The motion was passed unanimously by the board.

**GOOD AND WELFARE .....** Commissioner Stalling recommended that the tow hitch on Unit 488 be removed when not in use, to safeguard passage around the vehicle when members are entering or exiting the building through the side entrance door.

**JOINT PURCHASING COMMITTEE .....** Nothing was presented.

**APPLICATIONS/TERMINATIONS .....** No applications were received.

**TREASURER'S REPORT .....** Treasurer Stalling reported the following:

OPENING BALANCE	\$5,615.93
INTEREST	3.93
TRANSFER	<u>+ 10,000.00</u>
SUB-TOTAL	\$15,619.86
EXPENDITURES	<u>- 10,620.76</u>
CLOSING BALANCE	\$4,999.10

He also reported the following balances for the Savings Account:

OPENING BALANCE	\$1,644,487.30
INTEREST	263.65
DEPOSIT	+ 181,474.50
SUB-TOTAL	\$1,826,225.45
TRANSFER TO CHECKING	- 10,000.00
CLOSING BALANCE	\$1,816,225.45

The Treasurer's Report was accepted on a motion by Commissioners Kelly and Scarlato, and passed unanimously by the Board.

**PUBLIC COMMENT .....** There were nine (9) firefighters and zero (0) member of the public in attendance. Comments on agenda items were taken while the items were before the Board for action.

Firefighter Jamey Pallitto spoke on the quote from NJEV for work on the new Unit 488. In his capacity as a sales representative for NJEV, he offered to settle the quote tonight and offered the board to split the difference, finalizing the price at \$3,000.00. As the price last night was \$2,753.00 vs. tonight's price of \$3257.00, each party would move \$250.00 up or down.

This offer was acceptable to the board, so a motion to authorize the purchases was made by Commissioners Stalling and Eadicicco, and passed by the board.

**ADJOURNMENT .....** This concluded the business before the Board so a motion to adjourn was made by Commissioner Scarlato and Stalling, and passed by the Board.

The meeting closed at 20:47 hours.  
Respectfully Submitted,

Robert J. Kelly  
Clerk of the Board

RJK/tjk