

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting August 13, 2024

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 22, 2023
- Published in the Howell Times on December 9, 2023
- Filed written notice with the Township Clerk on November 16, 2023
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Romano, Stalling, and Acampora in attendance. Commissioner Bailey was not in attendance.

It was noted that there were eight (8) members of the public in attendance.

**Administering the Oath of Office: None**

### Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of July 8, 2024, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on July 9, 2024.

A motion to approve the minutes was made by Commissioner Stalling and seconded Commissioner Romano. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Stalling presented the following bills for payment for the month of August 2024:

	<b>Bills</b>	<b>Amount</b>
1	Fowler Equipment	\$ 887.42
2	Optimum	\$ 175.38
3	Taylor Oil	\$ 344.72

4	ESI	\$ 2,534.02
5	Continental Fire	\$ 2,025.00
6	Ramtown Fire	\$ 31,083.33
7	Fire & Safety	\$ 2,100.00
8	Fire & Safety	\$ 4,549.28
9	Fire & Safety	\$ 2,650.00
10	Fire & Safety	\$ 6,300.00
11	ESI	\$ 620.00
12	Continental Fire	\$ 448.00
13	Netlink	\$ 199.00
14	Beyond The Basic	\$ 550.00
15	Liberty Mutual	\$ 2,539.12
16	NJ American	\$ 4,418.49
17	Turtle Fire Systems	\$ 3,135.00
18	Air & Gas	\$ 5,265.00
19	Sal Scarlato	\$ 328.57
20	Sendzik & Sendzik	\$ 92.75
21	Sendzik & Sendzik	\$ 2,038.50
22	CSM-EATMS	\$ 1,884.84
23	Fire & Safety	\$ 14,694.91
24	Liberty Mutual	\$ 2,539.12
	<b>Totals</b>	<b>\$ 91,402.45</b>

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for August 2024. A roll call vote was taken with the following results:

Scarlato – Yes  
 Stalling- Yes  
 Romano – Yes  
 Acampora – Yes  
 The motion passed unanimously 4-0.

## COMMUNICATIONS

### Received

VFIS A & S renewal  
 William Newberry – Purchaser’s report

### Sent:

Letter to Howell Twp.- Re: Woodview Drive

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## COMMITTEES

### Joint Board Meeting

Next Joint Commissioner meeting is 9/5/24 @ 7:30pm at Station 19-2.

### Chief's Report

Chief Murphy submitted all reports.

At the Joint Chief's meeting last month, it was discussed possibly creating a duty crew on one day of the week that will be rotated by each district in which that district will man a crew overnight and respond to all calls in the township. This is a work in progress and the Chief will report back as more information is obtained.

The Chief has requested to take vehicles 466, 467, 488, and the trailer the Wildwood on 9/12 – 9/15/24. The Board approved this request.

Chief Scarlato stated that we will need to purchase additional computer software to communicate with the new Spellman technology that Howell PD dispatch is currently installing.

19-1: Will be selling their Tanker and their new ladder should be received in October 2024

19-2: Will be selling their ladder and will be without a ladder until 2025 or 2026

19-3: their ladder is Out Of Service until September 2024

The radio room project is nearing completion.

New portable radios will hopefully be here in September or October.

### Chief Engineer

Chief Engineer Gilsenan provided the following updates:

Ladder 490 – no issues

Engine 475 – a broken bearing was found in the pump and removed. Continue to watch the pump to make sure there are no further issues.

Engine 480 – no issues

Utility 488 – no issues

Tanker 495- 8 new tires are needed for the Tanker and we will see if this can be done by the end of the year

Bush 494 – Out Of Service @ Larson Ford engine and brake service

Engine 474 – annual service has been completed

Utility 487 – no issues

Vehicle 466 – Oil was changed

Vehicle 467 – push bumper was installed and vehicle is back to 100%

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## **Purchaser:**

Received five (5) new helmets  
Milwaukee tools have been ordered  
ID Printer to be ordered by Commissioner Bailey  
Will need to order another white Chief's helmet for 2025

## **TRUCK COMMITTEE:**

None

## **OLD BUSINESS:**

The Training requirements have been updated to reflect the new State requirements and recommendations. The Chief Murphy has informed ALL firefighters that is you do not take ICS 200 and 800 by 9/17/24, then the fire fighter's gear will be removed from the racks.

A motion was made by Commissioner Romano and seconded by Commissioner Stalling to accept the revised adjusted Standard Operating Guidelines (SOGs). The motion passed unanimously by the Board.

The washing machine has been fixed at a cost of \$1,000.

The new air compressor has been installed and is operating properly.

## **NEW BUSINESS:**

A motion was made by Commissioner Romano and seconded by Commissioner Stalling to replace eight (8) tires on Tanker 495. The motion passed unanimously by the Board.

At the request of the Ramtown Fire Company No, 2, Clerk Acampora sent a letter to the Assistant Director of Community Development and the Howell Township Police Department's Traffic Safety Officer pertaining to the parking issues on Woodview Drive.

A motion was made by Commissioner Stalling and seconded by Commissioner Romano to approve Resolution #08132024 – 01 RESOLITON SETTING COMPENSATION FOR COMMISSIONERS PURSUANT TO NJSA 40a:14-88 AND THE MANOR OF PAYMENT THEREOF. A roll call vote was taken with the following result:

Scarlato – Yes

Stalling- Yes

Romano – Yes

Acampora – Yes

The motion passed unanimously 4-0.

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A motion was made by Commissioner Stalling and seconded by Commissioner Romano to approve Resolution #08132024 – 02 RESOLITON EXTENDING CONTRACT FOR PRESVENTATIVE MAINTENANCE/REPAIR TO FIRE APPRARATUS AND VEHICLES. A roll call vote was taken with the following result:

Scarlato – Yes  
Stalling- Yes  
Romano – Yes  
Acampora – Yes  
The motion passed unanimously 4-0.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS: Noe**

**PAYROLL: None**

**TREASURER’S REPORT:** Commissioner Stalling reported the following balances for the Board’s account activity for the month of July 2024:

## August 2024 - Amboy Bank

### Operating Account

Opening Balance	\$30,595.71
Interest	\$27.66
Voided Check	
Voided Check	
Transfers	
Transfers	
	<hr/>
	<b>\$30,623.37</b>
NJ PERS TEPS	
Bills Paid	
Bills Paid	
Service Charge	<hr/>
	\$0.00
Ending Balance	<b>\$30,623.37</b>

**Savings Account**

Opening balance	\$1,365,143.60
Interest	<u>\$4,319.84</u>
	<b>\$1,369,463.44</b>
Transfers	
Transfers	
Transfers	
Transfers- Payroll	
Ending Balance	<u><b>\$1,369,463.44</b></u>

**Payroll Account**

Opening Balance	\$7,018.80
Interest	\$6.35
Transfer	
ADP	
	<u><b>\$7,025.15</b></u>
	\$0.00
Payroll	
Fees	
Fees	
Ending Balance	<u><b>\$7,025.15</b></u>

**July 2024 - Manasquan Bank**

**Operating Account**

Opening Balance	\$42,286.98
Interest	
Voided Check #10060	
Voided Check #10082	
Transfers	\$100,000.00
Transfers	
	<u><b>\$142,286.98</b></u>
NJ PERS TEPS	
Bills Paid	\$91,402.45
Bills Paid	

Bills (Radio Consulting)	
Service Charge	\$0.00
Ending Balance	<u>\$50,884.53</u>

**Savings Account**

Opening balance	\$1,027,346.36
Deposit Howell Twp Interest	
	<u>\$1,027,346.36</u>

Transfers	<b>\$100,000.00</b>
Transfers	
Transfers	
Transfers- Payroll	
Ending Balance	<u>\$927,346.36</u>

**Payroll Account**

Opening Balance	\$10,000.00
Interest	
Transfer ADP	
	<u>\$10,000.00</u>
	\$0.00

Payroll Fees	
Fees	
Ending Balance	<u>\$10,000.00</u>

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

**PUBLIC COMMENT:** There were six (6) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

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**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:50 hours.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Michael L. Acampora', with a long, sweeping horizontal line extending to the right.

Michael L. Acampora  
Clerk