

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting October 8, 2024

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 22, 2023
- Published in the Howell Times on December 9, 2023
- Filed written notice with the Township Clerk on November 16, 2023
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Romano, Bailey, Stalling, and Acampora in attendance.

It was noted that there were three (3) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of September 9, 2024, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on September 10, 2024.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Romano. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of October 2024:

| | Bills | Amount |
|---|----------------------|---------------|
| 1 | Bridgestne Hosepower | \$ 12,833.08 |
| 2 | Sendzik & Sendzik | \$ 224.00 |
| 3 | Sendzik & Sendzik | \$ 2,025.00 |

| | | |
|----|----------------------------|---------------------|
| 4 | Michael Acampora | \$ 72.79 |
| 5 | State of NJ | \$ 7.50 |
| 6 | Netlink | \$ 199.00 |
| 7 | Larson Ford | \$ 2,167.72 |
| 8 | NJ American Water | \$ 4,657.20 |
| 9 | Optimum | \$ 350.92 |
| 10 | Access Compliance | \$ 790.00 |
| 11 | Glatfelter | \$ 27,542.68 |
| 12 | STTC | \$ 6,561.51 |
| 13 | Taylor Oil | \$ 734.02 |
| 14 | Mohel Elliott Bauer & Gass | \$ 13,220.00 |
| 15 | Verizon | \$ 760.20 |
| 16 | Atlas Welding | \$ 52.78 |
| 17 | Witmer | \$ 2,164.00 |
| 18 | Continental Fire | \$ 4,320.00 |
| 19 | Liberty Mutual | \$ 2,539.12 |
| 20 | Van Wickle NAPA | \$ 222.99 |
| 21 | Barina Automotive | \$ 1,000.00 |
| 22 | Jim Gaul | \$ 171.66 |
| | Totals | \$ 82,616.17 |

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for October 2024. A roll call vote was taken with the following results:

Scarlato – Yes
Bailey- Ye
Stalling - Yes
Romano – Yes
Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Sendzik & Sendzik – Affidavit of Publication – Synopsis of Audit
Updated OPRA procedures
Membership Committee – Request for Class A uniform – Nick Belluardo
William Newberry – Purchaser’s report

Sent:

Commissioner Romano sent an email to Purchaser Newberry addressing the purchase of the new command vehicle

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COMMITTEES

Joint Board Meeting

Next Joint Commissioner meeting is 12/5/24 @ 7:30pm at Station 19-3.

Chief's Report

Chief Murphy submitted all reports.

Chief Engineer

Chief Engineer Gilsonan provided the following updates:

Tanker 495 – All tires were replaced

Brush 494 – Back in service, valve was replaced

Ladder 490 – no issues

Engine 475 – no issues

Engine 474 – no issues

Engine 480 –no issues

Utility 488 – no issues

Utility 487 – no issues to be addressed

Command 466 – all work from the accident has been repaired and vehicle is in service

Command 467 – no issues

Purchaser:

Commissioner Bailey sent information to Purchaser Newberry regarding the ID printer. Equipment received: MSA masks, fire fighter gloves, fire hose, fire firefighter boots, white helmet.

Still pending mounting brackets for struts and wench accessory kit.

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to purchase 5 portable radio batteries and 5 microphones for portable radios, not to exceed \$3,300.00. The motion passed unanimously by the Board.

A motion was made by Commissioner Romano and seconded by Commissioner Bailey to purchase new helmet shields, fire fighter jacket names, shirt pins and badges for the new line officer positions of Chief, Assistant Chief, Captain, Lieutenant, and Second Lieutenant. Sal Scarlato will handle purchasing these items. The motion passed unanimously by the Board.

A motion was made by Commissioner Romano and seconded by Commissioner Bailey to purchase four (4) helmet liners. The motion passed unanimously by the Board.

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TRUCK COMMITTEE:

Commissioner Romano sent an email to Purchaser Newberry to price out a new 2025 Suburban and Tahoe. Which ever vehicle comes in at the lower price, please order this vehicle. Commissioner Romano provided all the specifics to Purchase Newberry.

OLD BUSINESS:

Chairman Scarlato stated that the Board will review the changes to the SOGs that were submitted and make final recommendations at next month's meeting.

NEW BUSINESS:

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to approve the purchase of a Class A uniform for firefighter Nick Belluardo, as per the recommendation of the membership committee. The motion passed unanimously by the Board.

A motion was made by Commissioner Stalling and seconded by Commissioner Romano to approve Resolution #10082024 – 01 RESOLITON ADOPTING AND MANDATING THE USE OF THE OPEN PUBLIC RECORDS ACT REQUEST FORM ESTABLISHED BY THE GOVNERMENT RECORDS COUNCIL PURSUANT TO P.L. 2024. C.16. A roll call vote was taken with the following result:

Scarlato – Yes

Stalling - Yes

Bailey- Yes

Romano – Yes

Acampora – Yes

The motion passed unanimously 5-0.

Chairman Scarlato thanked the line officers for presenting their 2025 budget request to the Board. The Board will review the proposal and make any recommendations at November's meeting.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: Noe

PAYROLL: None

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TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of September 2024:

September 2024 - Amboy Bank

Operating Account

| | |
|-----------------|--------------------|
| Opening Balance | \$30,648.54 |
| Interest | \$26.03 |
| Voided Check | |
| Voided Check | |
| Transfers | |
| Transfers | |
| | <hr/> |
| | \$30,674.57 |

NJ PERS TEPS
Bills Paid
Bills Paid

| | |
|----------------|--------------------|
| Service Charge | <hr/> |
| | \$0.00 |
| Ending Balance | \$30,674.57 |

Savings Account

| | |
|-----------------|-----------------------|
| Opening balance | \$1,373,402.99 |
| Interest | <hr/> |
| | \$4,050.94 |
| | \$1,377,453.93 |

| | |
|--------------------|-----------------------|
| Transfers | \$15,000.00 |
| Transfers | |
| Transfers | |
| Transfers- Payroll | |
| Ending Balance | <hr/> |
| | \$1,362,453.93 |

Payroll Account

| | |
|-----------------|------------|
| Opening Balance | \$7,030.92 |
| Interest | \$8.42 |

| | |
|----------------|--------------------|
| Transfer | \$15,000.00 |
| ADP | |
| | <u>\$22,039.34</u> |
| | \$0.00 |
| Payroll | \$9,632.70 |
| Taxes | \$4,868.28 |
| Fees | <u>\$163.12</u> |
| Ending Balance | \$7,375.24 |

September 2024 - Manasquan Bank

Operating Account

| | |
|---------------------|---------------------|
| Opening Balance | \$42,286.98 |
| Interest | |
| Voided Check #10137 | \$3,075.91 |
| Voided Check #10136 | \$3,078.20 |
| Voided Check #10135 | \$8,540.80 |
| Voided Check #10135 | |
| Transfers | \$170,000.00 |
| Transfers | |
| | <u>\$226,981.89</u> |

| | |
|--------------------------|--------------------|
| NJ PERS TEPS | |
| Bills Paid | \$176,884.53 |
| Bills Paid | |
| Bills (Radio Consulting) | |
| Service Charge | <u>\$0.00</u> |
| Ending Balance | \$50,097.36 |

Savings Account

| | |
|--------------------|-----------------------|
| Opening balance | \$1,379,205.41 |
| Deposit Howell Twp | |
| Interest | <u>\$4,178.39</u> |
| | \$1,383,383.80 |

| | |
|-----------|---------------------|
| Transfers | \$170,000.00 |
| Transfers | |

| | |
|--------------------|-----------------------|
| Transfers | |
| Transfers- Payroll | |
| Ending Balance | \$1,213,383.80 |

Payroll Account

| | |
|-----------------|--------------------|
| Opening Balance | \$10,000.00 |
| Interest | |
| Transfer | |
| ADP | |
| | \$10,000.00 |
| | \$0.00 |
| Payroll | |
| Fees | |
| Fees | |
| Ending Balance | \$10,000.00 |

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

PUBLIC COMMENT: There were five (5) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:45 hours.

Respectfully submitted:

Michael L. Acampora
Clerk