

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting May 14, 2024

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 22, 2023
- Published in the Howell Times on December 9, 2023
- Filed written notice with the Township Clerk on November 16, 2023
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Stalling, and Acampora all in attendance. Commissioner Romano was absent due to a death in the family.

It was noted that there were five (5) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of April 8, 2024, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on April 9, 2024.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Stalling. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of May 2024:

	Bills	Amount
1	josh d arcy	\$ 70.10
2	van wickle auto supply	\$ 170.62
3	witmer public safety	\$ 3,684.75

4	taylor oil	\$ 358.06
5	verizon wireless	\$ 380.10
6	new jersey american water	\$ 4,417.50
7	liberty insurance	\$ 2,539.12
8	optimum	\$ 175.18
9	mike acampora	\$ 83.00
10	all hands fire	\$ 450.00
11	fire safety	\$ 1,143.87
12	fire safety	\$ 1,084.34
13	fire safety	\$ 3,246.96
14	fire safety	\$ 755.43
15	csm	\$ 356.00
16	access compliance	\$ 5,990.00
17	fire safety	\$ 2,037.85
18	fire safety	\$ 425.62
19	csm	\$ 356.00
20	airpower	\$ 215.38
21	witmer public safety	\$ 2,601.25
22	netlink	\$ 199.00
23	joe doyle	\$ 1,075.00
	Total Bills	\$ 31,815.13

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for May 2024. A roll call vote was taken with the following results:

Scarlato – Yes
 Bailey – Yes
 Stalling – Yes
 Acampora – Yes – present on own bills
 The motion passed unanimously 4-0.

COMMUNICATIONS

Received

Fire & Safety – quote for replacement of seat on Engine 475
 Information pertaining to photo/video shoot for Engine 474
 Sendzik & Sendzik – Audit response letter sent to Mohel Elliott
 New SOGs were received from the line officers

Sent:

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COMMITTEES

Joint Board Meeting

Next Joint Commissioner meeting is 6/6/24 @ 7:30pm at Station 19-1.

Chief's Report

Chief Murphy submitted all reports.

The Verizon hotspots are no longer working and he recommended changing to air cards in all the vehicle laptops. Commissioner Acampora will contact Verizon and get back to everyone.

All SCBA bottles have been received back from testing from the vendor and all temporary bottles have been returned to the vendor.

New Standard Certifications have been received from the State regarding what certifications and Incident Commander needs to have. The line officers have many questions regarding these certifications and it was recommended that they contact the Monmouth County Fire Marshal for better clarification.

Chief Engineer

Chief Engineer Gilseman provided the following updates:

Ladder 490 – belts were replaced and there is no longer a squealing from the engine

Engine 475 – a new driver's side seat is being ordered

Engine 480 – no issues

Utility 488 – no issues

Tanker 495- no issues

Bush 494 – no issues

Engine 474 – AM/FM radio not working and was repaired. We were charged for this repair. Chairman Scarlato will be contacting Fire & Safety as this should have been covered under the warranty

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – all damage has been fixed, with the exception of the push-bumped. The bumper has been ordered and has a 6 - 8 week delivery time.

Purchaser:

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to adjust the motion made in April 2024 to purchase hose not totaling more than \$5,000, to not to exceed \$13,000 (see attached quote). The motion was unanimously approved by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to approve the following training classes:

CEVO – not to exceed \$2,100 (maximum 10 students)

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Pump Operations - \$4,800 (maximum 12 students
(See attached price quotes)

The motion was unanimously approved by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to renew our contract with IAM Responding for another 12-month term. The motion was unanimously approved by the Board.

Chief Scarlato is requesting to order another box of EMS gloves, as the box that was received last month cannot be found. Also, the BVMs that were ordered have never been received. Purchaser Bailey will look into these 2 items.

Chief Engineer Gilsenan stated that he was able to locate 25 solid cones costing \$865 total. He is going to continue to look to see if he can find them for a cheaper price.

TRUCK COMMITTEE:

None

OLD BUSINESS:

Assistant Chief Scarlato stated that the renovations to the radio room are progressing. Total expenses to date are \$4,819, out of an approved budget of \$5,000.

The turnout gear washing machine is still not working properly. Chairman Scarlato stated he would look for a service repair company and have them come out and take a look at the problem.

NEW BUSINESS:

The Training Standards committee met and reviewed the fire company SOGs for requirements to be line officers. The SOGs have been revised and submitted to the Board. On a motion by Commissioner Bailey and second by Commissioner Stalling, the Board has agreed to accept the revised SOGs as submitted by the line officers. A roll call vote was held with the following results:

Scarlato – Yes
Bailey – Yes
Stalling – Yes
Acampora – Yes
Passes by a vote of 4 - 0

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

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PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of April 2024:

April 2024 - Amboy Bank

Operating Account

Opening Balance	\$30,519.56
Interest	
Voided Check	
Voided Check	
Transfers	\$35,000.00
Transfers	
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	\$65,519.56
NJ PERS TEPS	
Bills Paid	\$31,815.13
Bills Paid	
Service Charge	\$0.00
Ending Balance	<hr/>
	\$33,704.43

Savings Account

Opening balance	\$1,369,188.91
Interest	\$4,201.35
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	\$1,373,390.26
Transfers	
Transfers	
Transfers	
Transfers- Payroll	
Ending Balance	<hr/>
	\$1,373,390.26

Payroll Account

Opening Balance	\$8,639.29
Interest	\$6.37
Transfer	
ADP	
	<hr/>
	\$8,645.66
	\$0.00
Payroll	\$1,904.31
Fees	
Fees	
	<hr/>
Ending Balance	\$6,741.35

April 2024 - Manasquan Bank

Operating Account

Opening Balance	\$18,658.02
Interest	
Voided Check	
Voided Check	
Transfers	\$100,000.00
Transfers	
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	\$118,658.02
NJ PERS TEPS	
Bills Paid	\$91,341.98
Bills Paid	
Bills (Radio Consulting)	
Service Charge	\$0.00
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Ending Balance	\$27,316.04

Savings Account

Opening balance	\$1,221,787.61
Deposit from Amboy	
Interest	\$3,872.77
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	\$1,225,660.38
Transfers	\$100,000.00
Transfers	\$40,000.00
Transfers	\$100,000.00

Transfers- Payroll	
Ending Balance	<u>\$1,085,660.38</u>

Payroll Account

Opening Balance	\$10,000.00
Interest	
Transfer	
ADP	
	<u>\$10,000.00</u>
	\$0.00
Payroll	
Fees	
Fees	
Ending Balance	<u>\$10,000.00</u>

The Treasurer's report was accepted on a motion by Commissioner Bailey and seconded by Commissioner Acampora and passed unanimously by the Board.

PUBLIC COMMENT: There were six (6) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Baily and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:15 hours.

Respectfully submitted:



Michael L. Acampora
Clerk