

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting December 10, 2024

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 22, 2023
- Published in the Howell Times on December 9, 2023
- Filed written notice with the Township Clerk on November 16, 2023
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Stalling, Romano, and Acampora in attendance.

It was noted that there were seven (7) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of November 11, 2024, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on November 12, 2024.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Stalling. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of December 2024:

| | Bills | Amount |
|---|--------------|---------------|
| 1 | Grainger | \$ 338.85 |
| 2 | Brick MUA | \$ 7,781.40 |
| 3 | Taylor Oil | \$ 454.89 |

| | | |
|----|------------------------------|---------------------|
| 4 | Koerner & Koerner | \$ 6,753.50 |
| 5 | Verizon | \$ 380.14 |
| 6 | CSM | \$ 356.00 |
| 7 | Larson Ford | \$ 2,547.62 |
| 8 | Ramtown Fire Company | \$ 32,583.33 |
| 9 | Shore Business Solutions | \$ 391.86 |
| 10 | Optimum | \$ 175.54 |
| 11 | Fire & Safety | \$ 520.29 |
| 12 | Michael Acampora | \$ 150.00 |
| 13 | James Bailey | \$ 150.00 |
| 14 | Ricky Romano | \$ 150.00 |
| 15 | Greg Scarlato | \$ 150.00 |
| 16 | Richard Stalling | \$ 150.00 |
| 17 | Colin Murphy | \$ 150.00 |
| 18 | Sal Scarlato | \$ 150.00 |
| 19 | Pete Realmuto | \$ 150.00 |
| 20 | Stefan Nikolof | \$ 150.00 |
| 21 | Chris Zmuda | \$ 150.00 |
| 22 | Joe Gilsenan | \$ 150.00 |
| 23 | Access Compliance | \$ 290.00 |
| 24 | Brick Fire District 3 | \$ 4,400.00 |
| 25 | Taylor Oil | \$ 310.90 |
| 26 | Central Jersey Compliance | \$ 350.00 |
| 27 | NetLink | \$ 199.00 |
| 28 | NJ American Water | \$ 4,950.99 |
| 29 | Foremost Promotions | \$ 1,584.00 |
| 30 | Sendzik & Sendzik | \$ 101.00 |
| 31 | Sendzik & Sendzik | \$ 1,093.50 |
| 32 | WG Newberry LLC | \$ 1,500.00 |
| 33 | American Uniforms | \$ 44.99 |
| 34 | Liberty Mutual Insurance | \$ 2,539.16 |
| 35 | Ricky Romano | \$ 314.54 |
| 36 | Pete Realmuto | \$ 110.00 |
| 37 | Ramtown Fire Company Stipend | \$ 15,720.00 |
| 38 | T & T Coast | \$ 210.30 |
| | Total Bills | \$ 87,651.80 |

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for December 2024. A roll call vote was taken with the following results:

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Scarlato – Yes, present on own bills
Bailey- Yes, present on own bills
Stalling – Yes, present on own bills
Romano - Yes, present on own bills
Acampora – Yes, present on own bills

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Sendzik & Sendzik – Notice of Meetings
 Affidavit of Publication
 Notice to Persons wanting Mail in ballots
William Newberry – Purchaser’s report
Radio project update from Commissioner Tice
Training Officer Thompson correspondence

Sent:

N/A

COMMITTEES

Joint Board Meeting

Commissioner Acampora attended the Joint Board meeting at 19-3 on 12/5/24.
No new topics were discussed and there was no radio project update, as Commissioner Tice was not in attendance.

Next Joint Commissioner meeting is 3/6/25 @ 7:30pm at Station 19-4.

Chief’s Report

Chief Murphy submitted all reports. He thanked the Board for all their assistance over the past 3 years. Chairman Scarlato also thanked Chief Murphy for all that he has done for Fire District 4 over the past 3 years.

Assistant Chief Scarlato stated that the FIT test machine is out for calibration and should be back in the next 30 days.

Chief Engineer

Chief Engineer Gilseman provided the following updates:
Tanker 495 – batteries have been replaced
Brush 494 – no issues
Ladder 490 – no issues
Engine 475 – Batteries have been replaced

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Engine 474 – no issues

Engine 480 –no issues

Utility 488 – no issues

Utility 487 – no issues

Command 466 – no issues

Command 467 – oil has been changed. The vehicle continues to need to be jumped when the weather gets colder. Two (2) new jell batteries will be ordered and this should correct the issue.

Purchaser:

Commissioner Bailey read the purchasers report that was submitted by QPA Newberry.

Chief Murphy noted that our new junior fire fighter (Adrianna Marshall) is too small and does not fit into any turnout gear that we have. The line officers are looking into possibly renting gear or ordering new gear for her. They will report back to the Board next month. The Board is recommending to contact Continental Fire to see how much it would cost for turnout jacket, pants, and boots.

TRUCK COMMITTEE:

Commissioner Romano continues to have correspondence with QPA Newberry regarding the purchase of the new Command vehicle.

OLD BUSINESS:

Training Officer John Thompson sent an e-mail to the Board regarding the qualifications and certifications for all candidates running for 2025 Line Officer.

The Board has decided to accept the qualification as submitted by Training Officer Thompson. Any line officer that still needs additional certifications for their individual position, will have to provide proof to the Board by 3/31/25, that they attending or registered for the additional classes to be qualified for their positions.

The Board is also requesting to be provided with an updated by 6/31/25 to determine the status of all the line officers. If there are still line officers lacking the qualifications for their positions, the Board will take action, which may result in the officer's termination of their position.

Chairman Scarlato thank Training Officer Thompson for all the work that he put in over the past 2 months in reviewing all of the officer's qualifications.

NEW BUSINESS:

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to approve Resolution #12102024 – 01 RESOLITON INTRODUCING AND APPROVING

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2025 BUDGET PURSUANT TO NJSA 40A:14-78.2 AND 78.3. A roll call vote was taken with the following result:

Scarlato – Yes

Stalling - Yes

Bailey- Yes

Romano - Yes

Acampora – Yes

The motion passed unanimously 5-0.

A motion was made by Commissioner Stalling and seconded by Commissioner Bailey to sing the Cooperative Pricing System Agreement. A roll call vote was taken with the following result

Scarlato – Yes

Stalling - Yes

Bailey- Yes

Romano - Yes

Acampora – Yes

The motion passed unanimously 5-0.

GOOD AND WELFARE: Ex-Fire Bureau Chief Bob Hotmar recently was in the hospital to have his gallbladder removed. He has returned home and is on the mend,

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER’S REPORT: Commissioner Stalling reported the following balances for the Board’s account activity for the month of November 2024:

November 2024 - Amboy Bank

Operating Account

| | |
|-----------------|-------------|
| Opening Balance | \$30,700.62 |
| Interest | \$24.39 |
| Voided Check | |
| Voided Check | |
| Transfers | |
| Transfers | _____ |

\$30,725.01

NJ PERS TEPS
Bills Paid
Bills Paid

Service Charge \$0.00
Ending Balance **\$30,725.01**

Savings Account

Opening balance \$1,366,503.96

Interest \$3,650.25
\$1,370,154.21

Transfers
Transfers
Transfers
Transfers- Payroll
Ending Balance **\$1,370,154.21**

Payroll Account

Opening Balance \$7,381.50
Interest \$5.86
Transfer
ADP
\$7,387.36
\$0.00

Payroll
Fees
Fees
Ending Balance **\$7,387.36**

November 2024 - Manasquan Bank

Operating Account

Opening Balance \$42,286.98
Interest
Voided Check #10060

| | |
|---------------------|--------------------|
| Voided Check #10082 | |
| Transfers | \$20,000.00 |
| Transfers | |
| | <hr/> |
| | \$62,286.98 |

| | |
|--------------------------|--------------------|
| NJ PERS TEPS | |
| Bills Paid | \$19,225.92 |
| Overdraft fee | |
| Bills (Radio Consulting) | |
| Service Charge | \$0.00 |
| | <hr/> |
| Ending Balance | \$43,061.06 |

Savings Account

| | |
|--------------------|-----------------------|
| Opening balance | \$1,382,633.29 |
| Deposit Howell Twp | |
| Refund Gladfelter | \$656.42 |
| Interest | \$3,945.94 |
| | <hr/> |
| | \$1,387,235.65 |

| | |
|--------------------|-----------------------|
| Transfers | \$20,000.00 |
| Transfers | |
| Transfers | |
| Transfers- Payroll | |
| | <hr/> |
| Ending Balance | \$1,367,235.65 |

Payroll Account

| | |
|-----------------|--------------------|
| Opening Balance | \$10,000.00 |
| Interest | |
| Transfer | |
| ADP | |
| | <hr/> |
| | \$10,000.00 |
| | \$0.00 |

| | |
|----------------|--------------------|
| Payroll | |
| Fees | |
| Fees | |
| | <hr/> |
| Ending Balance | \$10,000.00 |

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

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PUBLIC COMMENT: There were ten (10) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:45.

Respectfully submitted:



Michael L. Acampora
Clerk