

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting September 10, 2024

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 22, 2023
- Published in the Howell Times on December 9, 2023
- Filed written notice with the Township Clerk on November 16, 2023
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Romano, Bailey, and Acampora in attendance. Commissioner Stalling was not in attendance.

It was noted that there were two (2) members of the public in attendance, one being the Board's auditor – Robert Elliott.

Chairman Scarlato turned the meeting over to Auditor Elliott to discuss and review the Board's 2023 audit. He stated that the Board is in good financial position and discussed the outstanding debt being the bond for the radio project and the annual shared services agreement with Howell Township. Mr. Elliott stated that we will need to increase the following line items in 2024, as these accounts were underfunded in 2023: LOSAP and commissioner compensation. Chairman Scarlato also noted that it is the Board's intention to replace Ladder 490 in the next 3 – 4 years and the Board is hoping to have enough savings to pay for the apparatus in full and not have to finance it. The Board thanked Mr. Elliott for his thorough review and we requested he come back to November's meeting to discuss the 2025 budget.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of August 12, 2024, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on August 13, 2024.

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A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Romano. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of September 2024:

	Bills	Amount
1	Fire & Safety	\$ 3,544.43
2	Fire & Safety	\$ 2,000.99
3	Fire & Safety	\$ 8,540.80
4	Fire & Safety	\$ 3,078.20
5	Fire & Safety	\$ 3,075.91
6	Taylor Oil	\$ 1,174.57
7	Fire Flow	\$ 6,568.60
8	Netlink	\$ 199.00
9	Twp. Of Howell	\$ 13,715.00
10	Twp. Of Howell	\$ 87,810.00
11	Brick MUA	\$ 7,781.40
12	Verizon	\$ 380.10
13	Access Compliance	\$ 395.00
14	Grainger	\$ 1,990.12
15	CSM	\$ 712.00
16	WG Newberry LLC	\$ 1,500.00
17	NJ American Water	\$ 4,418.49
18	Continental Fire	\$ 27,440.00
19	American uniform	\$ 1,182.92
20	Sendzik & Sendzik	\$ 1,377.00
	Totals	\$ 176,884.53

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for August 2024. A roll call vote was taken with the following results:

Scarlato – Yes
Bailey- Yes
Romano – Yes
Acampora – Yes
The motion passed unanimously 4-0.

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COMMUNICATIONS

Received

LOSAP withdrawal request #2024-003
Joint Board meeting minutes from June 2024
Joint Board meeting minutes from September 2024
Moehl Elliott Bauer & Gass 2023 Audit letter
Sendzik & Sendzik – Empower access letter
William Newberry – Purchaser's report

Sent:

N/A

COMMITTEES

Joint Board Meeting

Joint Board meeting was held on 9/5/24 @ Station 19-2 and attended by Commissioner Bailey.

He stated that the tower on Virginia Drive is still being upgraded for the new radio system. AS per Commissioner Tice, the system should be up by the end of the year. Radio flashing should start in November 2024.

Station 19-1 has sold their tanker and they are not replacing it. Their new ladder should be received in July 2025 and they are keeping their old ladder.

Next Joint Commissioner meeting is 12/5/24 @ 7:30pm at Station 19-3.

Chief's Report

Chief Murphy submitted all reports.

As per the Chief's discussion with Patrol Michael Silvani, they have reviewed the issue on Woodview Drive and have determined that the road's width is sufficient, but they are going to see if there is anything additional that they can do.

Chief Engineer

Chief Engineer Gilsenan provided the following updates:
All apparatus have received their annual maintenance service.

Ladder 490 – no issues
Engine 475 – no issues
Engine 480 –no issues
Utility 488 – no issues

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Tanker 495- 8 new tires are needed for the Tanker and we will see if this can be done by the end of the year. It was also noted that 6 new batteries are also needed
Bush 494 – currently back in service, but brake issue still exists, so it will be going back to Larson Ford on Thursday.
Engine 474 –no issues
Utility 487 – no issues
Vehicle 466 – no issues
Vehicle 467 –no issues

Purchaser:

Report was submitted by Bill Newbury
ID Printer to be ordered by Commissioner Bailey

TRUCK COMMITTEE:

After a discussion with the line officers, a decision has been made to purchase a Chevy Tahoe as the new command vehicle. Commissioner Romano stated that he would send an email to Purchaser Newbury to get the process started on ordering the new Tahoe.

OLD BUSINESS:

Commissioner Scarlato noted that the Urban Interface boots that were distributed to all firefighters in the begging of the year need to be returned to the firehouse and placed in the firefighter's gear lockers.

NEW BUSINESS:

The initial 2025 Line Officer Budget review will be 10/7/24 @ 8pm.

Commissioner Bailey stated that Pierce will be holding a vehicle review/demonstration at South Wall's firehouse on 10/1/24 from 4pm – 7pm.

A motion was made by Commissioner Stalling and seconded by Commissioner Romano to approve Resolution #09102024 – 01 RESOLITON ACCEPTING ANNUAL AUDIT AND AUTHORIZATION PUBLICATIN OF THE SYNOPSIS PURSUANT TO NJSA 40A:5A-16 AND NJSA 40A:14-89. A roll call vote was taken with the following result:

Scarlato – Yes

Bailey- Yes

Romano – Yes

Acampora – Yes

The motion passed unanimously 4-0.

A motion was made by Commissioner Stalling and seconded by Commissioner Romano to approve Resolution #09102024 – 02 RESOLITON CERTIFYING COMPLAINCE

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WITH NJSA 40A:5A-17, BOARD OF FIRE COMMISSIONERS OF FIRE DISTRICT NO. 4, TOWNSHIP OF HOWELL. A roll call vote was taken with the following result:

Scarlato – Yes
Bailey- Yes
Romano – Yes
Acampora – Yes
The motion passed unanimously 4-0.

A motion was made by Commissioner Stalling and seconded by Commissioner Romano to approve Resolution #09102024 – 03 RESOLITON SETTING FOR THE COMPENSATION FOR COMMISSIONERS PURSANT TO NJSA 40A:14-88 AND THE MANNER OF PAYMENT THEREOF. A roll call vote was taken with the following result:

Scarlato – Yes
Bailey- Yes
Romano – Yes
Acampora – Yes
The motion passed unanimously 4-0.

A motion was made by Commissioner Stalling and seconded by Commissioner Romano to approve Resolution #09102024 – 04 RESOLITON AUTHORIZING LINE-ITEM TRANSFERS PURSUANT TO NJSA40A:14-78.9. A roll call vote was taken with the following result:

Scarlato – Yes
Bailey- Yes
Romano – Yes
Acampora – Yes
The motion passed unanimously 4-0.

A motion was made by Commissioner Acampora and seconded by Commissioner Bailey to execute a form from Empower authorizing Sendzik & Sendzik to access the Board's PERS information. The motion passed unanimously by the Board.

A motion was made by Commissioner Acampora and seconded by Commissioner Bailey to accept the request for the withdrawal of LOSAP funds from firefighter 2024-0003. Commissioner Acampora stated that the firefighter meets all the requirements to withdraw funds. The motion passed unanimously by the Board.

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GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: Noe

PAYROLL: None

TREASURER'S REPORT: Commissioner Acampora reported the following balances for the Board's account activity for the month of August 2024:

August 2024 - Amboy Bank

Operating Account

Opening Balance	\$30,623.37
Interest	\$25.17
Voided Check	
Voided Check	
Transfers	
Transfers	
	<hr/>
	\$30,648.54

NJ PERS TEPS

Bills Paid

Bills Paid

Service Charge	\$0.00
Ending Balance	<hr/>
	\$30,648.54

Savings Account

Opening balance	\$1,369,463.44
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Interest	\$3,939.55
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	\$1,373,402.99

Transfers

Transfers

Transfers

Transfers- Payroll	<hr/>
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Ending Balance **\$1,373,402.99**

Payroll Account

Opening Balance \$7,025.15
Interest \$5.77
Transfer
ADP

\$7,030.92
\$0.00

Payroll
Fees
Fees

Ending Balance \$7,030.92

Operating Account

Opening Balance \$42,286.98
Interest
Voided Check #10113 \$2,534.02

Transfers \$100,000.00
Transfers

\$144,821.00

NJ PERS TEPS
Bills Paid \$91,402.45
Bills Paid
Bills (Radio
Consulting)
Service Charge \$0.00

Ending Balance \$53,418.55

Savings Account

Opening balance \$1,474,635.11
Deposit Howell Twp
Interest \$4,570.30

\$1,479,205.41

Transfers **\$100,000.00**
Transfers

Transfers	
Transfers- Payroll	
Ending Balance	\$1,379,205.41

Payroll Account

Opening Balance	\$10,000.00
Interest	
Transfer	
ADP	
	\$10,000.00
	\$0.00
Payroll	
Fees	
Fees	
Ending Balance	\$10,000.00

The Treasurer's report was accepted on a motion by Commissioner Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

PUBLIC COMMENT: There were eight (8) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 21:20 hours.

Respectfully submitted:



Michael L. Acampora
Clerk