

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting April 9, 2024

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 22, 2023
- Published in the Howell Times on December 9, 2023
- Filed written notice with the Township Clerk on November 16, 2023
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Stalling, Romano, and Acampora all in attendance.

It was noted that there were six (6) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of March 11, 2024, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on March 12, 2024.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Romano. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of April 2024:

	Bills	Amount
1	Grainger	\$ 1,077.63
2	NJ State Assoc of Fire Districts	\$ 300.00
3	Fire & Safety	\$ 2,516.83

4	V E Ralph & Sons	\$ 2,974.05
5	ESI	\$ 2,632.00
6	VFIS	\$ 22,666.77
7	VFIS	\$ 25,634.54
8	Continental Fire & Safety (2023 Expense)	\$ 15,694.95
9	NJ American Water	\$ 4,417.50
10	NetLink	\$ 199.00
11	Ramtown Fire	\$ 23,833.33
12	Fire & Safety	\$ 12,850.00
13	Roberts Electronics	\$ 360.00
14	Verizon	\$ 760.20
15	STTC	\$ 268.95
16	Atlas Welding	\$ 118.78
17	Access Compliance	\$ 380.00
18	Grainger	\$ 395.97
19	Continental Fire & Safety	\$ 294.50
20	Fire & Safety	\$ 2,190.02
21	Optimum	\$ 175.18
22	W G Newberry LLC	\$ 1,500.00
23	Brick District 3	\$ 300.00
24	Central Generator	\$ 450.00
25	Eppys	\$ 236.20
26	Home Depot	\$ 2,935.02
	Totals	\$ 125,161.42

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for April 2024. A roll call vote was taken with the following results:

Scarlato – Yes
 Bailey – Yes
 Stalling – Yes
 Romano - Yes
 Acampora – Yes
 The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Mohel Elliott Bauer & Gass – Executed 2024 Engagement letter
 Monthly purchase report from William Newberry
 Liberty Mutual Insurance – annual posting notices

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Sent:

Approval to proceed with turnout gear repair – Continental Fire & Safety
VFIS – Insurance claim filed for Command Vehicle 467 (accident with a deer)

COMMITTEES

Joint Board Meeting

Next Joint Commissioner meeting is 6/6/24 @ 7:30pm at Station 19-1.

Chief's Report

Chief Murphy submitted all reports.

Turnout gear for fire fighter Arcos has been given to Fire & Safety for repair.

All SCBA bottles have been received back from annual testing with the exception of 1 bottle.

Chief discussed updating the Hotspots in the vehicles and engines. Clerk Acampora will look into this.

Chief Murphy requested a Training Standards Committee meeting in order to address all of the new OSHA training requirements for line officers. A meeting will be held on a Saturday morning to discuss the changes.

Chief Engineer

Chief Engineer Gilsenan provided the following updates:

Ladder 490 – light box on aerial ladder has been repaired

Engine 475 – seat is still being looked at

Engine 480 – driver's seat has been repaired

Utility 488 – no issues

Tanker 495- no issues

Bush 494 – all repairs have been completed

Engine 474 – no issues

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – Out Of Service – accident with a deer

Chief Engineer Gilsenan has requested to purchase additional traffic cones for the engines. He will explore prices for both collapsable and regular cones and get back to the Board.

Purchaser:

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to purchase the following equipment:

- Five (5) SCBA masks (2 large and 3 small) not to exceed \$3,000.00
- Five (5) pairs of fire fighting boots, not to exceed \$2,100.00

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The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to purchase the following hose:

- Four (4) lengths of 2.5" hose
- Ten (10) lengths of 1.75" hose
- 5" hose
- Total cost of all hose not to exceed \$5,000.00

The motion was unanimously approved by the Board.

Chief Murphy noted that the washing machine is not draining properly and we need to have someone come out and look at it.

TRUCK COMMITTEE:

None

OLD BUSINESS:

Chairman Scarlato stated that the annual fire company physicals will be performed at the firehouse on Saturday, May 4th from 9am – 12 noon.

NEW BUSINESS: None

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS:

Physical for fire fighter Nicholas Nichols has been received. He will be brought before the fire company for admittance at the next fire company meeting. He has passed his physical and background checks.

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of March 2024:

March 2024 - Amboy Bank

Operating Account

Opening Balance	\$8,434.91
Interest	\$19.67

Voided Check	
Voided Check	
Transfers	\$25,000.00
Transfers	
	<hr/>
	\$33,454.58

NJ PERS TEPS	
Bills Paid	\$2,935.02
Bills Paid	
Service Charge	\$0.00
Ending Balance	<hr/>
	\$30,519.56

Savings Account

Opening balance	\$1,405,352.31
Interest	\$3,836.60
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	\$1,409,188.91

Transfers	
Transfers	\$15,000.00
Transfers	\$25,000.00
Transfers- Payroll	
Ending Balance	<hr/>
	\$1,369,188.91

Payroll Account

Opening Balance	\$6,383.70
Interest	\$7.61
Transfer	\$15,000.00
ADP	
	<hr/>
	\$21,391.31
	\$0.00
Payroll	\$7,728.42
Fees	\$4,868.25
Fees	\$155.35
Ending Balance	<hr/>
	\$8,639.29

March 2024 - Manasquan Bank

Operating

Account

Opening Balance	\$10,000.00
Interest	
Voided Check	
Voided Check	
Transfers	\$100,000.00
Transfers	
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	\$110,000.00

NJ PERS TEPS	
Bills Paid	\$91,341.98
Bills Paid	
Bills (Radio Consulting)	
Service Charge	\$0.00
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Ending Balance	\$18,658.02

Savings Account

Opening balance	\$1,317,856.48
Deposit from Amboy	
Interest	\$3,931.13
	<hr/>
	\$1,321,787.61

Transfers	\$100,000.00
Transfers	
Transfers	
Transfers- Payroll	
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Ending Balance	\$1,221,787.61

Payroll Account

Opening Balance	\$10,000.00
Interest	
Transfer	
ADP	
	<hr/>
	\$10,000.00
	\$0.00

Payroll	
Fees	
Fees	
	<hr/>
Ending Balance	\$10,000.00

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The Treasurer's report was accepted on a motion by Commissioner Bailey and seconded by Commissioner Acampora and passed unanimously by the Board.

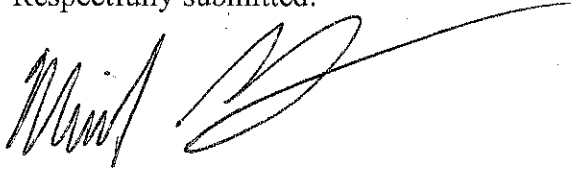
PUBLIC COMMENT: There were seven (7) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:40 hours.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Michael L. Acampora', with a long horizontal flourish extending to the right.

Michael L. Acampora
Clerk