

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting October 10, 2023

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 12, 2022
- Published in the Howell Times on November 17, 2022
- Filed written notice with the Township Clerk on November 19, 2022
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Stalling, Romano, and Acampora all in attendance.

It was noted that there was one (1) member of the public in attendance.

### Administering the Oath of Office: None

### Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of September 11, 2023, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on September 12, 2023.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Romano. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of October 2023:

	<b>Bills</b>	<b>Amount</b>
1	TAYLOR OIL	\$ 933.71
2	SENDZIK -SENDZIK	\$ 2,875.50
3	FOREMOST PROMOTIONS	\$ 2,164.00

4	NEW JERSEY AMERICAN WATER	\$ 4,417.50
5	T-T COAST	\$ 1,299.68
6	FIREFIGHTER ONE	\$ 398.40
7	NETLINK WEB SERVICE	\$ 199.00
8	OPTIMUM	\$ 169.95
9	ACCESS COMPLIANCE	\$ 290.00
10	VERIZON	\$ 380.10
11	FIRE-SAFETY	\$ 2,249.69
12	FIRE-SAFETY	\$ 1,596.73
13	CSM	\$ 356.00
14	NFPA	\$ 153.95
15	ATLAS WEIDING	\$ 43.18
16		
	<b>Total Bills</b>	<b>\$ 17,527.39</b>

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for September 2023. A roll call vote was taken with the following results:

Scarlato – Yes  
Bailey – Yes  
Stalling - Yes  
Romano - Yes  
Acampora – Yes

The motion passed unanimously 5-0.

## COMMUNICATIONS

### Received

Sendzik & Sendzik – Resolution 09122023-01 was sent to Howell Township  
Monthly purchase report from William Newberry  
Fire Bureau monthly reports

### Sent:

None

## COMMITTEES

### Joint Board Meeting

Next Joint Commissioner meeting is 12/7/23 @ 7:30pm at Station 19-4.

### Chief's Report

Chief Murphy submitted all reports.

### Chief Engineer

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Chief Engineer Gilsenan was not present at the meeting.

Ladder 490 – the turret has been adjusted and we will keep an eye on the turn-table  
Engine 475 –no issues  
Engine 480 – no issues  
Utility 488 – no issues  
Tanker 495- no issues  
Bush 494 – pump will be replaced in September or October  
Engine 474 – no issues  
Utility 487 – no issues  
Vehicle 466 – no issues  
Vehicle 467 – no issues

## **Purchaser:**

QPA Newberry provided us with the status reported for all equipment that has been ordered.

Commissioner Bailey will follow up with QPA Newberry regarding all items that have not been received yet.

Assistant Chief Scarlato stated that we received 1 5X MSA charger and he believes we ordered 2. Commissioner Bailey to follow-up with QPA Newberry.  
Assistant Chief Scarlato requested to purchase a pulling chain set and tip set for Holmatro tools at a cost of \$2,030.00. This request was discussed in length and Commissioner Stalling requested we table this until the next meeting to see where we stand with remaining funds to be spent from 2023 budget. Item was tabled until November's meeting.

## **TRUCK COMMITTEE:**

None

## **OLD BUSINESS:**

Commissioner Acampora reported to the line officers that there are still four (4) fire fighters that need to have their physicals before 10/31/23. If the physical reports have not been received by 10/31/23, the fire fighters will be notified that they can no longer respond to calls until the physicals have been taken and the results received by the Board.

The Board is also looking into what needs to be done in order to change the Board elections from February to the general elections in November. Solicitor Sendzik will be attending the November meeting and we will discuss this issue with her then.

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## NEW BUSINESS:

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pass Resolution 10102023-01 AUTHORIZING ESTABLISHMENT OF AN OFFICIAL DEPOSITORY PURSUANT TO NJSA 17:9.9. A roll call vote was taken with the following results:

Scarlato – Yes

Bailey – Yes

Stalling - Yes

Romano - Yes

Acampora – Yes

The motion passed unanimously 5-0.

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS: None**

**PAYROLL: None**

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the Board's account activity for the month of October 2023:

	<b>October 2023</b>	
<b>Operating Account</b>	Opening Balance	\$39,202.69
	Interest	\$37.98
	Canceled Checks	
	Transfers	\$20,000.00
		<hr/>
		<b>\$59,240.67</b>
	NJ PERS TEPS	
	Bills Paid	\$17,527.39
	Bills Paid Bills (Radio Consulting) Service Charge	
Ending Balance	<hr/>	
	<b>\$41,713.28</b>	

**Savings Account**

Opening balance	\$2,342,334.25
Deposit (Howell Twp)	\$6,576.90
Interest	<u>                                </u>
	<b>\$2,348,911.15</b>
Transfers	<u>\$65,000.00</u>
Ending Balance	<b>\$2,283,911.15</b>

**Payroll Account**

Opening Balance	\$7,100.11
Interest	\$8.55
Transfer	\$15,000.00
ADP	<u>                                </u>
	<b>\$22,108.66</b>
Payroll	\$7,731.67
Fees	\$155.35
Fees	<u>\$4,864.21</u>
Ending Balance	<b>\$9,357.43</b>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

**PUBLIC COMMENT:** There were four (4) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:50 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk