

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting March 14, 2023

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 12, 2022
- Published in the Howell Times on November 17, 2022
- Filed written notice with the Township Clerk on November 19, 2022
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Stalling, Bailey, Romano, and Acampora all in attendance.

It was noted that there were three (3) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of February 13, 2023, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on February 14, 2023.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Stalling. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Stalling presented the following bills for payment for the month of March 2023:

	Bills	Amount
1	continental fire	\$ 1,600.51
2	Monmouth county clerk	\$ 873.89
3	reliance graphics	\$ 695.00

4	esm	\$ 356.00
5	access compliance	\$ 760.00
6	NJ American water	\$ 4,299.70
7	optimum	\$ 170.23
8	liberty mutual ins	\$ 8,600.00
9	cit	\$ 96.75
10	Taylor oil	\$ 392.31
11	fire safety	\$ 699.74
12	air power international	\$ 2,140.00
13	jersey coast fire	\$ 1,228.00
14	Verizon wireless	\$ 380.34
15	wg newberry	\$ 1,500.00
16	netlink web service	\$ 199.00
17	brick township mua	\$ 7,781.40
18	Sendzik Sendzik	\$ 3,132.00
19	atlas welding	\$ 43.18
20	clarion-fdic	\$ 2,529.00
21	Sal scarlato	\$ 3,972.00
22	prudential retirement	\$ 4,175.76
	Totals	\$ 45,624.81

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for March 2023. A roll call vote was taken with the following results:

Scarlato – Yes
 Stalling - Yes
 Bailey – Yes
 Romano - Yes
 Acampora – Yes

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Monthly purchase report from William Newberry
 Fire Bureau monthly reports
 Sendzik & Sendzik – Certification of Election results
 Affidavit of Publication for sale of 486
 Koerner & Koerner 2022 Audit documents
 Chief Murphy – Equipment purchase list
 Boro of Farmingdale – invite to Memorial Day Parade

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Sent:

None

COMMITTEES

Joint Board Meeting

Joint Board meeting held 3/1/23 at station 19-1 attended by Commissioners Acampora, Bailey, and Romano. Most of the meeting was discussion the radio project and how the town is moving forward and not including the fire districts in their discussions with Motorola or the contractor. A kickoff meeting was scheduled for 3/7/23 and no one from the fire districts was invited to attend. Bob Tice is going to try to obtain the information about the meeting and send it to all of us so we can attend.

Commissioner Acampora asked all districts if they ever considered moving the elections to the general election in November so the budgets do not have to be voted on. All the districts were not in agreement to do this for numerous reasons, The main reason was because they said the voting districts are not aligned. Commissioner Acampora stated that District 4 is discussing possibly moving their elections to November.

Next meeting is 6/1/23 at 7:30pm at 19-2.

Chief's Report

Chief Murphy submitted all reports.

Assistant Chief Scarlato stated that all of the paperwork that he received from the Western Monmouth Mutual Aid Association has been turned over to Clerk Acampora. The Clerk stated he will look into getting new plates for the trailer.

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to approve \$500 for a sprinkler training class. The motion passed unanimously by the Board.

Chairman Scarlato stated that the Board has received an invoice from the Toms River Fire Academy for a fire fighter taking a Fire Official class at a cost of \$250. The Chairman asked if any of the line officers had given the fire fighter approval to take the class, and they stated they were not aware of him taking the class. It is the Board's policy that if a fire fighter is going to take a class at a fire academy other than Monmouth County and there is going to be a fee charged, the line officers are to present it to the Board first in order to receive approval to allow the fire fighter to take the class. The line officers are in full understanding of this procedure.

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Chief Engineer

Chief Engineer Gilsenan provided the following report:

Ladder 490 – no issues

Engine 475 – Work estimated received in 11/22 for additional maintenance work will now be completed

Engine 480 – looking at changing the foam from Class A to the new F500

Utility 488 – no issues

Tanker 495- Work estimated received in 11/22 for additional maintenance work will now be completed

Vehicle 486 – Vehicle has been sold on Govbids.com

Bush 494 – looking into fixing the pump at a cost of \$12,000

Engine 474 – Peirce is waiting on their fabricator to be free prior to scheduling bring the truck back to correct open issues

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Purchaser:

QPA Newberry provided us with the status reported for all equipment that has been ordered.

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to purchase the items on the equipment list submitted by Assistant Chief Scarlato (see attached list). The motion was passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to purchase the items on the equipment list submitted by Assistant Chief Scarlato for the new trailer that was donated to the Board (see attached list). The motion was passed unanimously by the Board.

Chief Murphy noted that all of the 5” hose that failed in the previous hose test needs to be sent out to be fixed. Commissioner Bailey is going to contact QPA Newberry to find out where he recommends us getting the hose fixed.

TRUCK COMMITTEE:

None

OLD BUSINESS:

Chairman Scarlato stated the annual fire company physicals have been moved to Saturday, May 12, 2023 at 9am at the fire house.

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Clerk Acampora discussed the motion to lease a new copier that was approved in February 2023 meeting. After looking into this, it is more economical for the Board to purchase the existing copier at the end of the lease term and also purchase a maintenance agreement. I have been in contact with Shore Business Solutions and I am waiting to receive the invoice to buy-out the lease.

Clerk Acampora stated that the 2022 Annual Budget passed during the February election, along with Commissioner James Bailey being re-elected to another 3-year term.

Chairman Scarlato informed everyone that vehicle 486 has been sold on Govbids.com for \$9,300. The winning bidder now has 10 days to contact us and pick up the vehicle.

Chairman Scarlato stated that there were no appeals pertaining to the LOSAP list that has been posted for review for the past 30 days. The Board will be approving to send the LOSAP payment Valic/AIG for those fire fighters on the list.

NEW BUSINESS:

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pass resolution #03142023-1 RESOLUTION AUTHORIZING QUALIFIED PURCHASING AGENT PURDUATN TO NJSA 40A:11-9. A roll call vote was taken with the following results:

Scarlato – yes

Stalling – yes

Bailey – yes

Romano - yes

Acampora- yes

Motion passes by vote of 5 – 0

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pass resolution #03142023-2 RESOLUTION OF THE COMMISSSIONERS OF FIRE DISTRICT NO. 4 IN THE TOWNSHIP OF HOWELL, COUNTY OF MONMOUT CONCERNING REVIEW OF THE FINDINS OF THE LOCAL FINANCE BOARD IN ACCORDANCE WITH THE PROVISIONS OF NJSA 40A:5A-7 WITH RESPECT TO A PROJECT FINANCINS OF THE FIRE DISTRICT. A roll call vote was taken with the following results:

Scarlato – yes

Stalling – yes

Bailey – yes

Romano - yes

Acampora- yes

Motion passes by vote of 5 – 0

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: NONE

PAYROLL: Treasurer Stalling will be making the appropriate transfer to the payroll account to cover the 1st quarter payroll.

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of March 2023:

Mar-23

**Operating
Account**

Opening Balance	\$75,138.44
Interest	\$72.65
Transfers	\$50,000.00
Transfers	
	<hr/>
	\$125,211.09

NJ PERS TEPS	
Bills Paid	\$45,624.81
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	<hr/>
	\$79,586.28

Savings Account

Opening balance	\$2,259,102.12
Deposit	
Interest	\$2,073.42
	<hr/>
	\$2,261,175.54

Transfer Payroll	\$15,000.00
Transfers	\$50,000.00
Ending Balance	<hr/>
	\$2,196,175.54

Payroll Account

Opening Balance	\$8,260.40
Interest	\$5.14
Transfer	\$15,000.00
ADP	
	<hr/>
	\$23,265.54
Payroll	\$1,848.39
Fees	\$101.40
Fees	
Ending Balance	<hr/>
	\$21,315.75

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There were six (6) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:45 hours.

Respectfully submitted:



Michael L. Acampora
Clerk