

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 -- RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting June 13, 2023

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 12, 2022
- Published in the Howell Times on November 17, 2022
- Filed written notice with the Township Clerk on November 19, 2022
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Romano, Stalling, and Acampora all in attendance.

It was noted that there were four (4) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of May 8, 2023, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on May 9, 2023.

A motion to approve the minutes was made by Commissioner Stalling and seconded Commissioner Acampora. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of June 2023:

| | Bills | Amount |
|---|-------------------|---------------|
| 1 | Sendzik & Sendzik | \$ 52.60 |
| 2 | Sendzik & Sendzik | \$ 1,282.50 |
| 3 | Atlas Welding | \$ 106.18 |

| | | |
|----|---------------------------|---------------------|
| 4 | CSM | \$ 356.00 |
| 5 | W E Ralph & sons | \$ 52.50 |
| 6 | Liberty Mutual Insurance | \$ 3,224.91 |
| 7 | Optimum | \$ 169.83 |
| 8 | Taylor Oil | \$ 372.88 |
| 9 | continental Fire & Safety | \$ 853.00 |
| 10 | continental Fire & Safety | \$ 30,252.30 |
| 11 | NetLink | \$ 199.00 |
| 12 | CIT | \$ 96.75 |
| 13 | Grainger | \$ 157.85 |
| 14 | All Hands | \$ 2,356.54 |
| 15 | Fire & Safety | \$ 3,917.80 |
| 16 | Fire & Safety | \$ 858.98 |
| 17 | Greg Scarlato | \$ 51.93 |
| 18 | Greg Scarlato | \$ 150.00 |
| 19 | Ricky Romano | \$ 150.00 |
| 20 | Rich Stalling | \$ 150.00 |
| 21 | James Bailey | \$ 150.00 |
| 22 | Michael L. Acampora | \$ 150.00 |
| 23 | Colin Murphy | \$ 150.00 |
| 24 | Sal Scarlato | \$ 150.00 |
| 25 | Pete Realmuto | \$ 150.00 |
| 26 | Josh D'Arcy | \$ 150.00 |
| 27 | Stephan "Max: Nikolof | \$ 150.00 |
| 28 | Joseph Gilsenan | \$ 150.00 |
| 29 | Witmer Public Safety | \$ 1,428.44 |
| 30 | Conway Supplies | \$ 402.36 |
| 31 | Wireless Electronics | \$ 4,482.00 |
| 32 | Ramtown Fire Co. | \$ 7,250.00 |
| 33 | W. G. Newberry | \$ 1,500.00 |
| 34 | Brick Utilities | \$ 7,781.40 |
| 35 | PA Turnpike | \$ 23.40 |
| | Total Bills | \$ 68,879.15 |

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for May 2023. A roll call vote was taken with the following results:

- Scarlato – Yes, present on own bills
- Bailey – Yes, present on own bills
- Stalling – Yes, present on own bills
- Romano – Yes, present on own bills
- Acampora – Yes, present on own bills

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 --- RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

The motion passed unanimously 5-0.

COMMUNICATIONS

Received

Email from Commissioner Bob Tice – District 2: Class Action lawsuit and career staff
Audit Letter from Holman, Frenia Allison PC
NEIS Insurance Audit - Completed
Monthly purchase report from William Newberry
Fire Bureau monthly reports
Sendzik & Sendzik – Executed Preventative Maintenance contract

Sent:

Response to Don Franklin – Commissioner Fire District 3

COMMITTEES

Joint Board Meeting

An email was received from Commissioner Bob Tice, Fire District 2, regarding a class action lawsuit that the town is requesting all 5 districts join in regarding the taxic fire fighting foam. The Board discussed the issues and decided that we do not want to participate in the lawsuit.

The last Joint Commissioner meeting was attended by Commissioner Acampora. He reported that Commissioner Don Franklin, Fire District 3, would like the 5 boards to consider hiring a paid crew, Monday through Friday, consisting of 3 – 4 firefighters. The paid crews would rotate being stationed a different house daily to allow for total coverage of the township. The cost per district would be approximately \$300,000 - \$350,000 that would have to be allocated for the 2024 budget. The Board discussed that we do not have the fire house to support a paid staff and we are currently getting enough firefighters out for daytime calls.

A motion was made by Commissioner Bailey and seconded by Commissioner Acampora, to not pursue the idea of hiring a paid staff. A roll call vote was taken with the following result:

Scarlatto – Yes
Bailey – Yes
Stalling – Yes
Romano – Yes
Acampora – Yes

The motion passed 5 – 0. Commissioner Acampora stated that he will notice Commissioner Franklin.

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Next Joint Commissioner meeting is 9/7/23 @ 7:30pm at Station 19-3.

Chief's Report

Chief Murphy submitted all reports.

Chief Murphy requested the list from Access Health reflecting the firefighter's and their designated class. Chairman Scarlato stated he will provide the chief with this list.

Engine 475 will be going out for service next week.

Fire Fighter I & II will be starting in July 2023

Commissioner Acampora will work with American Uniform to set up the Class A and B uniform guideline so we can begin sending firefighters there for our uniforms.

The Commissioners will review the outstanding list of firefighters that still need to obtain physicals prior to 10/31/23. Letter will be sent next month to all members still needing physicals.

Chief Engineer

Chief Engineer Gilsenan reported the following:

Ladder 490 – set to have service in August

Engine 475 – going out for service next week

Engine 480 – no issues

Utility 488 – needs an oil change

Tanker 495- differential had been temporarily fixed

Bush 494 – pump to be replaced in August

Engine 474 – no issues

Utility 487 – no issues

Vehicle 466 – needs an oil change

Vehicle 467 – no issues

Purchaser:

QPA Newberry provided us with the status reported for all equipment that has been ordered.

Commissioner Bailey will follow up on the status of the Parteck equipment.

Chief Scarlato stated that the APX 8500 may have to be re-flashed at a cost of \$4,000 per radio.

TRUCK COMMITTEE:

None

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

OLD BUSINESS:

None

NEW BUSINESS:

None

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS:

None

PAYROLL: Commissioner Stalling stated that he will transfer \$18,000 to cover the 2nd quarter 2023 payroll

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of June 2023:

June 2023

Operating Account

| | |
|---|-----------------------------|
| Opening Balance | \$31,766.21 |
| Interest | \$38.50 |
| Transfers | <u>\$70,000.00</u> |
| | \$101,804.71 |
| NJ PERS TEPS | \$0.00 |
| Bills Paid | \$68,879.15 |
| Bills Paid Bills (Radio Consulting) | |
| Service Charge | <u> </u> |
| Ending Balance | \$32,925.56 |

Savings Account

| | |
|-----------------|----------------|
| Opening balance | \$2,072,060.32 |
| GOVDEALS | \$14,892.50 |
| Howell Twp | \$218,536.19 |

| | |
|----------|-----------------------|
| Interest | \$4,100.38 |
| | <u>\$2,309,589.39</u> |

| | |
|---------------------|-----------------------|
| Transfer to payroll | \$18,000.00 |
| Transfers operating | \$70,000.00 |
| Ending Balance | <u>\$2,221,589.39</u> |

Payroll Account

| | |
|-----------------|--------------------|
| Opening Balance | \$5,859.39 |
| Interest | \$5.30 |
| Transfer | \$18,000.00 |
| ADP | |
| | <u>\$23,864.69</u> |

| | |
|----------------|--------------------|
| Payroll | |
| Fees | |
| Fees | |
| Ending Balance | <u>\$23,864.69</u> |

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

PUBLIC COMMENT: There were six (6) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Stalling and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:45 hours.

Respectfully submitted:



Michael L. Acampora
Clerk