

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting July 11, 2023

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 12, 2022
- Published in the Howell Times on November 17, 2022
- Filed written notice with the Township Clerk on November 19, 2022
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Romano, and Acampora all in attendance. Commissioner Stalling was absent from the meeting.

It was noted that there were eight (8) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of June 12, 2023, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on June 13, 2023.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Romano. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Bailey presented the following bills for payment for the month of July 2023:

	Bills	Amount
1	PA Turnpike	\$ 389.50
2	Fire & Safety Services	\$ 3,443.42
3	NetLink	\$ 199.00

4	Taylor Oil	\$ 1,061.98
5	VanWickle	\$ 258.10
6	Verizon	\$ 379.95
7	Beyond The Basics	\$ 500.00
8	CIT	\$ 943.05
9	Ramtown Fire CO	\$ 23,833.33
10	CSM	\$ 356.00
11	Firehooks Unlimited	\$ 1,548.00
	Total Bills	\$ 32,912.33

A motion was made by Clerk Acampora and seconded by Commissioner Romano to pay the bills for July 2023. A roll call vote was taken with the following results:

Scarlato – Yes

Bailey - Yes

Romano - Yes

Acampora – Yes, present on own bills

The motion passed unanimously 4-0.

COMMUNICATIONS

Received

IAM Responding annual contract

Monthly purchase report from William Newberry

Fire Bureau monthly reports

Sent:

ST-4 form sent to American Uniform

COMMITTEES

Joint Board Meeting

Next Joint Commissioner meeting is 9/7/23 @ 7:30pm at Station 19-3.

Chief's Report

Chief Murphy submitted all reports.

The Commissioners provided a list of firefighters to the Chief that need to obtain physicals prior to 10/31/23. Letters will be sent to fire fighters via certified mail next month to all members still needing physicals.

Chief Engineer

Chief Engineer Gilsenan reported the following:

Ladder 490 – set to have service in August.

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Engine 475 – service has been completed and all is good.
Engine 480 – A/C is not working. To be looked at by service technician
Utility 488 – needs an oil change.
Tanker 495- currently out of service having service performed.
Bush 494 – pump to be replaced in August.
Engine 474 – no issues
Utility 487 – needs an oil change.
Vehicle 466 – needs an oil change.
Vehicle 467 – needs an oil change. Also needs hood painted, as it is starting to chip.

Purchaser:

QPA Newberry provided us with the status reported for all equipment that has been ordered.

A motion was made by Commissioner Bailey and seconded by Commissioner Acampora to purchase plastic signs for the apparatus, to delineate equipment location, at a cost not to exceed \$200.00. The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to sign a 1- year contract with IAM Responding to replace E-Dispatch. The cost for the annual contract is \$860.00. The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Romano to purchase 10 sets of structural firefighting gloves (5L, 2M, and 2XL) and 10 boxes of latex EMS gloves (size L). The motion passed unanimously by the Board.

TRUCK COMMITTEE:

None

OLD BUSINESS:

Commissioner Acampora stated that he has met with Rick at American Uniform and the Board will now be purchasing the Class A and B uniforms from American Uniform. Commissioner Acampora stated that he has a form that will be completed when notified by the membership committee of fire fighters needing uniforms. The form will be completed and signed by the Clerk Acampora and the fire fighter will bring the form to American Uniform. Fire Fighters will not be able to bill any purchases to the Board without the Clerks signature on the form.

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NEW BUSINESS:

Training Officer John Thomson informed the Board that the Monmouth County Fire Academy (MCFA) has created a new physical form that needs to be completed by a doctor in order for a firefighter to attend Fire Fighter I training. We have been informed by our doctor that, based on the current examination that is completed annually, the doctor will not be able to sign-off on the new form for the MCFA. We currently have 3 firefighters that are going to attend the academy and they are going to their own doctor to have the form completed. The Board needs to determine if this is a permanent thing at the fire academy and, if it is, we may need to look at changing doctors for the our annual physicals. Mr. Thomson stated that he will keep the Board informed if he receives any additional information.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS:

Clark Acampora contacted our insurance carrier regarding a request from the fire company to lower the age of our explorers from 16 to 14. Our carrier states that we must follow the NJ Employment laws for minors, which require explorers to obtain working papers. As working papers cannot be obtained until you are 16, we will not be able to lower the age to 14.

The membership committee has notified the Board that the fire company has approved Nick Belluardo to become a member of the fire company. He passed his finger printing and physical. A motion was made by Commissioner Bailey and seconded by Commissioner Romano to accept Nick Belluardo as a member. The motion passed unanimously by the Board.

PAYROLL: None

TREASURER'S REPORT: Commissioner Baily reported the following balances for the Board's account activity for the month of July 2023:

July 2023

Operating Account

Opening Balance	\$32,925.56
Interest	\$33.32
Transfers	\$35,000.00
Voided Check #15443	\$4,369.70
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	\$72,328.58

NJ PERS TEPS	
Bills Paid	\$32,912.33
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	<u>\$39,416.25</u>

Savings Account

Opening balance	\$2,221,589.39
Deposit (Howell Twp)	
Interest	\$5,058.47
	<u>\$2,226,647.86</u>
Transfers	\$35,000.00
Ending Balance	<u>\$2,191,647.86</u>

Payroll Account

Opening Balance	\$23,864.69
Interest	\$8.46
Transfer	
ADP	
	<u>\$23,873.15</u>
Payroll	\$11,048.76
Fees	\$155.35
Fees - taxes	\$5,580.98
Ending Balance	<u>\$7,088.06</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

PUBLIC COMMENT: There were seven (7) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

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The meeting was closed at 21:00 hours.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Michael L. Acampora', followed by a long, sweeping horizontal line that extends across the page.

Michael L. Acampora
Clerk