

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting January 10, 2023

Chairman Gregory Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 12, 2022
- Published in the Howell Times on November 17, 2022
- Filed written notice with the Township Clerk on November 19 2022
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Stalling, Romano, and Acampora all in attendance. Commissioner Bailey was absent.

It was noted that there were zero (-0-) members of the public in attendance when the meeting started.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of December 12, 2022, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on December 13, 2022.

A motion to approve the minutes was made by Commissioner Romano and seconded Commissioner Stalling. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Stalling presented the following bills for payment for the month of January 2023:

Bills	Amount
csm	\$ 356.00
tt coast	\$ 1,209.09
Koerner Koerner	\$ 3,379.00
cit	\$ 96.75
Taylor oil company	\$ 1,028.59
van wickle auto supply	\$ 264.88
vfis	\$ 1,555.28
netlink web services	\$ 199.00
mike acampora	\$ 127.86
northern tool	\$ 42.64
fire safety service	\$ 2,199.97
new jersey american water	\$ 4,299.70
Roberts electronics	\$ 150.00
toms river bd of fire commissioners	\$ 250.00
optimum	\$ 170.23
continental fire	\$ 1,531.20
Witmer public safety	\$ 5,953.97
Verizon wireless	\$ 379.88
Grainger	\$ 1,446.09
Totals	\$ 24,640.13

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for December 2022. A roll call vote was taken with the following results:

- Scarlato – Yes
- Stalling - Yes
- Romano – Yes
- Acampora – Yes

The motion passed unanimously 4-0.

COMMUNICATIONS

Received

- Monthly purchase report from William Newberry
- Fire Bureau monthly reports
- Sendzik & Sendzik – Resolution Adopting 2023 Budget
- Notice of Election
- Notice of Public Hearing – Budget Adoption

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Sent:

None

COMMITTEES

Joint Board Meeting

The Bond Issuance was approved by the DCA in Trenton on 12/14/22. A Special Council meeting was held on 12/16/22 to approve the radio project and the Bonding and move forward with the project.

Next meeting will be Thursday, March 2, 2023, at 7:30pm at Station 19-1.

Chief's Report

Engine 474 has been placed in service. Additional equipment still needs to be purchased to outfit this truck.

Commissioner Romano will be following up with Fire & Safety for any open issues that need to be addressed and also additional tool mounting.

Chief Engineer

Chief Engineer Gilsenan provided the following report:

Ladder 490 – outriggers will be serviced on 1/11/23

Engine 474 – leaking fluids, missing bolt in the bumper, wire harnesses are exposed in the undercarriage

Engine 475 – no issues

Engine 480 – no issues

Utility 488 – no issues

Tanker 495- no issues

Vehicle 486 – no issues

Bush 494 – wiring issues was fixed at Larson Ford

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Purchaser:

QPA Newberry reported on the status of the following equipment:

- MSA detectors – received
- Ship date on 5 small Motorola charges is February 2023
- Wildland boots - waiting to finish the sizing and order will be placed.
- Hose order has been ordered with an estimated time of receipt of 20 weeks
- Turbo Jet nozzle for Engine 474 - received
- 3 nozzles for 494 – received

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- New 5” intake for Engine 474 – 2-to-4-week lead time from distributor
- Hose – approximately 14 weeks out, estimated delivery April 2023
- Globe Supreme Boots – waiting on size confirmation and order will be placed
- Helmets – working to find a vendor with the shortest lead time
- Smoke machine fluid – received
- Streamlight 90540 – only received 1, waiting on additional light
- 3 Vulcan lights

A motion was made by Commissioner Romano and seconded by Commissioner Stalling to purchase the following:

- Cutters Edge chain saw blade - \$330
- K-12 blades – Three (3) 14” wood blades
Three (3) 14” multi-purpose blades

The motion was approved unanimously by the Board.

A motion was made by Commissioner Romano and seconded by Commissioner Stalling to purchase the following, under the truck budget, for Engine 474:

# Units Ordered	Item	Cost per Unit	Total Cost
1	AED- Philips Heartstart HS1	\$1,500	\$1,500
2	AED Pads (1 adult 1 pediatric)	\$190	\$380
1	24 in. Tool Bag	\$40	\$40
4	TFT Spanner Wrench A3813	\$48	\$192
1	TFT Hydrant wrench A3835	\$132	\$132
1	2.5" Hydrant Gate Valve	\$337	\$337
1	Rubber mallet	\$24	\$24
1	24" Non-conductive Bolt Cutters	\$137	\$137
4	1" cotton forestry hose (50 feet)	\$104	\$416
8	First Due wildland helmets (yellow)	\$269	\$2,150
1	Double Female 2.5" Fitting	\$126	\$126

2	2.5" > 1.75" Reducer	\$56	\$112
2	1.75" > 1" Reducer	\$56	\$112
1	Gated Wye 2.5">1.75"	\$649	\$649
4	2.5" Coupling Mount	\$135	\$538
4	1.75" Coupling Mount	\$52	\$209
2	1.75" Diameter Plastic Tool Clip	\$5	\$11
		Subtotal	\$7,064
		Tax	
		Total	\$7,064

The motion passed unanimously by the Board.

TRUCK COMMITTEE:

New Engine:

Commissioner Romano will be the point of contact between the Board and Fire & Safety for any open issues on Engine 474.

OLD BUSINESS:

Chairman Scarlato will be providing a list of all vehicles and apparatus to QPA Newberry so he can prepare the Service bid spec that should go out to bid in March 2023.

NEW BUSINESS:

Chairman Scarlato stated 2023 Budget Election will be held on Saturday, February 18, 2023.

Assistant Chief Scarlato stated that the Western Monmouth Mutual Aid Association is no longer utilizing the foam trailer that was previously housed at Station 19-4. They would like to donate the trailer back to Station 19-4 for their use. The Board will accept the donation, as long as all of the documentation is obtained from the association in order for the Board to properly insure the trailer and have it registered with the DMV.

Commissioner Romano made a motion, seconded by Commissioner Stalling to approve RESOLUTION 01102023-01 RESOLUTION ADOPTING DISTRICT 2023 BUDGET PURSUANT TO NJSA 40Q:14-78.4. A roll call vote was taken with the following results:

Scarlato – Yes

Stalling - Yes

Romano – Yes

Acampora – Yes

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The motion passed unanimously 4-0.

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: None

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of January 2023:

January 2023

Operating Account

Opening Balance	\$44,791.50
Interest	\$8.36
Transfers	\$25,000.00
Transfers Not made 11/22	\$65,000.00
	<hr/>
	\$134,799.86

NJ PERS TEPS

Bills Paid	\$24,640.13
Bills Paid	
Bills (Radio Consulting)	\$0.00
Service Charge	
Ending Balance	<hr/>
	\$110,159.73

Savings Account

Opening balance	\$2,994,700.94
Deposit	\$0.00
Interest	\$2,107.11
	<hr/>
	\$2,996,808.05

Transfers	<hr/>
	\$740,000.00
Ending Balance	<hr/>
	\$2,256,808.05

Payroll Account

Opening Balance	\$5,625.26
Interest	\$7.35
Transfer	\$17,000.00
ADP	
	<hr/>
	\$22,632.61
Payroll	\$9,195.69
Fees	\$5,056.91
Fees	\$147.95
Ending Balance	<hr/>
	\$8,232.06

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Romano and passed unanimously by the Board.

PUBLIC COMMENT: There were five (5) members of the public in attendance at the end of the meeting.

EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:45 hours.

Respectfully submitted:



Michael L. Acampora
Clerk