

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting December 12, 2023

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 12, 2022
- Published in the Howell Times on November 17, 2022
- Filed written notice with the Township Clerk on November 19, 2022
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Stalling, and Acampora all in attendance. Commissioner Romano was absent from the meeting.

It was noted that there was one (1) member of the public in attendance.

**Administering the Oath of Office: None**

### Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of November 13, 2023, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on November 14, 2023.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Stalling. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Acampora presented the following bills for payment for the month of December 2023:

	<b>Bills</b>	<b>Amount</b>
1	ramtown fire co.	\$ 17,710.00
2	American uniform	\$ 2,121.78
3	wireless electronics	\$ 780.00

4	w.g newberry	\$ 1,500.00
5	Koerner Koerner	\$ 3,751.00
6	brick township mua	\$ 7,781.40
7	optimum	\$ 169.95
8	van wickle auto supply	\$ 49.98
9	Taylor oil company	\$ 699.38
10	netlink	\$ 199.00
11	Sendzik Sendzik	\$ 1,687.50
12	Sendzik Sendzik	\$ 310.92
13	Greg Scarlato	\$ 141.36
14	fire and safety	\$ 1,211.08
15	fire and safety	\$ 550.00
16	ramtown fire co.	\$ 32,583.33
17	colin murphy	\$ 150.00
18	Salvatore Scarlato	\$ 150.00
19	Pete Realmuto	\$ 150.00
20	Joshua D'Arcy	\$ 150.00
21	Stefan nikolof	\$ 150.00
22	joseph gilsnan	\$ 150.00
23	Gregory Scarlato	\$ 150.00
24	rich stalling	\$ 150.00
25	Michael Acampora	\$ 150.00
26	James bailey	\$ 150.00
27	Ricky Romano	\$ 150.00
28	Verizon wireless	\$ 760.20
29	Roberts electronics	\$ 210.00
30	access compliance	\$ 290.00
31	csm	\$ 712.00
32	alpine software	\$ 9,380.00
33	mohel elliott bauer-glass	\$ 12,470.00
34	atlas welding	\$ 63.00
35	municipal emergency services	\$ 2,022.70
36	Monmouth county treasurer	\$ 440.00
37	fire and safety	\$ 1,262.99
38	Gregory Scarlato	\$ 40.00
39	Glatfelter specialty benefits	\$ 26,190.80
	<b>Total Bills</b>	<b>\$ 126,738.37</b>

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A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pay the bills for December 2023. A roll call vote was taken with the following results:

Scarlato – Yes, present on own bills  
Bailey – Yes, present on own bills  
Stalling – Yes, present on own bills  
Acampora – Yes, present on own bills

The motion passed unanimously 4-0.

## COMMUNICATIONS

### Received

Sendzik & Sendzik – Notice of 2024 Meeting  
Notice of Special Meeting – Capital Projects  
Notice of Synopsis of Audit  
Notice to Persons Wanting Mail in Ballots  
Notice of Affidavit of Publication for the Board’s Official  
Newspaper  
Notice of Hearing – Budget Adoption  
Monthly purchase report from William Newberry  
Fire Bureau monthly reports

### Sent:

None

## COMMITTEES

### Joint Board Meeting

Commissioners Scarlato, Stalling, and Romano attended the meeting at 19-4.  
The radio project was discussed.  
A meeting will be held on 11/20/23 at Wireless Communications in Toms River to review the equipment purchase request for each district. Assistant Chief Scarlato will attend the meeting on behalf of the district.  
The project is schedule to be completed by November 2024.  
Next meeting will be held at station 19-5 on 3/7/24 at 7:30pm.

### Chief’s Report

Chief Murphy submitted all reports.  
He thanked the Board for all their cooperation in 2023 and he looks forward to a safe and prosperous 2024,

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## Chief Engineer

Chief Engineer Gilseman was absent from the meeting.

The update was provided by Commissioner Scarlato and Romano.

Ladder 490 – no issues

Engine 475 – no issues

Engine 480 – no issues

Utility 488 – no issues

Tanker 495- waiting for valve to fix air leak

Bush 494 – due back from vendor with new pump

Engine 474 – no issues

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – needs new batteries

## Purchaser:

QPA Newberry provided us with the status reported for all equipment that has been ordered – nothing is outstanding.

## **TRUCK COMMITTEE:**

None

## **OLD BUSINESS:**

None

## **NEW BUSINESS:**

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pass RESOLUTION #12122023-02 RESOLUTION ESTABLISHING A TEMPORARY BUDGET PURSANT TO NJSA 40A:14-78.17. A roll call vote was taken with the following results:

Scarlato – Yes

Bailey – yes

Stalling – Yes

Acampora – yes

Motion passed by a vote of 4-0

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pass RESOLUTION #12122023-03 RESOLUTION INTRODUCING AND APPROVING 2024 BUDGET PURSANT TO NJSA 40A:14-78.2 AND 78.3. A roll call vote was taken with the following results:

Scarlato – Yes

Bailey – yes

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Stalling – Yes  
Acampora – yes  
Motion passed by a vote of 4-0

**GOOD AND WELFARE: None**

**JOINT PURCHASING COMMITTEE: None**

**APPLICATIONS/TERMINATIONS: None**

**PAYROLL:** Treasurer Stalling made a transfer of \$15,000.00 to cover the 4<sup>th</sup> Quarter 2024 payroll.

**TREASURER'S REPORT:** Treasurer Stalling reported the following balances for the Board's account activity for the month of December 2023:

## December 2023

### Operating Account

Opening Balance	\$44,223.87
Interest	\$32.44
Voided Check	\$2,249.69
Voided Check	\$1,596.73
Transfers	\$25,000.00
Transfers	<u>\$100,000.00</u>
	<b>\$173,102.73</b>

### NJ PERS TEPS

Bills Paid	\$126,738.37
Bills Paid	
Bills (Radio Consulting)	
Service Charge	<u>\$0.00</u>
Ending Balance	<b>\$46,364.36</b>

### Savings Account

Opening balance	\$2,534,696.71
Refund Liberty Mutual	\$3,311.39

Interest	<u>\$7,297.78</u>
	<b>\$2,545,305.88</b>

Transfers	<b>\$20,000.00</b>
Transfers	\$25,000.00
Transfers	\$100,000.00
Transfers- Payroll	<u>\$15,000.00</u>
Ending Balance	<b>\$2,385,305.88</b>

**Payroll Account**

Opening Balance	\$7,459.07
Interest	\$6.13
Transfer	\$15,000.00
ADP	<u></u>
	<b>\$22,465.20</b>
	\$0.00
Payroll	
Fees	\$0.00
Fees	<u></u>
Ending Balance	<b>\$22,465.20</b>

The Treasurer's report was accepted on a motion by Commissioner Bailey and seconded by Commissioner Acampora and passed unanimously by the Board.

**PUBLIC COMMENT:** There were nine (9) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION: None**

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Bailey and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:35 hours.

Respectfully submitted:



Michael L. Acampora  
Clerk