

# THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN  
HOWELL TOWNSHIP      MONMOUTH COUNTY  
88 RAMTOWN-GREENVILLE RD.  
HOWELL, N.J. 07731-2790

## Regular Meeting September 12, 2023

Chairman Scarlato called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Chairman Scarlato read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 12, 2022
- Published in the Howell Times on November 17, 2022
- Filed written notice with the Township Clerk on November 19, 2022
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on [www.njfiredistricts.org](http://www.njfiredistricts.org)

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Scarlato, Bailey, Stalling, and Acampora all in attendance. Commissioner Romano was absent from the meeting.

It was noted that there were seven (7) members of the public in attendance.

**Administering the Oath of Office: None**

### Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of August 7, 2023, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on August 8, 2023.

A motion to approve the minutes was made by Commissioner Bailey and seconded Commissioner Stalling. The motion passed unanimously by the Board.

**PAYMENT OF BILLS:** Commissioner Bailey presented the following bills for payment for the month of September 2023:

	<b>Bills</b>	<b>Amount</b>
1	Van Wickle Auto	\$ 280.56
2	CSM	\$ 356.00
3	NetLink	\$ 199.00

4	Verizon	\$ 380.10
5	Optimum	\$ 179.13
6	Access Compliance	\$ 790.00
7	Liberty Mutual	\$ 2,351.44
8	Brick MUA	\$ 7,781.40
9	Fire Fighter One	\$ 2,275.59
10	Grainger	\$ 570.20
11	Taylor Oil	\$ 901.05
12	Fire & Safety Services	\$ 2,296.65
13	Fire & Safety Services	\$ 1,595.00
14	Ramtown Fire Company	\$ 23,833.33
15	WG Newberry	\$ 1,500.00
16	Michael Acampora	\$ 69.40
	<b>Total Bills</b>	<b>\$ 45,358.85</b>

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for September 2023. A roll call vote was taken with the following results:

Scarlato – Yes

Bailey – Yes

Stalling - Yes

Acampora – Yes, present on own bills

The motion passed unanimously 4-0.

## COMMUNICATIONS

### Received

Monthly purchase report from William Newberry

Fire Bureau monthly reports

Correspondence from Daine Festino, Howell Township, regarding changing to November elections

Liberty Mutual account payment history

Sendzik & Sendzik – correspondence to auditor for 2022 Audit

### Sent:

E-mail to Liberty Mutual Insurance regarding statement of payment history

## COMMITTEES

### Joint Board Meeting

Meeting attended by Commissioners Acampora, Romano, and Bailey.

The joint board is not moving forward with all companies adding paid fire firefighters in 2024. Each fire company may explore this option on their own.

No radio project update.

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19-3 will no longer send their paid firefighters to mutual aid calls during the day.

Next Joint Commissioner meeting is 12/7/23 @ 7:30pm at Station 19-4.

## **Chief's Report**

Chief Murphy submitted all reports.

Chief Murphy provided a list of fire fighters currently on medical leave.

The requested permission to take the following vehicles to the Wildwood Convention on 9/15 – 9/17/23: 466, 467, and 488 with the trailer. The commissioners granted the Chief permission to take the vehicles.

## **Chief Engineer**

Chief Engineer Gilsenan reported the following:

Hose testing to occur on 9/13/23 and pump and ladder testing on 9/20/23.

Ladder 490 – turret has been tightened and may be too tight. We will continue to monitor and be in contact with the servicers

Engine 475 –there is an issue with the front end that will be looked at by the technician.

Engine 480 – needs annual preventative maintenance

Utility 488 – no issues

Tanker 495- no issues

Bush 494 – pump to be replaced in October or November.

Engine 474 – no issues

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

## **Purchaser:**

Assistant Chief Scarlato stated that the FIT test machine needs to be calibrated and he has several annual contract figures.

A motion was made by Commissioner Romano and seconded by Commissioner Stalling to purchase a 3-year gold contract with OHD at a cost of \$3,590. The motion passed unanimously by the Board.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to purchase the following items:

- 1) Additional hardware for IAM Responding - \$250
- 2) Two (2) battery backups for the computers - \$370
- 3) Printing ink - \$425

The motion passed unanimously by the Board.

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**TRUCK COMMITTEE:** None

**OLD BUSINESS:**

Chief Murphy stated that the Wildland boots are being distributed to the fire fighters.

New turnout gear to be ordered for fire fighter Coretta.

**NEW BUSINESS:**

Two (2) new disability claims were submitted for fire fighter injuries.

A motion was made by Commissioner Bailey and seconded by Commissioner Stalling to pass Resolution #09122023-01 RESOLUTION SETTING COMPENSATION FOR COMMISSIONERS PURSUANT TO N.J.S.A.40A:14-88 AND THE MANNER OF PAYMENT THERE OF. A roll call vote was taken with the following result:

Scarlato – Yes

Bailey – Yes

Stalling - Yes

Acampora – Yes

The motion passed unanimously 4-0.

The line officers were reminded of the first budget meeting on 10/9/23 at 8pm.

**GOOD AND WELFARE:** None

**JOINT PURCHASING COMMITTEE:** None

**APPLICATIONS/TERMINATIONS:** None

**PAYROLL:**

Commissioner Stalling will be transferring \$15,000.00 to cover the 3<sup>rd</sup> Quarter payroll.

**TREASURER'S REPORT:** Commissioner Stalling reported the following balances for the Board's account activity for the month of September 2023:

## September 2023

**Operating  
Account**

Opening Balance	\$39,523.82
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Interest      \$37.72

Transfers      \$45,000.00  
**\$84,561.54**

## NJ PERS TEPS

Bills Paid      \$45,358.85

Bills Paid

Bills (Radio  
Consulting)

Service Charge

Ending Balance      \$39,202.69

## Savings Account

Opening balance      \$2,394,374.18

Deposit-Liberty

Mutual      \$813.75

Interest      \$7,146.32

**\$2,402,334.25**

Transfers - Payroll      \$15,000.00

Transfers      \$45,000.00

Ending Balance      **\$2,342,334.25**

## Payroll Account

Opening Balance      \$7,094.08

Interest      \$6.03

Transfer      \$15,000.00

ADP

\$22,100.11

Payroll

Fees

Fees

Ending Balance      \$22,100.11

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The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Bailey and passed unanimously by the Board.

**PUBLIC COMMENT:** There were seven (7) members of the public in attendance at the end of the meeting.

**EXECUTIVE SESSION:** None

**ADJOURNMENT:** This concluded the business before the Board and a motion was made by Commissioner Romano and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting was closed at 20:50 hours.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Michael L. Acampora', with a long horizontal flourish extending to the right.

Michael L. Acampora  
Clerk