

THE BOARD OF FIRE COMMISSIONERS

DISTRICT No. 4 — RAMTOWN
HOWELL TOWNSHIP MONMOUTH COUNTY
88 RAMTOWN-GREENVILLE RD.
HOWELL, N.J. 07731-2790

Regular Meeting April 11, 2023

Commissioner Ricky Romano called the meeting to order at 20:00 hours followed by the Pledge of Allegiance.

Commissioner Romano read the following legal disclosure:

The New Jersey Open Public Meetings Law, N.J.S.A. 10:4-6 et seq., was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting its interest is discussed or acted upon.

In accordance with the provisions of this Act, the Board of Fire Commissioners of Fire District No. 4, Township of Howell, has caused notice of this meeting to be published by having the date, time, place, and agenda, to the extent know thereof, posted as follows:

- Published in the Asbury Park Press on November 12, 2022
- Published in the Howell Times on November 17, 2022
- Filed written notice with the Township Clerk on November 19, 2022
- Posted written notice on the Official Bulletin Board at the Township Municipal Building
- Posted on www.njfiredistricts.org

The above postings indicate that Formal Action May Be Taken.

Roll call was taken with Commissioners Romano, Stalling, and Acampora all in attendance. Commissioners Scarlato and Bailey were not in attendance.

It was noted that there were five (5) members of the public in attendance.

Administering the Oath of Office: None

Minutes:

Commissioner Acampora reported that the regular workshop Meeting Minutes of March 13, 2023, were posted on the Fire Company Bulletin Board outside the meeting room at the firehouse. He then read the minutes from the regular business meeting on March 14, 2023.

A motion to approve the minutes was made by Commissioner Stalling and seconded Commissioner Acampora. The motion passed unanimously by the Board.

PAYMENT OF BILLS: Commissioner Stalling presented the following bills for payment for the month of April 2023:

	Bills	Amount
1	ESI	\$ 6,492.78
2	Joe Doyle	\$ 568.00
3	East Coast Lighting	\$ 773.28

4	Grainger	\$ 286.02
5	Netlink	\$ 199.00
6	CIT	\$ 96.75
7	Continental Supplies	\$ 3,000.00
8	Wireless	\$ 780.00
9	STTC	\$ 981.45
10	Central Jersey Generator	\$ 450.00
11	Monmouth County Treasurer	\$ 80.00
12	Roberts Electric	\$ 360.00
13	Witmer	\$ 7,365.99
14	Verizon	\$ 380.36
15	Michael Acampora	\$ 114.59
16	Safe Guard Business	\$ 284.71
17	CSM	\$ 356.00
18	Sal Scarlato	\$ 240.95
19	Sal Scarlato	\$ 633.62
20	New Jersey American Water	\$ 4,229.70
21	Optimum	\$ 169.83
22	Van Wickle Auto	\$ 546.36
23	V E Ralph & Sons	\$ 175.28
24	Valic/AIG	\$ 48,400.00
	Totals	\$ 76,964.67

A motion was made by Clerk Acampora and seconded by Commissioner Stalling to pay the bills for March 2023. A roll call vote was taken with the following results:

Stalling - Yes

Romano - Yes

Acampora - Yes

The motion passed unanimously 3-0.

COMMUNICATIONS

Received

Monthly purchase report from William Newberry

Fire Bureau monthly reports

Sendzik & Sendzik - Notice to Bidders

Special meeting notice

Howell Twp. Shared Services Agreement

Quarterly tax vouchers from Howell Twp.

Sale document for the sale of vehicle 486

Sent:

Letter to CIT requesting the purchase of the copier lease

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Letter to new VALIC/AIG rep George Vellaringattu regarding change in Plan Admin.
Sent back signed quarterly tax vouchers to Howell Twp.

COMMITTEES

Joint Board Meeting

Nothing additional to report pertaining to the radio project. We have received no project updates.

Next meeting is 6/1/23 at 7:30pm at 19-2.

Chief's Report

Chief Murphy submitted all reports.

Lt. Max Nikolof is enrolled the Fire Officer I class at the Toms River Fire Academy.

Commissioner Romano informed Chief Murphy that we have received two (2) invoices from Toms River Fire Academy for fire fighters that enrolled in classes that were not approved by the Board or line officers. Commissioner Romano stated that the line officers are to follow protocol and request approval from the Board for any class being attended outside of the Monmouth County fire academy if the fire fighter is looking for reimbursement from the Board. Anything not approved by the Board, the fire fighter will be responsible for full payment of tuition and books for any classes that they attend.

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to allow the line officers to use vehicle 466 and Utility 488 as transportation to training in Indianapolis, IN. The motion was unanimously approved by the Board.

Assistant Chief Scarlato stated that the trailer work has been completed (lettering, wiring, new tires, shelving, etc.) and is operational. The Board thanked Sal for a job well done.

Chief Engineer

Chief Engineer Gilsenan was not in attendance.

Commissioner Romano provided the following report:

Ladder 490 – no issues

Engine 475 – outstanding items on the calendar for June 2023 to be corrected

Engine 480 – no issues

Utility 488 – no issues

Tanker 495- outstanding items on the calendar for June 2023 to be corrected

Bush 494 – awaiting another cost estimate to fix pump – will make final decision at May meeting

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Engine 474 – scheduled to go back to Fire & Safety on 4/24/23 to address outstanding issues

Utility 487 – no issues

Vehicle 466 – no issues

Vehicle 467 – no issues

Purchaser:

QPA Newberry provided us with the status reported for all equipment that has been ordered.

A motion was made by Commissioner Acampora and seconded by Commissioner Stalling to purchase five (5) Unication pages at a cost not to exceed \$4,500.00. The motion was passed unanimously by the Board.

Chief Murphy noted that he needs to follow-up with All Hands regarding the additional wildland boots that were ordered and determine if all fire fighters have been fitted for the boots.

TRUCK COMMITTEE:

None

OLD BUSINESS:

None

NEW BUSINESS:

None

GOOD AND WELFARE: None

JOINT PURCHASING COMMITTEE: None

APPLICATIONS/TERMINATIONS: NONE

PAYROLL: None

TREASURER'S REPORT: Commissioner Stalling reported the following balances for the Board's account activity for the month of April 2023:

April 2023

Operating Account

Opening Balance	\$79,586.28
Interest	\$60.11

Transfers	\$30,000.00
Transfers	
	<u>\$109,646.39</u>

NJ PERS TEPS	
Bills Paid	\$76,964.67
Bills Paid	
Bills (Radio Consulting)	
Service Charge	
Ending Balance	<u>\$32,681.72</u>

Savings Account

Opening balance	\$2,196,175.54
Deposit	
Interest	\$2,541.00
	<u>\$2,198,716.54</u>

Transfers	\$30,000.00
Ending Balance	<u>\$2,168,716.54</u>

Payroll Account

Opening Balance	\$21,315.75
Interest	\$8.14
Transfer	\$0.00
ADP	
	<u>\$21,323.89</u>

Payroll	\$6,422.15
Fees-Taxes	\$5,140.16
Fees-Payroll	\$147.95
Ending Balance	<u>\$9,613.63</u>

The Treasurer's report was accepted on a motion by Clerk Acampora and seconded by Commissioner Stalling and passed unanimously by the Board.

PUBLIC COMMENT: There were six (6) members of the public in attendance at the end of the meeting.

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EXECUTIVE SESSION: None

ADJOURNMENT: This concluded the business before the Board and a motion was made by Commissioner Stalling and seconded by Clerk Acampora to close the meeting. The motion passed unanimously by the Board.

The meeting closed at 20:40 hours.

Respectfully submitted:

A handwritten signature in black ink, appearing to read 'Michael L. Acampora', with a long, sweeping flourish extending to the right.

Michael L. Acampora
Clerk